



The State Bar of California

Audit Committee Teleconference

Open Session Minutes
Thursday, July 21, 2022
1:32 p.m.–3:04 p.m.

Time Meeting Commenced: The Audit Committee meeting commenced in open session at 1:32 p.m. The committee moved to closed session at 2:24 p.m. The committee returned to open session at 3:02 p.m.

Time Meeting Adjourned: 3:04 p.m.

Chair: Melanie Shelby

Committee Coordinator: Justin Ewert

Members Present: Hailyn Chen, Sonia Delen, Sean SeLegue (joined late), Melanie Shelby, Mark Toney

Members Absent: Mark Broughton

OPEN SESSION

ROLL CALL

The Audit Committee was called to order by Chair Shelby. Roll call was taken and a quorum was established.

CALL FOR PUBLIC COMMENT

Chair Shelby called for public comment, inquiring as to whether there were person(s) who wished to comment on any agenda item. There were no members of the public who wished to speak on any agenda item. There were no members of the public who wished to speak.

I. CHAIR'S REPORT

Chair Shelby provided an oral report.

II. CONSENT

A. Approval of January 22, 2022, Open Session Meeting Minutes

Moved by Delen, seconded by Toney

Ayes – (3) Chen, Delen, Toney

Noes – (0)

Abstain – (1) SeLegue

Absent – (1) Broughton

Motion carries.

B. Approval of April 27, 2022, Open Session Meeting Minutes

The following agenda item was pulled from the consent agenda for a separate discussion.

Modification of minutes to reflect Chair Shelby's request for two additional months (a total of six) for the annual Financial Statement Audit.

Moved by Chen, seconded by Delen

Ayes – (4) Chen, Delen, SeLegue, Toney

Noes – (0)

Abstain – (0)

Absent – (1) Broughton

Motion carries as modified.

III. BUSINESS

A. Update on Information Technology Security Assessment

Presenter: Steve Mazer, Chief Administrative Officer

Presentation and discussion only.

B. Update on 2022 Internal Controls Audit

Presenter: Aracely Montoya-Chico, Chief Financial Officer

Presentation and discussion only.

C. Update on State Bar Office of Compliance

Presenters: Leah Wilson, Executive Director
Yun Xiang, Chief Mission Officer

Presentation and discussion only.

D. Update on Public Trust Liaison

Presenter: Leah Wilson, Executive Director

Presentation and discussion only.

E. Approval of 2022–2023 Audit Committee Work Plan

Presenter: Justin Ewert, Finance Manager, Office of Finance
Melanie Shelby, Audit Committee Chair

RESOLVED, that the Audit Committee adopts the Audit Committee 2022–2023 work plan, included in this item as Attachment A, and provides it for adoption by the Board Executive Committee.

Moved by Delen, seconded by Toney

Ayes – (3) Chen, Delen, Toney

Noes – (0)

Abstain – (1) SeLegue

Absent – (1) Broughton

Motion carries.

Chair Shelby stated that pursuant to Government Code section 11126(e)(1) the committee will move into closed session to discuss the closed session agenda.

CLOSED SESSION

I. BUSINESS

A. Threatened Litigation Concerning Bar Examination Testing Accommodation Requests

*Closed pursuant to Government Code § 11126(e)(1).

OPEN SESSION

The committee returned to open session and reported that there is no action to report from closed session. No further discussion took place in open session.

ADJOURN