



# The State Bar of California

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## **OPEN SESSION AGENDA ITEM 50-1 SEPTEMBER 2021**

**DATE:** September 23, 2021

**TO:** Members, Board of Trustees

**FROM:** Steve Mazer, Chief Administrative Officer

**SUBJECT:** Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

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### **EXECUTIVE SUMMARY**

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000; or, for information technology (IT) goods and services, in excess of \$100,000.

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### **BACKGROUND**

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology (IT) goods, services, or both, for an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

### **DISCUSSION**

The contracts listed below are in excess of \$50,000 (or, for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. These contracts require approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Finance	3110	General Fund	Macias, Gini and O'Connell, LLP	\$256,790	Fiscal year 2021 financial audit and five-year internal controls audit
2	Mission Advancement	2110	Discipline Fund	Alyse M. Lazar	\$130,000	OCTC case file auditing
3	Admissions	8312	Admissions Fund	Sheraton San Diego, Mission Valley	\$112,000	February 2022 Bar Exam testing site
4	Admissions	8312	Admissions Fund	DoubleTree Hotel, Orange	\$154,400	February 2022 Bar Exam testing site
5	Admissions	8312	Admissions Fund	Santa Clara Convention Center	\$95,000	July 2022 Bar Exam testing site
6	Admissions	8312	Admissions Fund	Marriott Marquis San Diego Marina	\$128,628	July 2022 Bar Exam testing site
7	Information Technology	5310	General Fund	RPR Impact, LLC	\$154,000	Information Technology Management Services
8	Information Technology	5310	General Fund	Quodammodo Solutions, LLC	\$30,600	Business continuity consulting services

**1. Macias, Gini and O'Connell, LLP**

Vendor is under contract to provide financial auditing services for fiscal years 2018, 2019, and 2020, with an option to extend the contract for the 2021 and 2022 financial audit and five-year internal controls audit. The requested cost is for a one-year contract extension for the 2021 financial audit and the five-year internal controls audit. The cost is included in the 2021 budget.

**2. Alyse M. Lazar**

Vendor provides external auditing services on two random samples of 260 closed cases in the Office of Chief Trial Counsel (OCTC). The external audits ensure that actions taken by OCTC are appropriate and consistent with the office's standing procedures and policies, and that the substantive decisions are within the acceptable range of prosecutorial discretion and comply with statutory provisions and case law precedent. The contract is for a one-year term. The cost is included in the 2021 budget.

**3. Sheraton San Diego, Mission Valley**

Vendor provides testing accommodation space for the February 2022 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

**4. DoubleTree Hotel, Orange**

Vendor provides testing accommodation space for the February 2022 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

**5. Santa Clara Convention Center**

Vendor provides testing accommodation space for the July 2022 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

**6. Marriott Marquis San Diego Marina**

Vendor provides testing accommodation space for the July 2022 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

**7. RPR Impact, LLC**

Rick Rankin, principal of RPR Impact, LLC, is serving as the State Bar's Interim Director of Information Technology. The cost of this service is included in the 2021 budget.

**8. Quodammodo Solutions, LLC**

Vendor will provide consulting services for follow-up phases of the State Bar's business continuity planning initiative. The cost of this service is included in the 2021 budget.

**FISCAL/PERSONNEL IMPACT**

The expenses above are included in the 2021 budget for the cost centers noted, or will be included in the budget for future years, per the normal budget planning process.

**AMENDMENTS TO RULES OF THE STATE BAR**

None

**AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL**

None

**STRATEGIC PLAN GOALS & OBJECTIVES**

Goal: None - core business operations

## **RECOMMENDATIONS**

**Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:**

**RESOLVED**, that the Board of Trustees approves execution of the contracts listed herein.

## **ATTACHMENT LIST**

None