



The State Bar of California

OPEN SESSION AGENDA ITEM 50-4 SEPTEMBER 2022 AUDIT COMMITTEE II.B

DATE: September 22, 2022

TO: Members, Audit Committee
Members, Board of Trustees

FROM: Aracely Montoya-Chico, Chief Financial Officer

SUBJECT: Approval of 2022 Quarter Two Board Management Travel Expense Report

EXECUTIVE SUMMARY

To increase transparency and to ensure public confidence in the operations of the State Bar at all levels, the Audit Committee is responsible for reviewing quarterly reports prepared by the Office of Finance on travel and business expenditures of senior management and members of the Board of Trustees. This item will be considered for approval by the Board of Trustees at its September 2022 meeting.

BACKGROUND

In 2015, the Audit Committee Charter was amended to provide oversight to monitor the travel and other business expenses for the senior executives and Board members. The attached reports are expenses incurred from April to June 2022.

DISCUSSION

None

FISCAL/PERSONNEL IMPACT

None

AMENDMENTS TO RULES

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & IMPLEMENTATION STEPS

None – core business operations

RECOMMENDATIONS

Should the Audit Committee concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Audit Committee recommends that the Board of Trustees approve the second quarter of 2022 Board and management travel expense report in the form presented this day before the Board, for the three months ended June 30, 2022, as certified by the chief financial officer, and on file with the San Francisco office of the State Bar.

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Board of Trustees approve the second quarter of 2022 Board and management travel expense report in the form presented this day before the Board, for the three months ended June 30, 2022, as certified by the chief financial officer, and on file with the San Francisco office of the State Bar.

ATTACHMENTS LIST

- A. 2022 Q2 Executive/Board of Trustee Travel Expense
- B. 2022 Q2 Senior Executive Pcard Travel Expense
- C. 2022 Q2 Executive/Board of Trustee Direct-Bill Travel Expense

