

LEGAL SERVICES TRUST FUND COMMISSION

BANK GRANTS COMMITTEE MEETING

Meeting Summary and Action Items

Wednesday, February 23, 2022, 1:00 p.m.–3:00 p.m.

State Bar of California (Conference Call via Zoom)

Roll Call

Members Present

Chair Pro Tempore Tammy Mahoney
Jeffrey Ball
James Meeker
Richard Reinis

Public Members

Zach Newman (Legal Aid Association of California)

Members Absent

Amin Al-Sarraf

Staff

Brady Dewar
Doan Nguyen
Daniel Passamaneck
Colleen Seto

OPEN SESSION

Senior Program Analyst Daniel Passamaneck addressed members of the Bank Grants Committee (BG Committee) at 1:03 p.m. to acknowledge that committee chair Robert Planthold had passed away. The committee unanimously approved a resolution by roll call vote that Tammy Mahoney should serve as Chair Pro Tempore for purposes of this meeting only (Reinis moved, Ball seconded).

Chair Pro Tempore Mahoney called the meeting to order at 1:08 p.m.

I. ROLL CALL

Roll call was taken, and quorum was established.

II. CALL FOR PUBLIC COMMENT

Chair Pro Tempore Mahoney invited members of the public to comment on any items on the agenda. No public comment was made.

III. CONSENT

Approval of Meeting Summary and Action Items from February 24, 2021 Meeting

Chair Pro Tempore Mahoney asked for comments or corrections to the February 24, 2021 meeting summary. Committee member Ball noted that the minutes should not indicate that he was present. With that correction, the BG Committee approved the February 24, 2021 meeting summary and action items by majority roll call vote (Meeker moved, Reinis seconded). The vote was as follows:

Yes(3): Ball, Meeker, Reinis

No (0):

Abstention(s) (1): Mahoney

IV. BANK COMMUNITY STABILIZATION AND REINVESTMENT (BCSR) GRANTS

A. Report on Administration of 2018 Grants

B. Report on Administration of 2020 Grants

Senior Program Analyst Passamaneck provided an update on the 2018-2020 grants that concluded their carry-over period on December 31, 2021, and on the 2020-2022 grants that are now in their final year of funding. All bank grant projects will report on their 2021 expenditures in April, as well as their project services, impact, and any adjustments due to COVID-19. Staff will coordinate with 2018 grantees for return of any unspent funds for distribution with future grants.

Program Manager Doan Nguyen provided a summary review of the background for the one-year carry-over period for unspent 2018 bank grant funds and confirmed that the amount of funds returned will be reported at the next Bank Grants Committee meeting.

C. Discuss and Approve Proposal for Distribution of Remaining Funds

Senior Program Analyst Passamaneck shared a PowerPoint presentation about administration of Bank Grant funds in 2023, with background information, current status, options under consideration, and a proposed recommendation for administration of remaining funds.

There was discussion on the following:

- The amount of 2018 carryover funding to be returned is difficult to estimate. Some grantees carried over much more funding than others and information is not yet available as to the amount actually spent.
- Bank grant funds are to be used for foreclosure prevention legal assistance and community redevelopment assistance. Staff stated that the Bank Grants RFP broadly indicated that any project, including any eviction defense project, must be tied to community redevelopment assistance.
- Staff is currently building out the reporting form that will be completed by programs. It will be released in March 2022 and due back in April; staff will reconcile reports against approved carryover amounts and budgets and invoice for unapproved or unspent carryover funds.
- While time may not be sufficient to develop an RFP for distribution of funds in 2023, it would be feasible to release an RFP in 2023 for a distribution beginning in 2024 if development begins in 2022. The BG Committee should meet at least

one more time in 2022 to begin work on an RFP and scoring rubric if the commission approves of this plan.

Following this discussion, the BG Committee approved a resolution that any remaining bank grant funds be held in 2023 for distribution at a later date pending further clarity regarding the amount available for distribution and after review of additional evaluation reports. (Ball moved, Reinis seconded).

V. COMMITTEE ADMINISTRATION

A. Review 2022 Meeting Schedule

Staff and BG Committee members discussed when to hold the committee's next meeting. Senior Program Analyst Passamaneck agreed to poll committee members to determine a date in September for the meeting.

B. Discussion of Committee Communication Protocols

In memory of Bob Planthold, Senior Program Analyst Passamaneck noted that the Legal Services Trust Fund Commission's work was public in practice as well as principle, as this committee's former chair always ensured by his careful attention to open meeting rules.

VI. ADJOURN

There being no other business, the meeting was adjourned at 1:44 p.m.