



The State Bar of California

OPEN SESSION AGENDA ITEM 50-1 MAY 2021

DATE: May 13, 2021

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000).

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology goods, services, or both, for, an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. These contracts require approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Professional Competence	8810	General Fund	InfoPro Learning	\$110,000	E-learning training module for arbitrator training course
2	Admissions	8312	Admissions Fund	Sheraton Mission Valley San Diego	\$131,000	July 2021 Bar Exam testing site
3	Admissions	8312	Admissions Fund	Sheraton Gateway Los Angeles	\$131,000	July 2021 Bar Exam testing site
4	Admissions	8312	Admissions Fund	Hilton Los Angeles Culver City	\$137,000	July 2021 Bar Exam testing site
5	Admissions	8312	Admissions Fund	Crowne Plaza Burlingame	\$127,000	July 2021 Bar Exam testing site
6	Admissions	8399 8312	Legal Specialization Fund Admissions Fund	Hilton Los Angeles Culver City	\$77,000	October 2021 First-Year Law Students' Exam and Legal Specialization Exam testing site
7	Admissions	8399 8312	Legal Specialization Fund Admissions Fund	Crowne Plaza Burlingame	\$63,000	October 2021 First-Year Law Students' Exam and Legal Specialization Exam testing site
8	Strategic Communication	1210	General Fund	Language Line Solutions	\$60,000	Translation services
9	Information Technology	5310	General Fund	Polyrific, LLC	\$507,000	Case Management System support and enhancements
10	Information Technology	5310	General Fund	RPR Impact, LLC	\$154,000	Information Technology Management Services

1. InfoPro Learning

Vendor will provide an E-learning training module for arbitrator training course. The cost of this service is included in the 2021 budget.

2. Sheraton Mission Valley San Diego

Vendor provides testing accommodation space for the July 2021 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

3. Sheraton Gateway Los Angeles

Vendor provides testing accommodation space for the July 2021 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

4. Hilton Los Angeles Culver City

Vendor provides testing accommodation space for the July 2021 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

5. Crowne Plaza Burlingame

Vendor provides testing accommodation space for the July 2021 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

6. Hilton Los Angeles Culver City

Vendor provides testing accommodation space for the October 2021 First-Year Law Students' Exam and Legal Specialization Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

7. Crowne Plaza Burlingame

Vendor provides testing accommodation space for the October 2021 First-Year Law Students' Exam and Legal Specialization Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

8. Language Line

Language Line Solutions is the State Bar's provider of verbal and written translation services. These recurring services are part of the State Bar's core business operations and are included in the annual budget.

9. Polyrific, LLC

Vendor will provide support and additional enhancements to the Odyssey Case management System. The cost of this service is included in the 2021 budget.

10. RPR Impact, LLC

Rick Rankin, principal of RPR Impact, LLC, is serving as the State Bar's Interim Director of Information Technology. The cost of this service is included in the 2021 budget.

FISCAL/PERSONNEL IMPACT

The expenses above are included in the 2021 budget for the cost centers noted, or will be included in the budget for future years, per the normal budget planning process.

AMENDMENTS TO RULES OF THE STATE BAR

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: None - core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Board of Trustees approves execution of the contracts listed herein.

ATTACHMENT(S) LIST

None