2022 Q2 Executive/Board of Trustee Travel Expense

Reporting Period: 4/1/2022 to 6/30/2022. Expense Report Reimbursement Only

GRP	Name	Travel Week	Received	Description	Lodging	Transportation	Meals	Misc.	Total
EXEC	Ayinaparthi,Srinivasa	5/10/2022	5/10/2022	Burbank airport to LA - LA Office Visit - Quarterly IT Meeting		\$59.96			\$ 59.96
EXEC	Ayinaparthi,Srinivasa	5/10/2022	5/10/2022	Uber from airport to home - LA Office Visit Quarterly IT Meeting		\$57.38			\$ 57.38
EXEC	Cardona,George	6/8/2022	6/10/2022	Flight: Burbank to Sacramento for Rules Committee Confirmation Hearing		\$178.98			\$ 178.98
EXEC	Cardona,George	6/8/2022	6/10/2022	Train: Sacramento to San Francisco for SF Office Visit: In-Person Meeting		\$33.00			\$ 33.00
EXEC	Cardona,George	6/10/2022	6/10/2022	Airfare: Oakland to Burbank - Return from SF		\$208.98			\$ 208.98
EXEC	Cardona,George	6/7/2022	6/10/2022	Lodging, two nights - SF Office Visit: In-Person Training	\$359.92				\$ 359.92
EXEC	Cardona,George	6/14/2022	6/14/2022	Airfare: Burbank to Oakland and return - SF Office Visit		\$417.96			\$ 417.96
EXEC	Ching,Audrey	4/28/2022	5/1/2022	Travel Per diem for Annual NCBE Conference - New Orleans for 3 days			\$69.00		\$ 69.00
EXEC	Ching,Audrey	4/30/2022	5/1/2022	Travel Per diem for Annual NCBE Conference - New Orleans for 1 day Lunch			\$11.00		\$ 11.00
EXEC	Ching,Audrey	5/12/2022	5/15/2022	Train from O'Hare Airport to downtown Chicago -ABA Meeting		\$5.00			\$ 5.00
EXEC	Ching,Audrey	5/12/2022	5/15/2022	Lyft to SFO for the Roundtable meeting - ABA Meeting		\$46.68			\$ 46.68
EXEC	Ching,Audrey	5/13/2022	5/15/2022	Travel per diem for Chicago for 3 days - ABA Meeting		\$21.00			\$ 21.00
EXEC	Ching,Audrey	5/12/2022	5/15/2022	Travel dinner per diem for Chicago for 3 days - ABA Meeting		\$69.00			\$ 69.00
EXEC	Ching,Audrey	5/12/2022	5/15/2022	Travel Tips for Chicago for 4 days - ABA Meeting		\$20.00			\$ 20.00
EXEC	Ching,Audrey	5/13/2022	5/15/2022	ABA meeting hotel 2 days in Chicago - Hotel Authorization form approved by Amy Nunez	\$750.33				\$ 750.33
EXEC	Ching,Audrey	5/13/2022	5/15/2022	Travel lunch per diem for Chicago for 3 days - ABA Meeting			\$33.00		\$ 33.00
EXEC	Ching,Audrey	5/15/2022	5/15/2022	Lyft to O'Hare Airport from meeting hotel - ABA Meeting		\$59.79			\$ 59.79
EXEC	Ching,Audrey	5/15/2022	5/15/2022	Lyft from SFO to my home after the meeting		\$78.99			\$ 78.99
EXEC	Cramton,Michelle	5/24/2022	5/26/2022	Travel lunch per diem for SF Office Visit for 3 days			\$33.00		\$ 33.00
EXEC	Cramton,Michelle	5/24/2022	5/26/2022	Travel dinner per diem for SF Office Visit for 2 days			\$46.00		\$ 46.00
EXEC	Cramton,Michelle	5/24/2022	5/26/2022	Travel from Home to Burbank Airport (17.6 miles)		\$10.30			\$ 10.30
EXEC	Cramton,Michelle	5/24/2022	5/26/2022	Travel Tips for SF Office Visit for 3 days				\$15.00	\$ 15.00
EXEC	Cramton,Michelle	5/24/2022	5/26/2022	Travel breakfast per diem for SF Office Visit for 3 days			\$21.00		\$ 21.00
EXEC	Cramton,Michelle	5/26/2022	5/26/2022	Travel from Burbank Airport to Home (17.6 miles) - SF Office Visit		\$10.30			\$ 10.30
EXEC	Diaz,Maria	4/12/2022	4/12/2022	Mileage 30 miles round trip - LA Office Visit		\$17.55			\$ 17.55
EXEC	Diaz,Maria	4/12/2022	4/12/2022	Travel Tips for LA Office Visit for 1 day				\$5.00	\$ 5.00
EXEC	Diaz,Maria	4/11/2022	4/12/2022	OAK to BUR Flight - LA Office Visit		\$173.98			\$ 173.98
EXEC	Diaz,Maria	4/11/2022	4/12/2022	Rideshare from 845 S Fig to BUR airport - LA Office Visit		\$41.11			\$ 41.11
EXEC	Diaz,Maria	4/12/2022	4/12/2022	Travel lunch per diem for LA Office Visit for 1 day			\$11.00		\$ 11.00
EXEC	Diaz,Maria	4/11/2022	4/12/2022	Travel breakfast per diem for LA Office Visit for 1 day			\$7.00		\$ 7.00
EXEC	Diaz,Maria	4/12/2022	4/12/2022	Travel breakfast per diem for LA Office Visit for 1 day			\$7.00		\$ 7.00

