



The State Bar of California

OPEN SESSION AGENDA ITEM 701 MAY 2021

DATE: May 13, 2021

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000).

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology goods, services, or both, for, an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. These contracts require approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Admissions	8312	Admissions Fund	ExamSoft Worldwide, Inc.	\$1,100,000	July 2021 Bar Exam remote proctoring licenses
2	Admissions	8399	Legal Specialization Fund	ExamSoft Worldwide, Inc.	\$66,800	October 2021 Legal Specialization Exam remote proctoring licenses

1. ExamSoft Worldwide, Inc.

ExamSoft is the State Bar's long-term vendor for a proprietary, secure software solution (Exemplify) that allows applicants to take the Bar exam on their own laptops and upload their answers. This contract amendment is for the addition of Examsoft's remote identification and proctoring solutions (ExamID and ExamMonitor) for the remote administration of the July 2021 Bar Exam. The cost of this solution is included in the 2021 budget for the Office of Admissions.

2. ExamSoft Worldwide, Inc.

Same as above, for the October 2021 Legal Specialization Exam.

FISCAL/PERSONNEL IMPACT

The expenses above are included in the 2021 budget for the cost centers noted, or will be included in the budget for future years, per the normal budget planning process.

AMENDMENTS TO RULES OF THE STATE BAR

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & OBJECTIVES

Goal: None - core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Board of Trustees approves execution of the contracts listed herein.

ATTACHMENT(S) LIST

None