



The State Bar *of California*

OPEN SESSION AGENDA ITEM 50-1 NOVEMBER 2022

DATE: November 17, 2022

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 or, for information technology (IT) goods and services, in excess of \$100,000.

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for IT goods, services, or both, for an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. The contracts require approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Admissions	8313	Admissions Fund	MD Psychiatric Forensics	\$50,000	Additional 2022 Testing Accommodation Consulting Services
2	Admissions	8311	Admissions Fund	Pinpoint Talent	\$175,000	Proctor Recruitment Consultant
3	Admissions	8313	Admissions Fund	John Hosterman, PhD	\$120,000	Testing Accommodations Consulting Services
4	Admissions	8311	Admissions Fund	Research Solutions Group	\$150,000	Psychometric and Statistical Analytic Projects
5	Admissions	8311	Admissions Fund	Research Solutions Group	\$144,000	Calculation of Data and Production of Reports
6	Admissions	8312	Admissions Fund	Pasadena Center	\$78,250	February 2023 Bar Exam Testing Site
7	Admissions	8312	Admissions Fund	SAFE Credit Union Convention Center	\$96,020	February 2023 Bar Exam Testing Site
8	Admissions	8312	Admissions Fund	Oakland Marriott City Center	\$111,600	February 2023 Bar Exam Testing Site
9	Admissions	8312	Admissions Fund	Crowne Plaza San Francisco Airport Burlingame	\$136,700	February 2023 Bar Exam Testing Site
10	Admissions	8312	Admissions Fund	Ontario Convention Center	\$122,750	February 2023 Bar Exam Testing Site
11	Admissions	8312	Admissions Fund	Sheraton Gateway LAX	\$165,500	February 2023 Bar Exam Testing Site
12	Admissions	8312	Admissions Fund	Sheraton Mission Valley San Diego	\$79,500	February 2023 Bar Exam Testing Site

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
13	Admissions	8312	Admissions Fund	Hilton Sacramento Arden West	\$88,000	February 2023 Bar Exam Testing Site
14	Admissions	8312	Admissions Fund	DoubleTree Hotel Orange	\$160,000	February 2023 Bar Exam Testing Site
15	Admissions	8312	Admissions Fund	Town and Country Resort	\$120,100	February 2023 Bar Exam Testing Site
16	Admissions	8312	Admissions Fund	Oakland Marriott City Center	\$111,600	July 2023 Bar Exam Testing Site
17	Admissions	8312	Admissions Fund	Crowne Plaza San Francisco Airport Burlingame	\$146,700	July 2023 Bar Exam Testing Site
18	Admissions	8312	Admissions Fund	Ontario Convention Center	\$122,750	July 2023 Bar Exam Testing Site
19	Admissions	8312	Admissions Fund	Sheraton Gateway LAX	\$165,500	July 2023 Bar Exam Testing Site
20	Admissions	8312	Admissions Fund	Sheraton Mission Valley San Diego	\$95,500	July 2023 Bar Exam Testing Site
21	Admissions	8312	Admissions Fund	DoubleTree Hotel Orange	\$167,000	February 2024 Bar Exam Testing Site
22	Admissions	8312	Admissions Fund	DoubleTree Hotel Orange	\$175,000	July 2024 Bar Exam Testing Site
23	Information Technology	5310	General Fund	Salesforce	\$350,000	Admissions Information Management System (AIMS) Annual Licensing and Maintenance
24	Information Technology	5310	General Fund	GSPANN	\$114,000	.NET Application Developer

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
25	Information Technology	5310	General Fund	Midrange Support Group	\$45,000 (total value of contract \$251,301)	Maintenance and Support for Legacy AS400 System
26	Information Technology	5310	General Fund	Software Management Consultants, Inc. (SMCI)	\$60,000 (total value of contract \$159,840)	Cloud Migration Project Manager
27	Information Technology	5310	General Fund	SMCI	\$50,000 (total value of contract \$149,750)	SharePoint Consultant
28	Information Technology	5310	General Fund	California Department of Technology	\$300,000	Microsoft Windows 365 Licenses
29	Information Technology	5310	General Fund	California Department of Technology	\$320,000	Microsoft Azure Cloud Licenses
30	Information Technology	5310	General Fund	Court Video Conferencing Services	\$220,000	Audio/Visual Infrastructure Improvement
31	Information Technology	5310	General Fund	Oracle America, Inc.	\$270,000	Oracle Fusion Cloud Annual Licensing and Maintenance
32	Information Technology	5310	General Fund	Microsoft	\$267,683	Annual Microsoft Unified Support
33	Information Technology	5310	General Fund	Lenovo Financial Services	\$200,000	Laptop Leasing and Maintenance
34	Information Technology	5310	General Fund	Carahsoft Technology	\$175,000	DocuSign Annual Licensing and Maintenance
35	Information Technology	5310	General Fund	Applications Software Technology (AST), LLC	\$450,000	Oracle Cloud Application Support