EXEC	Diaz,Maria	4/11/2022	4/12/2022	Travel lunch per diem for LA Office Visit for 1 day		\$11.00	\$	11.00
EXEC	Diaz,Maria	4/12/2022	4/12/2022	LAX - OAK rideshare - LA Office Visit	\$36.71		\$	36.71
EXEC	Diaz,Maria	4/11/2022	4/12/2022	Airport daily parking 2 days - LA Office Visit	\$48.00		\$	48.00
EXEC	Diaz,Maria	4/11/2022	4/12/2022	Travel per diem for LA Office Visit for 1 day			\$	-
EXEC	Diaz,Maria	4/12/2022	4/12/2022	Rideshare from LAX to 845 S Fig - LA Office Visit	\$36.71		\$	36.71
EXEC	Diaz,Maria	4/11/2022	4/12/2022	\$120 per diem plus occupancy tax - Hotel - LA Office Visit	\$138.95		\$	138.95
EXEC	Diaz,Maria	5/2/2022	5/2/2022	Breakfast items for Welcome to the Office event in SF. Vendor did not accept credit card.		\$165.00	\$	165.00
EXEC	Doell,Christina	4/30/2022	5/4/2022	Travel per diem for NCBE Conference Trip for 1 day		\$11.00	\$	11.00
EXEC	Doell,Christina	4/28/2022	5/4/2022	Travel Tips for NCBE Conference Trip for 3 days		\$15.00	\$	15.00
EXEC	Doell,Christina	5/4/2022	5/4/2022	Lyft Airport to Home - NCBE Conference	\$88.25		\$	88.25
EXEC	Doell,Christina	4/27/2022	5/4/2022	Lyft to airport - NCBE Conference	\$87.39		\$	87.39
EXEC	Doell,Christina	4/27/2022	5/4/2022	Travel per diem for NCBE Conference Trip for 3 days		\$69.00	\$	69.00
EXEC	Doell,Christina	4/26/2022	5/4/2022	NCBE Admissions Conference Hotel 3 days stay in New Orleans- \$842.16 Hotel Authorization form approved by Amy Nunez			\$	842.16
EXEC	Garcia,Christopher	4/14/2022	4/14/2022	Parking Receipt for structure near site. \$20 flat fee	\$20.00		\$	20.00
EXEC	Lawrence,Melanie	4/27/2022	4/27/2022	WeWork Space for Ad Hoc Commission on the Discipline System Meeting on April 28, 2022		\$120.00	\$	120.00
EXEC	Lawrence,Melanie	6/1/2022	6/4/2022	Travel per diem for Baltimore Trip for 3 days - ABA National Conference for Professional Responsibility		\$69.00	\$	69.00
EXEC	Lawrence,Melanie	6/4/2022	6/4/2022	Travel per diem for Baltimore Trip for 1 day - ABA National Conference for Professional Responsibility		\$7.00	\$	7.00
EXEC	Lawrence,Melanie	6/1/2022	6/4/2022	Travel per diem for Baltimore Trip for 4 days - ABA National Conference for Professional Responsibility		\$44.00	\$	44.00
EXEC	Malaowala,Tara	6/22/2022	6/22/2022	Live Scan cost to become a Custodian of Record		\$30.00	\$	30.00
EXEC	Mazer,Steven	5/4/2022	5/5/2022	LAX to hotel - Work Trip to LA Office	\$58.00		\$	58.00
EXEC	Mazer,Steven	5/5/2022	5/5/2022	BART OAK to 16th St - Work Trip to LA Office	\$11.10		\$	11.10
EXEC	Mazer,Steven	5/5/2022	5/5/2022	Office to LAX - Work Trip to LA Office	\$56.00		\$	56.00
EXEC	Mazer,Steven	5/4/2022	5/5/2022	BART Embarcadero to OAK - Work Trip to LA Office	\$11.00		\$	11.00
EXEC	Mazer,Steven	5/5/2022	5/5/2022	Hotel - Federal Rate applied - Work Trip to LA Office	\$182.36		\$	182.36
EXEC	Mazer,Steven	5/4/2022	5/5/2022	Travel Tips for LA Trip for 2 days - Work Trip to LA Office		\$10.00	\$	10.00
EXEC	Mazer,Steven	5/4/2022	5/5/2022	OAK to LAX - Work Trip to LA Office	\$198.98		\$	198.98
EXEC	Mazer,Steven	5/4/2022	5/5/2022	Travel per diem for LA Trip for 2 day - Work Trip to LA Office		\$46.00	\$	46.00
EXEC	Mazer,Steven	5/5/2022	5/5/2022	LAX to OAK - Work Trip to LA Office	\$188.98		\$	188.98
EXEC	Moawad,Steven	5/10/2022	5/11/2022	Public Transit - BART	\$22.00		\$	22.00
EXEC	Moawad,Steven	5/9/2022	5/11/2022	Travel per diem for SF Office Visit (Staff and Managers Meeting) for 3 days		\$33.00	\$	33.00
EXEC	Moawad,Steven	5/9/2022	5/11/2022	Travel per diem for SF Office Visit (Staff and Managers Meeting) for 2 days		\$46.00	\$	46.00
EXEC	Moawad,Steven	5/9/2022	5/11/2022	Travel per diem for SF Office Visit (Staff and Managers Meeting) for 3 days		\$21.00	\$	21.00
EXEC	Moawad,Steven	5/9/2022	5/11/2022	Courtyard Marriot Lodging 050922-051022. SA-CTC travel LA to SF Office Visit (Staff and Managers Meeting)	\$182.00		\$	182.00

