



The State Bar of California

Legal Services Trust Fund Commission (LSTFC) Partnership Grants Committee Meeting Teleconference

Open Session Minutes
Thursday, November 3, 2022
1:00 p.m.–4:00 p.m.

Time Meeting Commenced: The Partnership Grants Committee meeting commenced in open session at 1:09 p.m.
Time Meeting Adjourned: 3:02 p.m.
Chair: Eric Isken
Committee Coordinator: Christal Bundang
Members Present: Will Boschelli, Jason Galkin, Joseph Lee
Members Absent: Diana Kruze
Advisors Present: Hon. Victor Rodriguez
Advisors Absent: Hon. Bryant Yang
Liaisons Present: Laura Brown, Bonnie Hough, Melanie Snider
Liaisons Absent: None

OPEN SESSION

- I. Roll Call
Roll call was taken and a quorum was established.
- II. Call for Public Comment
Chair Isken called for public comment, inquiring as to whether there were person(s) who wished to comment on any agenda item. No public comment was made.

CONSENT CALENDAR

- III. A. Approval of Meeting Summary and Action Items from July 21, 2022, Meeting

RESOLVED, that the Partnership Grants Committee approves the July 21, 2022, meeting summary and action items draft as posted.

Moved by Isken, seconded by Boschelli.

Ayes – (3) Boschelli, Isken, Lee

Noes – (0)

Abstain – (0)

Absent – (2) Galkin, Kruze

Motion carries.

DISCUSSION AND ACTION ITEMS

IV. A. Review and Approve Recommendations Regarding Proposed RFP and Rubric for 2024 Partnership Grants

Lead Program Analyst Christal Bundang presented the staff recommended updates to the 2024 Partnership Grants scoring rubric and RFP. These recommendations were based on the debrief, discussion, and feedback from the July 2022 PG committee meeting.

The proposed rubric changes included:

- decreasing points for Innovation category from 10 points to 5 points
- removing “Project Budget” category from the rubric; and
- adjusting points for additional rubric categories

The PG Committee had further discussion regarding revisions to the current policy regarding funding priorities to better reflect current practice.

The PG Committee passed the following resolution:

RESOLVED, that the Partnership Grants Committee recommends the approval the request for proposals (RPF) and scoring rubric for the 2024 Partnership Grants in concept as discussed at the November 3, 2022, Partnership Grants Committee meeting. The Committee delegates authority to staff in consultation with the Chair to finalize the language for the Funding Priority section and related aspects of the rubric.

Moved by Isken, seconded by Lee.

Ayes – (3) Galkin, Isken, Lee

Noes – (0)

Abstain – (1) Boschelli

Absent – (1) Kruze

Motion carries.

A. Discuss 2024 Partnership Grants Application Review Process

After discussing the review process for prior cycles, the PG Committee agreed that the 2024 PG application review process should be the same as the 2023 PG application review process. For 2024, the full PG Committee will have an initial calibration session to review 1-3 applications, and PG Committee members will participate in 1-2 subsequent

calibration sessions to review a set of assigned applications. Funding recommendations will be made by the full PG Committee after all applications are scored.

ADJOURN

- V. There being no other business, the meeting was adjourned at 3:02 p.m.

DRAFT