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
36	Information Technology	5310	General Fund	NTT America	\$200,000	Network Infrastructure Monitoring
37	Information Technology	5310	General Fund	Insight Public Sector	\$116,955	AlertLogic Intrusion Monitoring Services
38	Information Technology	5310	General Fund	Zoom Video Conferencing	\$125,000	Videoconferencing Licenses
39	Access & Inclusion	8224	Equal Access Fund	Legal Aid Association of California	\$210,000	Legal Aid Community Facilitation and Coordination
40	General Services	5520	General Fund	LexisNexis	\$155,844	Online Legal Research Services
41	General Services	5520	General Fund	L&R dba Joe's Parking	\$350,400	Parking
42	General Counsel	4110	General Fund	Wagstaffe, von Loewenfeldt, Busch & Radwick, LLP	\$80,000 (total value of contract \$130,000)	Additional Retainer Agreement for Legal Services
43	General Counsel	4110	General Fund	Rosales Law Partners LLP	\$77,500	Legal Services
44	Executive Director	1110	General Fund	State Auditor	\$500,000	2022 Performance Audit

1. MD Psychiatric Forensics

Vendor provides evaluations and reports related to Testing Accommodation Petitions for the California Bar Exam. The contract is for additional 2022 services. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

2. Pinpoint Talent

In late 2021, the State Bar contracted with PSI Online, Inc., to handle key pieces of the administration of the bar exam, including proctor recruitment and training, site acquisition (contracting with the hotels for the exams), and site management. In August 2022, the State Bar terminated the contract and opted not to go forward with

contracting with PSI for the 2023 exams. As a result, the State Bar must once again assume responsibility for proctor recruitment, payment, and training, as well as site acquisition and site management. Pinpoint Talent was identified to fill the need to provide proctor recruitment. The vendor will oversee recruitment activities until a long-term solution is identified. The cost of the contract is included in the annual budget for the Office of Admissions. In addition to this contract, due to terminating services with PSI Online, Inc., over the coming months, the Board will see contracts for up to 10 locations for the February 2023 and 2024 exams, up to 16 locations for the July 2023 and July 2024 exams, as well as other ancillary contracts necessary to administer the exams.

3. John Hosterman, PhD

Vendor is an accomplished leader in the disability and diversity fields. He will provide testing accommodation consulting services for the California bar exam and First-Year Law Students' Examination (FYLX). The cost of this contract is included in the annual budget for the Office of Admissions.

4. Research Solutions Group

Vendor provides psychometric and statistical analytic projects for the California exam and the FYLSX. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

5. Research Solutions Group

Vendor provides calculation of data and production of reports relative to the grading of the California bar exam and the FYLSX. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

6. Pasadena Center

7. SAFE Credit Union Convention Center

8. Oakland Marriott City Center

9. Crowne Plaza San Francisco Airport Burlingame

10. Ontario Convention Center

11. Sheraton Gateway LAX

12. Sheraton Mission Valley SD

13. Hilton Sacramento Arden West

14. DoubleTree Hotel – Orange

15. Town and Country Resort

Vendors provide testing space for the February 2023 bar exam. These recurring services are part of core business operations in the Office of Admissions and will be included in the annual budget.

16. Oakland Marriott City Center

17. Crowne Plaza San Francisco Airport Burlingame

18. Ontario Convention Center

19. Sheraton Gateway LAX

20. Sheraton Mission Valley SD

Vendors provide testing space for the July 2023 bar exam. These recurring services are part of core business operations in the Office of Admissions and will be included in the annual budget.

21. DoubleTree Hotel – Orange

Vendors provide testing space for the February 2024 bar exam. These recurring services are part of core business operations in the Office of Admissions and will be included in the annual budget.

22. DoubleTree Hotel – Orange

Vendors provide testing space for the July 2024 bar exam. These recurring services are part of core business operations in the Office of Admissions and will be included in the annual budget.

23. Salesforce

Vendor provides customer relationship software and applications focused on the AIMS. The contract is for the annual license renewal. These software licenses are part of core business operations in the Office of IT and are included in the annual budget.

24. GSPANN

Vendor provides IT professionals. The contract is for a .NET application developer to assist with developing in-house applications. The cost for this contract is included in the annual budget for the Office of IT.