EXEC	Moawad,Steven	5/9/2022	5/11/2022	Courtyard Marriot Lodging 051022-051122. SA-CTC travel LA to SF Office Visit (Staff and Managers Meeting)	\$204.63		\$	204.63
EXEC	Nunez,Amy	4/30/2022	5/1/2022	Travel Tips for NCBE 2022 Annual Conference - New Orleans Trip for 1 day		\$5.00	\$	5.00
EXEC	Nunez,Amy	5/1/2022	5/1/2022	Ride from airport to home	\$3.51		\$	3.51
EXEC	Nunez,Amy	5/1/2022	5/1/2022	Travel Tips for NCBE 2022 Annual Conference - New Orleans Trip for 1 day		\$5.00	\$	5.00
EXEC	Nunez,Amy	4/28/2022	5/1/2022	Travel breakfast per diem for NCBE 2022 Annual Conference - New Orleans Trip for 1 day		\$7.00	\$	7.00
EXEC	Nunez,Amy	4/30/2022	5/1/2022	Travel dinner per diem for NCBE 2022 Annual Conference - New Orleans Trip for 1 day		\$23.00	\$	23.00
EXEC	Nunez,Amy	4/28/2022	5/1/2022	Travel lunch per diem for NCBE 2022 Annual Conference - New Orleans Trip for 1 day		\$11.00	\$	11.00
EXEC	Nunez,Amy	4/29/2022	5/1/2022	Travel dinner per diem for NCBE 2022 Annual Conference - New Orleans Trip for 1 day		\$23.00	\$	23.00
EXEC	Nunez,Amy	4/28/2022	5/1/2022	Rode from home to airport	\$3.51		\$	3.51
EXEC	Nunez,Amy	4/28/2022	5/1/2022	Travel dinner per diem for NCBE 2022 Annual Conference - New Orleans Trip for 1 day		\$23.00	\$	23.00
EXEC	Nunez,Amy	5/1/2022	5/1/2022	Travel breakfast per diem for NCBE 2022 Annual Conference - New Orleans Trip for 1 day		\$7.00	\$	7.00
EXEC	Nunez,Amy	5/1/2022	5/1/2022	Travel lunch per diem for NCBE 2022 Annual Conference - New Orleans Trip for 1 day		\$11.00	\$	11.00
EXEC	Nunez,Amy	4/29/2022	5/1/2022	Travel per diem for NCBE 2022 Annual Conference - New Orleans Trip for 1 day		\$5.00	\$	5.00
EXEC	Rahimitabar,Arayeh	5/2/2022	5/4/2022	Travel lunch per diem for SF Office Visit- 3 days: In-Person Work and Team Meeting		\$33.00	\$	33.00
EXEC	Rahimitabar,Arayeh	5/2/2022	5/4/2022	Travel Tips for SF Office Visit for 3 days: In-Person Work and Team Meeting		\$15.00	\$	15.00
EXEC	Rahimitabar,Arayeh	5/2/2022	5/4/2022	Travel breakfast per diem for SF Office Visit for 3 days: In-Person Work and Team Meeting		\$21.00	\$	21.00
EXEC	Rahimitabar,Arayeh	5/2/2022	5/4/2022	Travel dinner per diem for SF Office Visit for 3 days: In-Person Work and Team Meeting		\$69.00	\$	69.00
EXEC	Rahimitabar,Arayeh	6/1/2022	6/3/2022	Travel dinner per diem for SF Office Visit for 2 days: In-Person Work and Team Meeting		\$46.00	\$	46.00
EXEC	Rahimitabar,Arayeh	6/1/2022	6/3/2022	Travel breakfast per diem for SF Office Visit for 3 days: In-Person Work and Team Meeting		\$21.00	\$	21.00
EXEC	Rahimitabar,Arayeh	6/1/2022	6/3/2022	Travel lunch per diem for SF Office Visit for 3 days: In-Person Work and Team Meeting		\$33.00	\$	33.00
EXEC	Rahimitabar,Arayeh	6/1/2022	6/3/2022	Travel Tips for SF Office Visit for 3 days: In-Person Work and Team Meeting		\$15.00	\$	15.00
EXEC	Rahimitabar,Arayeh	6/22/2022	6/24/2022	Travel dinner per diem for SF Office Visit for 2 days: In-Person Work and Team Meeting		\$46.00	\$	46.00
EXEC	Rahimitabar,Arayeh	6/22/2022	6/24/2022	Travel lunch per diem for SF Office Visit for 1 day: In-Person Work and Team Meeting		\$11.00	\$	11.00

