



# The State Bar of California

---

**OPEN AGENDA  
AGENDA ITEM O-100  
NOVEMBER 29, 2021**

## **DIFFERENTIAL ITEM FUNCTIONING ANALYSIS WORKING GROUP**

### **OPEN SESSION MINUTES**

#### **THE DIFFERENTIAL ITEM FUNCTIONING ANALYSIS WORKING GROUP OF THE STATE BAR OF CALIFORNIA**

November 29, 2021

Zoom Meeting  
State Bar of California Offices

A Zoom meeting of the Differential Item Functioning Analysis Working Group of The State Bar of California was convened in open session at 10:00 a.m. Monday, November 29, 2021. Bethany Peak and Sal Torres, Co-Chairs,

Members present were Heather Anderson, Coalition on Access and Fairness, Dr. John Bolton, Committee of Bar Examiners, Alex Chan, Committee of Bar Examiners, Michael Iseri, Committee of Bar Examiners, Chalak Richards, Coalition on Access and Fairness,

Staff Present: Amy Nunez, Program Director III, Admissions, Audrey Ching, Program Director I, Admissions, Lisa Cummins, Principal Program Analyst, Admissions, Doan Nguyen, Program Manager, Coalition on Access and Fairness; Heidi Schwab-Wilhelmi, Program Specialist, Office of Admissions.

Staff Absent: Elizabeth Hom, Program Manager, Coalition on Access and Fairness

Co-Chairs, Bethany Peak, Committee of Bar Examiners, and Sal Torres, Coalition on Access and Fairness, were not in attendance.

Heidi Schwab-Wilhelmi called roll. A quorum was established.

A motion was made by Heather Anderson Haynes to nominate Michael Iseri as a Chair Pro Temp. Dr. John Bolton seconded the motion. A roll call was called, and the motion passed.

One public comment was received (via email) at 9:40AM on November 29, 2021. Deadline for public comment was Wednesday, November 24, 2021 at 5:00PM. Jose

Castaneda, the individual who submitted the document, was present at the meeting and confirmed that he submitted the document. The document will be distributed to the DIF Working Group members and to State Bar staff.

A motion was made by Dr. James Bolton to accept the DIF Working Group Public Meeting Minutes from April 14, 2021. Michael Iseri seconded the motion. The motion passed.

Lisa Jeong Cummins presented, "Discuss and Approve Staff-Proposed Guiding Principles in Examination Development to minimize potential bias in bar examination questions." DIF Working Group members offered feedback.

A meeting date was tentatively scheduled for the second week of January, 2022. Heidi will poll the DIF Working Group Members and State Bar staff in order to determine the best day and time.

Meeting Adjourned at 12 Noon.