



The State Bar of California

Legal Services Trust Fund Commission Homelessness Prevention Funds Committee Meeting Teleconference

Open Session Minutes
Thursday, October 20, 2022
1:02 p.m.–3:50 p.m.

Time Meeting Commenced: The Homelessness Prevention Funds Committee meeting commenced in open session at 1:02 p.m.

Time Meeting Adjourned: 3:50 p.m.

Chair: James Meeker

Committee Coordinator: Chris McConkey

Members Present: Tammy Mahoney, James Meeker, Christian Schreiber

Members Absent: Banafsheh Akhlaghi, Eric Isken

OPEN SESSION

I. ROLL CALL

Roll call was taken and a quorum was established.

II. CALL FOR PUBLIC COMMENT

Chair Meeker called for public comment. There were no members of the public who wished to speak on any agenda item.

III. CONSENT

A. Approve the Meeting Summary and Action Items from the August 31, 2022, Meeting

The committee approved the meeting summary from its August 31, 2022, meeting as posted with today's agenda.

Moved by Schreiber, seconded by Mahoney.

Ayes – (3) Mahoney, Meeker, Schreiber

Noes – (0)

Abstain – (0)

Absent – (2) Akhlaghi, Isken

Motion carries.

IV. Homelessness Prevention Grants

A. Discuss the 2023-2024 Homelessness Prevention (HP 4) Grant Scoring Rubric

Program Supervisor McConkey presented the grantmaking timeline, permissible uses, and scoring rubric for the HP 4 competitive grants.

Staff reported receiving 46 applications, including 37 applications from qualified legal services projects and 9 applications from support centers. The total amount requested was \$25,319,684 which is \$3,180,316 less than the total amount available (\$28,500,000). Staff presented ideas about how to spend the remaining funds. Staff and the committee then discussed how they scored four previously chosen applications and worked toward calibrating their scores.

Staff explained that Legal Services for Children submitted their application 17 minutes after the deadline, but that staff recommended accepting their application for scoring.

B. Discuss HP 4 Grant Reporting

Staff discussed guidance that it received from the Judicial Council of California about reporting requirements for HP 4 competitive grants.

C. Staff Update on Homelessness Prevention Grant Monitoring

i. Update on Advancing Justice - Asian Law Caucus

Advancing Justice – Asian Law Caucus receives HP 2 Formula funding and had not yet begun spending. Staff will bring recommendations to the Committee at the next Homelessness Prevention Funds Committee meeting on December 1, 2022.

ii. Update on Inland Counties Legal Services

Inland Counties Legal Services receives HP 3 Formula funding and is significantly leading in service figures, which raised questions about reporting accuracy. Staff are reviewing their data and will report if there are any findings at the next Homelessness Prevention Funds Committee meeting on December 1, 2022.

ADJOURN