EXEC	Rahimitabar,Arayeh	6/24/2022	6/24/2022	Travel lunch per diem for SF Office Visit for 1 day: In-Person Work and Team Meeting	\$11.00		\$	11.00
EXEC	Rahimitabar,Arayeh	6/22/2022	6/24/2022	Travel Tips per diem for SF Office Visit for 3 days: In-Person Work and Team Meeting		\$15.00	\$	15.00
EXEC	Rahimitabar,Arayeh	6/22/2022	6/24/2022	Travel breakfast per diem for SF Office Visit for 3 days: In-Person Work and Team Meeting	\$21.00		\$	21.00
EXEC	Salim,Reshid	5/25/2022	5/27/2022	Travel dinner per diem for SF for 3 days - Work Trip to SF Office	\$69.00		\$	69.00
EXEC	Salim,Reshid	5/26/2022	5/27/2022	Travel lunch per diem for SF for 2 days - Work Trip to SF Office	\$22.00		\$	22.00
EXEC	Salim,Reshid	5/26/2022	5/27/2022	Travel breakfast per diem for SF for 2 days - Work Trip to SF Office	\$14.00		\$	14.00

2022 Q2 Executive Pcard Travel Expense

Reporting Period: 4/1/2022 to 6/30/2022

GRP	Cardholder	Trans Date	Post Date	Amount	Vendor	Description	Account	Debit/Credit
EXEC	Amy Nunez	4/27/2022	4/29/2022	\$ 30.00	AMERICAN AIR	AMERICAN AIR0011526431064 - NCBE 2022 ANNUAL CONFERENCE (NEW ORLEANS)	56110 D	
EXEC	Amy Nunez	4/28/2022	4/29/2022	\$ 36.00	CURB SVC METAIRIE	CURB SVC METAIRIE	56110 D	
EXEC	Amy Nunez	4/28/2022	4/29/2022	\$ 3.00	SQ SP PLUS CORPORATION	SQ SP PLUS CORPORATION	56110 D	
EXEC	Amy Nunez	5/1/2022	5/2/2022	\$ 36.00	CURB SVC METAIRIE	CURB SVC METAIRIE	56110 D	
EXEC	Amy Nunez	5/1/2022	5/3/2022	\$ 35.00	UNITED	UNITED 0169988415529	56110 D	
EXEC	Amy Nunez	5/2/2022	5/3/2022	\$ 842.16	SHERATON NEW ORLEANS	SHERATON NEW ORLEANS	56110 D	
EXEC	Anthony Garcia	5/11/2022	5/13/2022	\$ 300.43	IC MARK HOPKINS	IC MARK HOPKINS	56110 D	
EXEC	Anthony Garcia	5/13/2022	5/16/2022	\$ 300.43	IC MARK HOPKINS	IC MARK HOPKINS	56110 C	
EXEC	Anthony Garcia	5/24/2022	5/25/2022	\$ 177.86	COMFORT SUITES VICTORVIL	COMFORT SUITES VICTORVIL	56110 D	
EXEC	Anthony Garcia	6/27/2022	6/29/2022	\$ 331.87	HOTEL GRIFFON	HOTEL GRIFFON	56110 D	
EXEC	Arayeh Rahimitabar	5/3/2022	5/3/2022	\$ 28.91	UBER TRIP	UBER TRIP - SF OFFICE VISIT (WORK/MEETING)	56110 D	
EXEC	Arayeh Rahimitabar	5/3/2022	5/4/2022	\$ 67.72	LYFT	LYFT 1 RIDE 05-02 - SF OFFICE VISIT (WORK/MEETING)	56110 D	
EXEC	Arayeh Rahimitabar	5/4/2022	5/5/2022	\$ 11.99	LYFT	LYFT 1 RIDE 05-03 - SF OFFICE VISIT (WORK/MEETING)	56110 D	
