



The State Bar of California

Legal Services Trust Fund Commission (LSTFC) Executive Committee Meeting Teleconference

Open Session Minutes
Thursday, September 1, 2022
1:00 p.m.–3:00 p.m.

Time Meeting Commenced: The Executive Committee meeting commenced in open session at 1:03 p.m.
Time Meeting Adjourned: 3:03 p.m.
Chair: Christian Schreiber
Committee Coordinator: Doan Nguyen
Members Present: Amin Al-Sarraf, Erica Connolly, Christian Schreiber
Members Absent: None

OPEN SESSION

1. Roll Call
Roll call was taken and a quorum was established.
2. Call for Public Comment
Chair Schreiber called for public comment, inquiring as to whether there were person(s) who wished to comment on any agenda item. There were no members of the public who wished to speak on any agenda item.

CONSENT CALENDAR

3. The following matters are considered to be routine and will be acted upon by a single vote. There will be no separate discussion of these items unless a member of the committee so requests, in which event the matter shall be removed from the Consent Calendar and considered separately.
 - 3.1 Approval of Meeting Summary and Action Items from May 31, 2022 Meeting
 - 3.2 Approval of Meeting Summary and Action Items from June 13, 2022 Meeting
 - 3.3 Approval of Meeting Summary and Action Items from August 2, 2022 Meeting

RESOLVED, that the Executive Committee approves all meeting summary and action item drafts as posted.

Moved by Connolly, seconded by Al-Sarraf.

Ayes – (3) Al-Sarraf, Connolly, Schreiber

Noes – (0)

Abstain – (0)

Absent – (0)

DISCUSSION AND ACTION ITEMS

4. The following matters are considered to be discussion items. Each item will be considered separately.

4.1 Approval of 2023-2025 Consumer Debt Grants Request for Proposals (RFP) Application

Senior Program Analyst Danielle MacRae presented on this topic regarding \$15 million included in the Budget Act of 2022 for legal services to indigent persons on consumer debt related to the COVID-19 pandemic. Discussion included but was not limited to: the competitive grant process; an overview of guidance regarding priorities/preferences included in the Budget Act language; grant parameters as recommended by staff; similarities and differences between this grant and other discretionary grant proposals that have recently gone through the LSTFC; the grantmaking timeline as approved by the LSTFC; overview of the proposed rubric, categories, and scoring practices; and application requirements. Among other things, there was substantial discussion of modifications to the rubric requirements. The committee then discussed the composition of a possible working group and abiding by the Bagley-Keen Open Meetings Act. Another meeting related to review of these grants will be scheduled in late November or early December. The committee then passed the following resolution:

RESOLVED, that the Legal Services Trust Fund Commission Executive Committee, acting on behalf of the commission under its delegated authority, approves the request for proposals and grant parameters for the 2023-2025 Consumer Debt Grants as described in staff's September 1, 2022, memorandum to the Executive Committee, except that the scoring rubric will be the attached rubric.

Moved by Schreiber, seconded by Connolly.

Ayes – (3) Al-Sarraf, Connolly, Schreiber

Noes – (0)

Abstain – (0)

Absent – (0)

4.2 Update on Community Assistance, Recovery and Empowerment (CARE) Court New Funding Opportunity

Program Director Doan Nguyen presented on this new initiative supported by Gov. Newsom to assist individuals with severe mental health disabilities and/or substance use disorders to obtain necessary treatment. The program is in the nascent stages, so not all details are known, but it is anticipated that funds would support holistic services, including legal aid representation for the individuals. Nguyen outlined the possibility of planning grants prior to the LSTFC administering larger grants for direct services starting in late 2023. She and Legal Aid Association of California liaison Salena Copeland also answered committee questions regarding timing, amount of funding, and support in the legal aid community. Among other things, the committee discussed the LSTFC's role in the development of this program (from both a policy standpoint and in ensuring a smooth grantmaking process) and ways to confirm the LSTFC is represented in subsequent discussions.

4.3 Discuss 2022 to 2023 Legal Services Trust Fund Commission Priorities

The committee briefly discussed new committee assignments for the coming year, as well as a new template for meeting notes and action summaries that the LSTFC may or may not adopt.

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