25. Midrange Support Group

Vendor provides maintenance and support services for legacy AS400 system until it is migrated to cloud platform. The cost of this contract is for an extension of services and is included in the annual budget for the Office of IT.

26. SMCI

Vendor provides IT professionals. The contract is for a project manager to support the cloud migration initiative. The cost for this contract is included in the annual budget for the Office of IT.

27. SMCI

Vendor provides IT professionals. The agreement is for a SharePoint consultant to provide in-house support. The cost for this contract is included in the annual budget for the Office of IT.

28. California Department of Technology

Vendor provides Microsoft Windows 365 Enterprise licenses. The contract is for the annual license renewal. These software licenses are part of core business operations in

the Office of IT and are included in the annual budget.

29. California Department of Technology

Vendor provides Microsoft Azure cloud management support. The contract is for a one-year term. These recurring services are part of core business operations in the Office of IT and are included in the annual budget.

30. Court Video Conferencing Services

Vendor provides support for the audiovisual systems for Los Angeles courtrooms. This contract seeks to upgrade the current audiovisual infrastructure to allow for hybrid setup for courtrooms B and C. The cost for this contract is included in the annual budget for the Office of IT.

31. Oracle America, Inc.

Vendor provides Oracle Fusion Cloud software. The contract is for the annual license renewal. These software licenses are part of core business operations in the Office of IT and are included in the annual budget.

32. Microsoft Corporation

Vendor provides enterprise licenses for Office and Windows. The contract is for the annual license renewal. These software licenses are part of core business operations in the Office of IT and are included in the annual budget.

33. Lenovo Financial Services

Vendor provides financing for Lenovo laptops. The requested funds are for the leasing and maintenance of additional laptops to support new hires for San Francisco and Los Angeles offices through the leasing term ending in 2025. The cost for this contract is included in the annual budget for the Office of IT.

34. Carahsoft Technology

Vendor provides licenses for eSignature solution DocuSign. The contract is for the annual license renewal. These software licenses are part of core business operations in the Office of IT and are included in the annual budget.

35. AST, LLC

Vendor provides proactive monitoring, support, defect research and resolution, maintenance, and enhancement for the State Bar's Oracle Cloud Finance and Human Resources system. The cost of the contract is for additional enhancement services and is included in the annual budget for the Office of IT.

36. NTT America

Vendor provides network infrastructure monitoring. The cost of the contract is for a one-year term and is included in the annual budget for the Office of IT.

37. Insight Public Sector

Vendor is a licensed reseller of Alert Logic, an intrusion and detection software to protect the State Bar's data and servers. These software licenses are part of core business operations in the Office of IT and are included in the annual budget.

38. Zoom Video Communications

Vendor provides videoconferencing licenses. These software licenses are part of core business operations in the Office of IT and are included in the annual budget.

39. Legal Aid Association of California

The Legal Aid Association of California (LAAC) facilitates communication and coordination between Interest on Lawyers' Trust Accounts-funded grantee programs, trains advocates in core substantive areas, analyzes best practices and assesses and improves the effectiveness of the delivery of legal aid. The State Bar has contracted with LAAC since 2002 to provide these services to the legal aid community. The requested contract amendment is a standard one-year order for continued services into 2023.

40. LexisNexis

Vendor provides online legal research services. The requested funds are for a one-year term. These recurring services are part of core business operations in the Office of General Services and are included in the annual budget.

41. L&R, doing business as Joe's Parking

Vendor provides parking spaces pursuant to parking and access easement contract. The requested funds are for a one-year term and are part of core business operations in the Office of General Services. The cost is included in the annual budget.

42. Wagstaffe, von Loewenfeldt, Busch & Radwick, LLP

Vendor is the State Bar's outside legal counsel for the *Los Angeles Times* litigation in the California Supreme Court. The contract amount is for additional legal services beyond the original retainer agreement. Funds for this contract are included in the budget for the Office of General Counsel.

43. Rosales Law Partners LLP

Vendor will provide legal research and consulting services related to diversity, equity and inclusion in procurement policies and practices. The cost of the contract will be included in the 2023 budget for the Office of General Counsel.

44. California State Auditor

The State Bar contracts with the California State Auditor to conduct a performance audit every two years, as required by Business and Professions Code 6145 and Government Code section 8543 et seq. The cost of this contract will be included in the 2023 budget for the Office of Executive Director.

FISCAL/PERSONNEL IMPACT

Unless a different funding source is specified, the expenses above are included in the 2022 budget for the cost center noted or will be included in the budget for future years, per the normal budget planning process.

AMENDMENTS TO RULES

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & IMPLEMENTATION STEPS

Goal: None – core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Board of Trustees approves execution of the contracts listed herein.

ATTACHMENT LIST

None