



# The State Bar of California

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## Committee of State Bar Accredited and Registered Schools Teleconference

Open Session Minutes  
Wednesday, March 22, 2023  
1:00 p.m.–3:00 p.m.

**Time Meeting Commenced:** The Committee on State Bar Accredited and Registered Schools meeting commenced in open session at 1:00 p.m.

**Time Meeting Adjourned:** 3:00 p.m.

**Chair:** Linda Keller

**Committee Coordinator:** Natalie Leonard

**Members Present:** Michael Clancey, James Efting, Linda Keller, George Leal, Kevin Marshall, Jessica Park

### OPEN SESSION

#### ROLL CALL

The Committee on State Bar Accredited and Registered Schools was called to order by Chair Keller. Roll call was taken and a quorum was established.

#### CALL FOR PUBLIC COMMENT

Chair Keller called for public comment, inquiring as to whether there were person(s) who wished to comment on any agenda item. While one person was signed up to give public comment, they were not there at the customary time when public comment was taken. Subsequent to the meeting, they were advised of the option to submit a written comment. Written public comment intended for CSBARS should be sent to [csbars@calbar.ca.gov](mailto:csbars@calbar.ca.gov). No verbal public comment was received.

#### I. APPROVAL OF MINUTES – January 25, 2023 CSBARS MEETING

**RESOLVED**, that the minutes of the January 25, 2023 CSBARS meeting be approved.

Moved by Clancey, seconded by Park.

Aye – (5) Clancey, Keller, Leal, Marshall, Park

No – (0)

Abstain – (1) Efting

Motion carries.

## II. CHAIR'S REPORT

The Chair welcomed new member of CSBARS, CBE member and Educational Standards Vice Chair, Jim Efting, who replaces Dr. Ajené Wilcoxson on CSBARS.

The Chair called attention to the CBE meeting on March 25, 2023 and its work plan as it relates to Educational Standards and possible areas of exploration that might be of interest to registered and accredited schools.

## III. STAFF REPORT

- A. Report on Potential Topics for the Law School Assembly: An informal discussion showed interest in the following potential areas of focus: best practices in online education with the most interest, followed by the role of artificial intelligence. Loan forgiveness received less interest at this time. The public may submit topic ideas to [CSBARS@calbar.ca.gov](mailto:CSBARS@calbar.ca.gov) address. The law school assembly is currently scheduled for November 2, 2023.
- B. Rosenberg's Rules Training: The Office of General counsel presented a training on Rosenberg's Rules, which are now used to govern procedure of State Bar subentities.
- C. Review of Rules for Unaccredited Law Schools: The CBE will be providing a proposal to CSBARS for comment, beginning with a review of the B&P Code 6061.7(a) disclosure.
- D. Report on Implementation of State Bar Strategic Plan Goal 2: Protect the Public by Enhancing Access to and Inclusion in the Legal System: The State Bar will be assembling metrics to share with the Board of Trustees on a regular basis.
- E. Lawyer Assistance Program: Law Schools were reminded that they can request free custom programs for their law schools to discuss the resources available to law students from the Lawyer Assistance Program, using the contact information located on the State Bar's website: <https://www.calbar.ca.gov/Attorneys/For-Attorneys/Lawyer-Assistance-Program>.
- F. Recent Developments:
  - a. The report of the Blue-Ribbon Commission on the future of the Bar Exam is posted for public comment on that Commission's State Bar web page through April 10.
  - b. Some applicants for the July 2023 bar exam were inadvertently provided with the declaration related to the February 2023 bar exam when the application period opened at the start of March. Those applicants were contacted to provide an updated declaration.

## IV. FURTHER DISCUSSION OF BEST PRACTICES FOR PRESERVATION OF STUDENT RECORDS WHEN A LAW SCHOOL CLOSES

Members of CSBARS were tasked with researching following topics:

1. How are other groups handling this? (BPPE, Regional and Institutional Accreditors)
2. Are escrow options a possibility, like LSAC/LSDAS?

3. What are the unique challenges when the school is a stand-alone school unconnected to a university that will continue to operate?
4. What is the most efficient way for law schools to track and require student registration within 90 days of enrolling?
5. Is it feasible for the law schools to share copies of ongoing student records with the State Bar on an ongoing basis?

Discussion began with the threshold question of the scope and type of records under discussion, specifically transcripts, whether to store in digital or hard copy, and how long to keep them. CSBARS members observed that law schools provide transcripts to the State Bar as part of the certification process for the bar exam; yet these transcripts represent only those transcripts for students who have applied to sit for State Bar exams, not all students. In addition, those transcripts are not currently retained in a format that could be used to fulfill future transcript requests. Further discussion centered primarily on Topics 1-3. Deans Leal and Clancey suggested that the State Bar explore a partnership with or guidance from the Bureau of Private Postsecondary Education, which stores transcripts from other closing California schools. They also suggested that resources and cost would be a particular concern for standalone schools, suggesting that State Bar involvement and digital storage might be particularly cost-effective. Future time will be set for discussion of points 4 and 5.

**V. Discussion of Current Format of California Business and Professions Code section 6061.7(a) Disclosures**

This discussion was reset for April to allow members to continue with the discussion of item IV related to transcript storage.

**MEETING ADJOURNED**