

DISCUSSION: AGENDA SETTING

The Board of Trustees annual meeting calendar is determined by historical practice, the due dates for statutorily mandated reports, and the Board's ongoing oversight responsibilities. At least six weeks prior to any scheduled meeting, the secretary, in consultation with the executive director and chair and vice-chair of the Board creates board agendas and determines the order of business of agenda items, as well as what is placed on the consent versus discussion portion of the agenda. Committee chairs typically work directly with the executive director to finalize committee agendas.

Consent Calendar

At each meeting of the Board, standing items that are routine and/or noncontroversial are placed on the consent calendar. Historically this has included financial statements and other financial reports. Trustee Toney has consistently asked that financial reports be taken off of the consent calendar for full Board discussion. In response to Trustee Toney's stated concern, the secretary consulted Ms. Boomer to get her input; Ms. Boomer agrees with Trustee Toney's position given the Board of Trustee's fiduciary responsibility. Going forward, financial reports will be placed on the discussion portion of the Board's agenda.

During its discussion on July 21, 2022, the Board will be asked to provide input as to whether any other changes should be made to consent calendar setting.

Discussion Calendar

Regular agenda items are those items which require Board discussion and those that might generate significant public interest. These items are placed on the discussion calendar in order of precedence and priority to ensure that the Board has sufficient time to discuss the items that might have the most impact on entities or the general public.

Recurring Agenda Items

At each meeting of the Board or a Board Committee, there are standing items which typically include: (1) approval of open and closed session minutes from the prior meeting, (2) approval of contracts (if related to bar exam, placed in closed session), and (3) approval of licensee requests for adjustment of fees, penalties, and charges. Trustee Toney's recommendation is to also add for consideration a standing item related to the oversight of the Office of Chief Trial Counsel.

Staff has reviewed all recurring agenda items and the basis for those items coming to the Board. Based on that review, staff intends to modify its approach to some of these items. Staff will engage the Board in a discussion regarding recurring agenda item changes during the July 21 meeting.