EXEC	Arayeh Rahimitabar	5/5/2022	5/5/2022	\$ 13.08	UBER TRIP	UBER TRIP - SF OFFICE VISIT (WORK/MEETING)	56110 D	
EXEC	Arayeh Rahimitabar	5/5/2022	5/6/2022	\$ 45.97	LYFT	LYFT 1 RIDE 05-04 - SF OFFICE VISIT (WORK/MEETING)	56110 D	
EXEC	Arayeh Rahimitabar	6/1/2022	6/2/2022	\$ 64.56	UBER TRIP	UBER TRIP - SF OFFICE VISIT (WORK/MEETING)	56110 D	
EXEC	Arayeh Rahimitabar	6/1/2022	6/2/2022	\$ 9.28	UBER TRIP	UBER TRIP	56110 D	
EXEC	Arayeh Rahimitabar	6/2/2022	6/3/2022	\$ 36.13	LYFT	LYFT 1 RIDE 06-01	56110 D	
EXEC	Arayeh Rahimitabar	6/1/2022	6/3/2022	\$ 315.74	HOTEL GRIFFON	HOTEL GRIFFON	56110 D	
EXEC	Arayeh Rahimitabar	6/3/2022	6/6/2022	\$ 227.89	HOTEL GRIFFON	HOTEL GRIFFON	56110 D	
EXEC	Arayeh Rahimitabar	6/4/2022	6/6/2022	\$ 45.84	UBER TRIP	UBER TRIP	56110 D	
EXEC	Arayeh Rahimitabar	6/22/2022	6/23/2022	\$ 5.55	LYFT	LYFT CANCEL FEE - SF OFFICE VISIT (WORK/MEETING)	56110 D	
EXEC	Arayeh Rahimitabar	6/23/2022	6/23/2022	\$ 42.43	UBER TRIP	UBER TRIP	56110 D	
EXEC	Arayeh Rahimitabar	6/24/2022	6/27/2022	\$ 11.31	LYFT	LYFT 1 RIDE 06-22	56110 D	
EXEC	Arayeh Rahimitabar	6/26/2022	6/27/2022	\$ 39.46	LYFT	LYFT 1 RIDE 06-24	56110 D	
EXEC	Bridget Gramme	6/24/2022	6/24/2022	\$ 21.82	UBER TRIP	UBER TRIP	56110 D	
EXEC	Bridget Gramme	6/23/2022	6/24/2022	\$ 44.20	UBER TRIP	UBER TRIP	56110 D	
EXEC	Bridget Gramme	6/25/2022	6/27/2022	\$ 9.87	UBER TRIP	UBER TRIP	56110 D	
EXEC	Bridget Gramme	6/24/2022	6/27/2022	\$ 15.27	UBER TRIP	UBER TRIP	56110 D	
EXEC	Bridget Gramme	6/25/2022	6/27/2022	\$ 15.20	UBER TRIP	UBER TRIP	56110 D	
EXEC	Bridget Gramme	6/25/2022	6/27/2022	\$ 49.35	UBER TRIP	UBER TRIP	56110 D	
EXEC	Bridget Gramme	6/25/2022	6/27/2022	\$ 528.62	IC MARK HOPKINS	IC MARK HOPKINS	56110 D	
EXEC	Donna Hershkowitz	6/14/2022	6/16/2022	\$ 54.00	BOB HOPE AIRPORT	BOB HOPE AIRPORT	56110 D	
EXEC	Donna Hershkowitz	6/14/2022	6/16/2022	\$ 255.73	HILTON PARC 55 S FRAN	HILTON PARC 55 S FRAN	56110 D	
EXEC	Emina Abrams	5/12/2022	5/16/2022	\$ 280.95	SOUTHWEST	SOUTHWES 5262118036749	56110 D	
EXEC	Emina Abrams	5/14/2022	5/16/2022	\$ 133.79	MGM GRAND	MGM GRAND - ADV DEP	56110 D	
EXEC	Emina Abrams	5/30/2022	5/31/2022	\$ 56.42	CURB SVC	CURB SVC LOS ANGELE	56110 D	
EXEC	Hatem Khalek	3/31/2022	4/4/2022	\$ 372.20	JETBLUE	JETBLUE 2792189383941	56110 D	
EXEC	Hatem Khalek	4/28/2022	4/28/2022	\$ 48.66	UBER TRIP	UBER TRIP	56110 D	

