



THE STATE BAR OF CALIFORNIA
CLIENT SECURITY FUND COMMISSION
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JORDAN WRIGHT, *Chair*
MELANIE O'DAY, *Vice-Chair*
LORI J. MELOCH, *Program Manager*
Commission Members
JOSEPH DIMINO
FENGLAN LIU
KRISTEN A. POFAHL

MINUTES

OPEN SESSION
December 16, 2021
The State Bar of California

Meeting conducted via ZOOM

At the OPEN session of the December 16, 2021 CSF Commission Meeting, the following Commission members were present: Melanie O'Day, Esq., Vice-Chair; Joseph Dimino; Fenglan Liu, Esq.; and Kristen A. Pofahl, Esq.

Staff members present: Lori J. Meloch, Esq.; Matthew G. Zawol, Esq.; Newton Knowles, Esq.; Shannon Broderick, Esq.; Betty Yung, Manny Pizarro and Imelda Santiago

The Chair called the open session to order at 10:59 a.m.

I. CHAIR'S REPORT

- A. Call for Public Comment
 - No public comment
- B. Oral Report
 - No oral report

II. DIRECTOR'S REPORT

- A. The Director introduced Bridget Gramme, Deputy Chief of Programs, and Imelda Santiago, the new CSF Records Coordinator, to the Commission.
- B. The Director informed the Commission that the State Bar Board of Trustees is considering a plan to sell the State Bar's San Francisco office building.
- C. The Director announced that an amendment to the CSF rules allowing the electronic service of CSF legal documents is out for public comment.

- D. The Director gave an update on the CSF statistics for 2021
- E. The proposed 2022 CSF Commission meeting dates were provided to the Commission for review.
- F. The Director reported that the State Bar has made a video that highlights the good work that the State Bar does and in which a CSF applicant expresses appreciation to CSF for the reimbursement that CSF provided.

III. BUSINESS

- A. The Open Meeting Minutes of the October 14, 2021 meeting were reviewed and approved.

The Open Session was adjourned at 11:02 a.m.

The next meeting of the Commission is scheduled for THURSDAY, February 24, 2022 at 10:45 a.m. via ZOOM.