



The State Bar of California

Legal Services Trust Fund Commission Executive Committee Teleconference

Open Session Minutes
Wednesday, November 30, 2022
2:00 p.m. – 4:00 p.m.

Time Meeting Commenced: The Legal Services Trust Fund Commission Executive Committee meeting commenced in open session at 2:01 p.m.

Time Meeting Adjourned: 3:20 p.m.

Chair: Chair Christian Schreiber

Committee Coordinator: Doan Nguyen

Members Present: Co-Vice Chair Amin Al-Sarraf, Co-Vice Chair Erica Connolly

Members Absent: None

Advisors Present: None

Advisors Absent: None

Liaisons Present: Laura Brown, Salena Copeland

Liaisons Absent: Bonnie Hough, Melanie Snider

OPEN SESSION

1. Call to Order
The Legal Services Trust Fund Commission Executive Committee was called to order by Chair Schreiber.
2. Roll Call
Roll call was taken and a quorum was established.
3. Call for Public Comment
Chair Schreiber called for public comment, inquiring as to whether there were person(s) who wished to comment on any agenda item. There were no members of the public who wished to speak on any agenda item.
4. Approval of Minutes

4.1 Open Session Minutes: November 1, 2022

RESOLVED, that the Legal Services Trust Fund Commission Executive Committee approves the Open Session Minutes from the November 1, 2022, meeting as posted on the agenda.

Moved by Connolly, seconded by Al-Sarraf.

Ayes – (3) Al-Sarraf, Connolly, Schreiber

Noes – (0)

Abstain – (0)

Absent – (0)

Minutes adopted.

5. Discussion and Action Items

5.1 Approve 2023-2025 Consumer Debt Grant Awards

Presenter: Danielle MacRae, Lead Program Analyst, Office of Access & Inclusion

Lead Program Analyst MacRae presented the funding recommendations for 2023-2025 Consumer Debt Grant Awards. The scoring team scored all submitted proposals and recommended to award the \$14,250,000 in available funding among 20 of the 22 highest scoring proposals. There was a discussion on the supplantation language for discretionary grants. Applications submitted by East Bay Community Law Center and Lawyers' Committee for Civil Rights received high scores, but their applications did not comply with the statutory language related to supplantation of existing resources, and they were not recommended for a grant award. Lead Program Analyst MacRae and Co-Vice Chair Connolly will meet with the two organizations to explain the rationale.

Fourteen projects' budgets are recommended to be fully funded, and six projects' budgets were reduced. There was a discussion on the scoring team's funding recommendation to reduce Western Center on Law and Poverty's proposed budget. Western Center on Law and Poverty proposed to sub-grant some of its project budget to Inland Counties Legal Services (ICLS), which was also recommended for funding on a separate proposal. Lead Program Analyst MacRae and Co-Vice Chair Connolly will meet with ICLS to see if they want to use some of its recommended budget amount of \$1.2 million to work with Western Center on Law and Poverty. The outcome will be reported in the Legal Services Trust Fund Commission meeting on December 13, 2022.

Co-Vice Chair Al-Sarraf requested the commission to consider consistency on discretionary grant funding caps and whether maximum grant amounts should be based on the organization or project. Director Nguyen suggested to add this topic in a codification memorandum on discretionary funding that will be presented to the Rules Committee.

Chair Schreiber noted that the November 30, 2022, memorandum had a typo, presenting Legal Aid of Marin's score as 66.5 rather than the actual score of 65.5 in one of the tables. Lead Program Analyst MacRae will edit the memorandum before the Legal Services Trust Fund Commission meeting on December 13, 2022.

RESOLVED, that the Legal Services Trust Fund Commission Executive Committee recommends the following 2023–2025 consumer debt grant recipients and amounts:

Award Recommendations

Applicant	Score	Request	Recommendation
Inland Counties Legal Services	89	\$1,200,000	\$1,200,000
Legal Access Alameda	85	\$273,270	\$273,270
Legal Aid Society of San Diego	84	\$1,200,000	\$1,200,000
San Luis Obispo Legal Assistance Foundation	83	\$322,950	\$322,950
Senior Advocacy Network	82	\$712,200	\$712,200
Los Angeles Center for Law and Justice	81	\$1,200,000	\$1,102,500
Public Counsel	81	\$1,199,382	\$1,199,382
California Rural Legal Assistance, Inc.	79	\$715,221	\$715,221
Bay Area Legal Aid	78	\$1,200,000	\$1,200,000
Capital Pro Bono Inc.	77	\$300,000	\$300,000
Neighborhood Legal Services	77	\$1,200,000	\$816,458
Public Law Center	74	\$948,828	\$948,828
OneJustice	73	\$750,000	\$750,000
Senior Citizens Legal Services	73	\$460,500	\$400,500
Western Center on Law and Poverty	71	\$1,200,000	\$840,000
Legal Assistance to the Elderly	68.5	\$966,606	\$966,606
USD School of Law Legal Clinics	67.5	\$265,791	\$265,791
Legal Aid Foundation of Santa Barbara County	67	\$281,775	\$281,775
Santa Clara University Alexander Law School	66	\$450,000	\$269,871
Legal Aid of Marin	65.5	\$758,115	\$454,648

Moved by Connolly, seconded by Schreiber.

Ayes – (3) Al-Sarraf, Connolly, Schreiber

Noes – (0)

Abstain – (0)

Absent – (0)

Motion carries.

5.2 Discuss 2023-2025 Consumer Debt Reporting Requirements

Presenter: Danielle MacRae, Lead Program Analyst, Office of Access & Inclusion

Discussion only.

Lead Program Analyst MacRae presented on 2023-2025 Consumer Debt Reporting Requirements. Lead Program Analyst MacRae shared two reporting structures the State Bar uses to collect services data from grantees. There was discussion on the different reporting structures and the tension between useful analysis that can come from detailed reporting and the ease for grantees when reporting aggregated data. The committee agreed to be consistent with grant requirements in the Budget Act and RFP – requiring grantees to report aggregated data, so no action is needed. This topic will also be presented to the Legal Services Trust Fund Commission on December 13, 2022.

5.3 Update on Community Assistance, Recovery and Empowerment (CARE) Court Funding Opportunity

Presenter: Doan Nguyen, Program Director, Office of Access & Inclusion

Discussion only.

Director Nguyen provided an update on the CARE Court funding opportunity. QLSPs in the seven counties and all support centers received an informal survey to gauge interest in applying for the planning grant. The application will be released the next week and is on track to release grant monies.

ADJOURN