



The State Bar of California

OPEN SESSION AGENDA ITEM 50-1 MARCH 2023

DATE: March 16, 2023

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 or, for information technology (IT) goods and services, in excess of \$100,000.

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology (IT) goods, services, or both, for an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. The contracts require approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Admissions	8311	Admissions Fund	Research Solutions Group	\$72,000	Psychometric and Statistical Analytic Projects
2	Admissions	8311	Admissions Fund	ACS Ventures	\$72,000	Psychometric and Statistical Analytic Projects
3	Admissions	8312	Admissions Fund	Hilton Sacramento Arden West	\$78,150	July 2023 Bar Exam Testing Site
4	Admissions	8312	Admissions Fund	Pasadena Center	\$78,500	July 2023 Bar Exam Testing Site
5	Admissions	8312	Admissions Fund	Town and Country Resort	\$121,600	July 2023 Bar Exam Testing Site
6	Admissions	8312	Admissions Fund	AEG Management LACC, LLC	\$72,320	July 2023 Bar Exam Testing Site
7	Admissions	8312	Admissions Fund	Hilton LA Culver City	\$142,771	July 2023 Bar Exam Testing Site
8	Admissions	8312	Admissions Fund	SAFE Credit Union Convention Center	\$101,228	July 2023 Bar Exam Testing Site
9	Admissions	8312	Admissions Fund	AppleOne Staffing	\$1,915,863	Bar Exam Temporary Staffing Services
10	Admissions	8312	Admissions Fund	Robert Half International	\$186,000	Bar Exam Temporary Staffing Services
11	Information Technology	5310	General Fund	California Department of Technology	\$840,000	Microsoft Azure Cloud Licenses
12	Information Technology	5310	General Fund	California Department of Technology	\$296,039	Microsoft M365 Licenses
13	Information Technology	5310	General Fund	California Department of Technology	\$67,192 (total contract value \$136,734)	IT Security Assessments

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
14	Information Technology	5310	General Fund	Software Management Consultants, Inc.	\$44,000 (total contract value \$143,840)	Senior Project Manager/Certified Scrum Master
15	Information Technology	5310	General Fund	Software Management Consultants, Inc.	\$140,800	SharePoint Consultant
16	Information Technology	5310	General Fund	Software Management Consultants, Inc.	\$192,000	Salesforce Developer
17	Information Technology	5310	General Fund	Software Management Consultants, Inc.	\$45,120 (total contract value \$135,135)	Helpdesk Support Technician
18	Information Technology	5310	General Fund	GSPANN Technologies, Inc.	\$177,120	IT Quality Engineering Services
19	Information Technology	5310	General Fund	GSPANN Technologies, Inc.	\$47,600 (total contract value \$114,800)	IT Quality Engineering Services
20	Information Technology	5310	General Fund	GSPANN Technologies, Inc.	\$38,400 (total contract value \$121,200)	Salesforce Developer
21	Information Technology	5310	General Fund	Intelliswift Software, Inc.	\$96,000 (total contract value \$144,000)	Oracle Fusion Support
22	Information Technology	5310	General Fund	Intelliswift Software, Inc.	\$76,800 (total contract value \$115,200)	Client Trust Account Protection Program Support
23	Information Technology	5310	General Fund	Court Video Conferencing Services	\$154,670	San Francisco Audio/Visual Infrastructure Support
24	Information Technology	5310	General Fund	Emagined Security	\$41,000 (total contract value \$140,000)	IT Security Support

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
25	Information Technology	5310	General Fund	Golden Star Technology, Inc.	\$262,454	Audio/Visual Infrastructure Support
26	Information Technology	5310	General Fund	Carahsoft Technology Corp	\$46,808 (total contract value \$102,387)	DocuSign Support
27	Information Technology	5310	General Fund	Capo Solutions, Inc.	\$113,280	Odyssey CMS Support
28	Information Technology	5310	General Fund	Crayon Software Experts, LLC	\$235,962	Microsoft Product Licenses
29	General Counsel	4110	General Fund	Isaacs Friedberg, LLP	\$50,000	Legal Services
30	Access and Inclusion	8211	General Fund	California Access to Justice Commission	\$150,000	Services to Increase Access to Justice
31	Public Trust Liaison	1310	General Fund	Language Line Solutions	\$45,000 (total contract value \$67,000)	Translation Services
32	Case Management and Supervision-	8620	Lawyer Assistance Program Fund	Hancock S-REIT LA Corp	\$172,380	Office Lease

1. Research Solutions Group

Vendor provides psychometric and statistical analytic projects for the California Bar Exams and the First-Year Law Student' Exams. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

2. ACS Ventures

Vendor provides psychometric and statistical analytic projects for the California Bar Exams and the First-Year Law Student' Exams. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

3. Hilton Sacramento Arden West

4. Pasadena Center

5. Town and Country Resort

6. AEG Management LACC, LLC

7. Hilton LA Culver City

8. SAFE Credit Union Convention Center

Vendors provide testing space for the July 2023 Bar Exam. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

9. AppleOne Staffing

10. Robert Half International

Vendors provide Bar Exam temporary staffing services, including proctors. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

11. California Department of Technology

Vendor provides Microsoft Azure cloud management support. The contract is for a one-year term. These recurring services are part of core business operations in the Office of Information of Technology and are included in the annual budget.