EXEC	Hatem Khalek	4/28/2022	4/28/2022	\$	59.04	UBER TRIP	UBER TRIP	56110 D
EXEC	Hatem Khalek	4/27/2022	4/29/2022	\$	50.00	P6 LAX SMARTPARKING	P6 LAX SMARTPARKING	56110 D
EXEC	Hatem Khalek	5/12/2022	5/16/2022	\$	168.60	JETBLUE	JETBLUE 2792192815019	56110 D
EXEC	Hatem Khalek	5/12/2022	5/16/2022	\$	178.60	DELTA AIR	DELTA AIR 0062316826274	56110 D
EXEC	Hatem Khalek	5/18/2022	5/18/2022	\$	42.98	UBER TRIP	UBER TRIP	56110 D
EXEC	Hatem Khalek	5/17/2022	5/19/2022	\$	50.00	P6 LAX SMARTPARKING	P6 LAX SMARTPARKING	56110 D
EXEC	Hatem Khalek	5/18/2022	5/19/2022	\$	49.23	UBER TRIP	UBER TRIP	56110 D
EXEC	Hatem Khalek	6/3/2022	6/6/2022	\$	419.20	UNITED	UNITED 0162415985985	56110 D
EXEC	Hatem Khalek	6/3/2022	6/6/2022	\$	12.00	UNITED	UNITED 0161587493137	56110 D
EXEC	Hatem Khalek	6/3/2022	6/6/2022	\$	363.20	UNITED	UNITED 0162415984006	56110 D
EXEC	Hatem Khalek	6/3/2022	6/6/2022	\$	12.00	UNITED	UNITED 0161587490673	56110 D
EXEC	Hatem Khalek	6/8/2022	6/9/2022	\$	51.84	UBER TRIP	UBER TRIP	56110 D
EXEC	Hatem Khalek	6/8/2022	6/10/2022	\$	20.00	JOHN WAYNE AIRPORT	JOHN WAYNE AIRPORT	56110 D
EXEC	Hatem Khalek	6/10/2022	6/10/2022	\$	60.70	LYFT	LYFT RIDE WED 4PM	56110 D
EXEC	Leah Wilson	4/3/2022	4/4/2022	\$	59.26	SQ DABS OAKLAND TAXI	SQ DABS OAKLAND TAXI	56110 D
EXEC	Leah Wilson	4/3/2022	4/5/2022	\$	1,881.50	WESTIN HAPUNA BEACH RESRT	WESTIN HAPUNA BEACH RESRT - 2022 WESTERN STATES BAR CONFERENCE	56110 D
EXEC	Leah Wilson	4/8/2022	4/11/2022	\$	167.96	SOUTHWEST	SOUTHWES 5262105117383	56110 D
EXEC	Leah Wilson	5/3/2022	5/5/2022	\$	7.50	CITYOFSAC_PARKNGGARAGE	CITYOFSAC_PARKNG GARAGE	56110 D
EXEC	Leah Wilson	5/11/2022	5/12/2022	\$	60.78	CURB SVC LOS ANGELE	CURB SVC LOS ANGELE	56110 D
EXEC	Leah Wilson	5/12/2022	5/13/2022	\$	62.01	SQ ADMINISTRATIVE SERVIC	SQ ADMINISTRATIVE SERVIC	56110 D
EXEC	Melanie Lawrence	6/1/2022	6/2/2022	\$	10.90	UBER TRIP	UBER TRIP - ABA NATL CONFERENCE FOR PROFESSIONAL RESONSIBILITY (BALTIMORE)	56110 D
EXEC	Melanie Lawrence	6/1/2022	6/2/2022	\$	41.58	SQ BWI TAXI	SQ BWI TAXI	56110 D
EXEC	Melanie Lawrence	6/4/2022	6/6/2022	\$	666.24	HYATT REGENCY BALTIMORE	HYATT REGENCY BALTIMORE	56110 D
EXEC	Michelle Cramton	4/15/2022	4/18/2022	\$	167.96	SOUTHWEST	SOUTHWES 5262108052246	56110 D
EXEC	Michelle Cramton	4/30/2022	5/2/2022	\$	133.79	MGM GRAND	MGM GRAND - ADV DEP	56110 D
EXEC	Michelle Cramton	5/23/2022	5/25/2022	\$	267.54	HOTEL GRIFFON	HOTEL GRIFFON - SF OFFICE VISIT	56110 D
EXEC	Michelle Cramton	5/26/2022	5/27/2022	\$	86.25	SQ MOHAMMAD HAKIMI	SQ MOHAMMAD HAKIMI - SF OFFICE VISIT	56110 D
EXEC	Michelle Cramton	5/26/2022	5/30/2022	\$	69.30	V.S.P. PARKING BURBANK	V.S.P. PARKING BURBANK - SF OFFICE VISIT	56110 D
EXEC	Michelle Cramton	5/26/2022	5/30/2022	\$	122.66	HOTEL GRIFFON	HOTEL GRIFFON - SF OFFICE VISIT	56110 D
EXEC	Michelle Cramton	6/1/2022	6/3/2022	\$	117.95	SOUTHWEST	SOUTHWES 5262124702150	56110 D
EXEC	Srinivas Ayinaparthi	6/21/2022	6/22/2022	\$	32.96	UBER TRIP	UBER TRIP - LA OFFICE VISIT - IT TEAM MEETING/TRANSITION MEETING	56110 D
EXEC	Srinivas Ayinaparthi	6/21/2022	6/22/2022	\$	4.94	UBER TRIP	UBER TRIP - IT TEAM	56110 D
EXEC	Srinivas Ayinaparthi	6/21/2022	6/23/2022	\$	238.27	KAWADA HOTEL	MEETING/TRANSITION MEETING KAWADA HOTEL - IT TEAM	56110 D
EXEC	Srinivas Ayinaparthi	6/22/2022	6/23/2022	\$	39.96	UBER TRIP	MEETING/TRANSITION MEETING UBER TRIP - IT TEAM	56110 D
EXEC	Srinivas Ayinaparthi	6/22/2022	6/28/2022	\$	100.00	KAWADA HOTEL	MEETING/TRANSITION MEETING KAWADA HOTEL - IT TEAM	56110 C
EXEC	Tammy Campbell	4/27/2022	4/28/2022	\$	30.00	UNITED	UNITED 0169987460768	56110 D
EXEC	Tammy Campbell	4/27/2022	4/28/2022	\$	30.00	UNITED	UNITED 0169987460767	56110 D
EXEC	Tammy Campbell	4/28/2022	4/29/2022	\$	39.09	LYFT	LYFT RIDE THU 2PM	56110 D
EXEC	Tammy Campbell	4/28/2022	5/2/2022	\$	842.15	SHERATON NEW ORLEANS	SHERATON NEW ORLEANS	56110 D
EXEC	Tammy Campbell	5/3/2022	5/4/2022	\$	41.40	CURB SVC METAIRIE	CURB SVC METAIRIE	56110 D
EXEC	Vanessa Holton	5/3/2022	5/5/2022	\$	50.96	IC LOS ANGELES DOWNTOWN	IC LOS ANGELES DOWNTOWN	56110 C

