



# The State Bar of California

---

**OPEN SESSION**  
**AGENDA ITEM O-300**  
**AUGUST 2021**  
**COMMITTEE OF BAR EXAMINERS**

**DATE:** August 20, 2021

**TO:** Members, Committee of Bar Examiners

**FROM:** Tammy Campbell, Program Manager

**SUBJECT:** Action on Operations & Management 2020-2021 Goals & Accomplishments

---

## EXECUTIVE SUMMARY

Below are the goals & accomplishments for Operation & Management for 2020-2021 and their status.

---

1. Consider appeals seeking waivers of the Committee's administrative related policies, procedures, and rules.  
  
*During each of its meetings, the Committee considered and evaluated applicant petitions seeking waivers of its administrative related policies, procedures, and rules.*
2. In conjunction with the Subcommittee on Examinations, review reports on administration of the California Bar Examination.  
  
*At its January 2021 meeting, the Committee received a report on the administration of the October 2020 California Bar Examination. The report on the administration of the February 2021 California Bar Examination was presented to the Committee at the June 2021 meeting.*
3. In conjunction with Subcommittee on Examinations, review reports on administration of the First-Year Law Students' Examination.

*At its March 2021 meeting, the Committee received a report on the administration of the November 2020 First-Year Law Students' Examination. The report on the June 2021 First-Year Law Students' Examination will be presented to the Committee at its October 2021 meeting.*

4. Complete the production of Admissions' training videos on the following topic: "preparing to take the Bar Exam;" for both applicants and proctor training.

*Deferred. While the budget for the video had been approved and the format and length of the video had been determined, the production that was originally scheduled for Spring 2020 had to be postponed due to the Covid-19 Pandemic. With the continuance of temporary changes in the administration of the exams related to Covid-19, the videos will be included in the 2021-2022 goals.*

5. Consider proposed guidelines for interpretation of the *Admissions Rules* in the areas that affect eligibility and administration of examinations.

*The Office of General Counsel and the Office of Admissions planned to review the guidelines related to eligibility and exam administration in the Fall of 2021. Due to the Covid-19 Pandemic, priorities were shifted, and the guidelines will be included in the 2021-2022 goals.*

6. Review of examination fees; specifically, the cost differential for attorney applicants.

*Deferred. The report on examination fees and the cost differential for attorney applicants was scheduled for August 2021 and will be presented at the October 2021 Committee meeting.*

## **FISCAL/PERSONNEL IMPACT**

None

## **AMENDMENTS TO RULES OF THE STATE BAR**

None

## **AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL**

None

## **STRATEGIC PLAN GOALS & OBJECTIVES**

Goal: 5. Proactively inform and educate all stakeholders, but particularly the public, about the State Bar's responsibilities, initiatives, and resources.

Objective: d. Improve transparency, accountability, accessibility, and governance by increasing the availability of meeting materials and public access to meetings and records and reporting these efforts to stakeholders and the general public.

## **RECOMMENDATIONS**

It is recommended that the Committee of Bar Examiners approve the Report on 2020 – 2021 Operations & Management goals and accomplishments set forth above.

## **PROPOSED MOTION**

Should the Committee of Bar Examiners agree with staff recommendations, the following motion should be made:

**MOVE**, that the Report on the 2020 – 2021 Operations & Management goals and accomplishments be approved.