12. California Department of Technology

Vendor provides Microsoft M365 licenses. The contract is for annual license renewal. These software licenses are part of core business operations in the Office of Information of Technology and are included in the annual budget.

13. California Department of Technology

Vendor provides IT security assessments. The cost of the contract is included in the annual budget for the Office of Information Technology.

14. Software Management Consultants, Inc.

Vendor provides information technology professionals. The agreement is for a Senior Project Manager/Certified Scrum Master to provide in-house support. The cost for this contract is included in the annual budget for the Office of Information Technology.

15. Software Management Consultants, Inc.

Vendor provides information technology professionals. The agreement is for a SharePoint Consultant to provide in-house support. The cost for this contract is included in the annual budget for the Office of Information Technology.

16. Software Management Consultants, Inc.

Vendor provides information technology professionals. The agreement is for a Salesforce developer to provide in-house support. The cost for this contract is included in the annual budget for the Office of Information Technology.

17. Software Management Consultants, Inc.

Vendor provides information technology professionals. The agreement is for a Helpdesk Support Technician to provide in-house support. The cost for this contract is included in the annual budget for the Office of Information Technology.

18. GSPANN Technologies, Inc.

Vendor provides information technology professionals. The contract is for IT quality engineering services. The cost for this contract is included in the annual budget for the Office of Information Technology.

19. GSPANN Technologies, Inc.

Vendor provides information technology professionals. The contract is for IT quality engineering services. The cost for this contract is included in the annual budget for the Office of Information Technology.

20. GSPANN Technologies, Inc.

Vendor provides information technology professionals. The agreement is for a Salesforce developer to provide in-house support. The cost for this contract is included in the annual budget for the Office of Information Technology.

21. Intelliswift Software, Inc.

Vendor provides information technology professionals. The contract is for Oracle Fusion support services. The cost for this contract is included in the annual budget for the Office of Information Technology.

22. Intelliswift Software, Inc.

Vendor provides information technology professionals. The contract is for Client Trust Account Protection Program support. The cost for this contract is included in the annual budget for the Office of Information Technology.

23. Court Video Conferencing Services

Vendor provides support for the audio/visual systems for San Francisco courtrooms. This contract is to upgrade the current audio/visual infrastructure to allow for hybrid setup. The cost for this contract is included in the annual budget for the Office of Information Technology.

24. Emagined Security

Vendor provides information security and compliance solutions. The contract is for various IT security support services. The cost for this contract is included in the annual budget for the Office of Information Technology.

25. Golden Star Technologies, Inc.

Vendor provides support for the audio/visual systems in both the Los Angeles and San Francisco offices. This contract is to support aging audio/visual infrastructure in 2023. The cost for this contract is included in the annual budget for the Office of Information Technology.

26. Carahsoft Technology Corp

Vendor provides DocuSign licenses and support. This agreement is for additional customization and support. The cost for this contract is included in the annual budget for the Office of Information Technology.

27. Capo Solutions, Inc.

Vendor provides information technology professionals. The contract is for Odyssey Case Management System support services. The cost for this contract is included in the annual budget for the Office of Information Technology.

28. Crayon Software Experts, LLC

Vendor provides Microsoft licensing products. The contract is for annual license renewal for Power BI, Windows Server, Windows Desktop and SQL Server. These software licenses are part of core business operations in the Office of Information of Technology and are included in the annual budget.

29. Isaacs Friedberg, LLP

Vendor provides legal services in connection with confidential investigations, and on matters that require outside counsel assistance given current vacancies within the Office of General Counsel.

30. California Access to Justice Commission

Vendor provides advice, expertise, information, strategy development, communication planning, and perspectives on access to justice issues for low- and moderate-income Californians. The cost of this contract is included in the 2023 budget for the Office of Access & Inclusion.

31. Language Line Solutions

Language Line Solutions is the State Bar's provider of verbal and written translation services. These recurring services are part of the State Bar's core business operations and are included in the annual budget.

32. Hancock S-REIT LA Corp

Vendor provides leased off-site office space for the Lawyers Assistance Program (LAP). The requested funds are for a one-year term and are part of core business operations in the Office of Case Management & Supervision-LAP. The cost is included in the annual budget.

FISCAL/PERSONNEL IMPACT

Unless a different funding source is specified, the expenses above are included in the 2023 budget for the cost center noted, or will be included in the budget for future years per the normal budget planning process.

AMENDMENTS TO RULES

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & IMPLEMENTATION STEPS

Goal: None – core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Board of Trustees approves execution of the contracts listed herein.

ATTACHMENT LIST

None