2022 Q2 Executive / Board of Trustee Direct-Bill Travel Expense

Reporting Period: 4/1/2022 to 6/30/2022

GRP	Passenger Name	Transaction	Issue Date	Depart Date	Vendor	Itinerary	Total Fare	Account	Description
EXEC	Ayinaparthi/Srinivasa Rao	7772727791	6/18/2022	6/21/2022	SOUTHWEST AIRLINES	OAK/BUR/OAK	\$246.52	56110	EXEC Travel
EXEC	Ayinaparthi/Srinivasa Rao	7773451971	6/22/2022	7/11/2022	SOUTHWEST AIRLINES	OAK/BUR/OAK	\$151.52	56110	EXEC Travel
EXEC	Hershkowitz/Donna Sue	7768590413	5/30/2022	6/13/2022	SOUTHWEST AIRLINES	BUR/OAK/BUR	\$199.03	56110	EXEC Travel
EXEC	Hom/Elizabeth A	7772233317	6/15/2022	7/27/2022	SOUTHWEST AIRLINES	SFO/BUR	\$56.76	56110	EXEC Travel
EXEC	Hom/Elizabeth A	7772233319	6/15/2022	7/27/2022	UNITED AIRLINES	LAX/SFO	\$143.23	56110	EXEC Travel
EXEC	Hom/Elizabeth A	7773451871	6/22/2022	8/3/2022	UNITED AIRLINES	SFO/ORD/SFO	\$852.89	56110	EXEC Travel
EXEC	Malaowala/Tara Midori	7773946073	6/24/2022	8/29/2022	SOUTHWEST AIRLINES	OAK/BUR/OAK	\$137.27	56110	EXEC Travel
EXEC	Malaowala/Tara Midori	7773946100	6/24/2022	10/13/2022	SOUTHWEST AIRLINES	OAK/BUR/OAK	\$180.02	56110	EXEC Travel