



The State Bar of California

OPEN SESSION AGENDA ITEM 50-4 MAY 2023 AUDIT COMMITTEE IV.A

DATE: May 18, 2023

TO: Members, Audit Committee
Members, Board of Trustees

FROM: Aracely Montoya- Chico, Chief Financial Officer

SUBJECT: Correction of 2022 Board and Management Travel Expense Report

EXECUTIVE SUMMARY

This item is presented to amend the 2022 Board of Trustees and management travel expense report, specifically the Executive Purchase Card (PCard) travel expenses for each of the 2022 quarterly reports to include transactions for Board lodging expenses that were erroneously excluded. This item will be considered for approval by the Board at its May 2023 meeting.

To increase transparency and to ensure public confidence in the operations of the State Bar at all levels, the Audit Committee is responsible for reviewing quarterly reports prepared by the Office of Finance on travel and business expenditures of senior management and members of the Board of Trustees.

DISCUSSION

Recently, staff discovered that some Board lodging-related expenses were not captured in the 2022 quarterly reports previously presented to the Audit Committee. Staff has revised each of the quarterly reports (Q1 to Q4 2022) previously presented to include any transactions for Board travel expenses not previously included. Those new transactions are highlighted in yellow at the top each of each quarter's report. The updated presentation of each of the 2022 quarterly reports is attached to this agenda item.

FISCAL/PERSONNEL IMPACT

None

AMENDMENTS TO RULES

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & IMPLEMENTATION STEPS

None – compliance

RECOMMENDATIONS

Should the Audit Committee concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Audit Committee recommends that the Board of Trustees approve the revised 2022 quarterly Board and Management Travel Expense reports in the form presented this day before the Committee.

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Board of Trustees approves the revised 2022 quarterly Board and Management Travel Expense reports in the form presented this day before the Board.

ATTACHMENT LIST

- A. 2022 Q1–Q4 Corrected Executive Pcard Travel Expense Reports**

2022 Q1 Executive Pcard Travel Expense - Corrected

Reporting Period: 1/1/2022 to 3/31/2022. Travel Account Only

GRP	Cardholder	Trans Date	Post Date	Amount	Vendor	Description	Account	Debit/Credit
EXEC	Louisa Ayrapetyan	3/11/2022	3/14/2022	\$ 555.24	IC LA DOWNTOWN B4CKIN	HOTEL INTERCONTINENTAL FOR BOARD 2022 MEETING	56110	D
EXEC	Louisa Ayrapetyan	3/25/2022	3/28/2022	\$ 819.17	INDIGO LA DOWNTOWN	HOTEL INDIGO FOR TRUSTEE MELANIE SHELBY FOR MARCH 2022 BOARD	56110	D
EXEC	Bridget Gramme	3/25/2022	3/28/2022	\$ 11.98	UBER TRIP	UBER TRIP	56110	D
EXEC	Christina Doell	2/10/2022	2/14/2022	\$ 371.95	SOUTHWEST	SOUTHWES 5261480887249	56110	D
EXEC	Christina Doell	3/14/2022	3/15/2022	\$ 7.71	EXPEDIA	EXPEDIA 72266821540026	56110	D
EXEC	Christina Doell	3/14/2022	3/16/2022	\$ 327.60	AMERICAN AIR	AMERICAN AIR0017721853919	56110	D
EXEC	Christina Doell	3/14/2022	3/16/2022	\$ 539.60	UNITED	UNITED 0167721852477	56110	D
EXEC	Leah Wilson	2/22/2022	2/24/2022	\$ 21.00	ESQUIRE PLAZA GARAGE	ESQUIRE PLAZA GARAGE 45	56110	D
EXEC	Leah Wilson	3/24/2022	3/25/2022	\$ 12.75	SQ ADMINISTRATIVE SERVICE	SQ ADMINISTRATIVE SERVIC	56110	D
EXEC	Lisa Chavez	2/22/2022	2/24/2022	\$ 215.10	HYATT REGENCY SACRAMENTO	HYATT REGENCY SACRAMENTO	56110	D
EXEC	Tammy Campbell	2/27/2022	3/1/2022	\$ 207.95	SOUTHWEST	SOUTHWES 5261489096476	56110	D
EXEC	Tammy Campbell	3/10/2022	3/11/2022	\$ 40.24	LYFT	LYFT RIDE THU 8AM	56110	D
EXEC	Tammy Campbell	3/11/2022	3/14/2022	\$ 161.86	HYATT REGENCY SAN FRANCI	HYATT REGENCY SAN FRANCI	56110	D
EXEC	Vanessa Holton	3/4/2022	3/7/2022	\$ 108.99	SOUTHWEST	SOUTHWES 5261490943686	56110	D
EXEC	Vanessa Holton	3/4/2022	3/7/2022	\$ 58.98	SOUTHWEST	SOUTHWES 5261490948713	56110	D
EXEC	Vanessa Holton	3/25/2022	3/28/2022	\$ 22.99	LYFT	LYFT RIDE FRI 12PM	56110	D
EXEC	Vanessa Holton	3/25/2022	3/28/2022	\$ 26.44	LYFT	LYFT RIDE THU 6PM	56110	D
EXEC	Vanessa Holton	3/25/2022	3/28/2022	\$ 421.12	IC LOS ANGELES DOWNTOWN	IC LOS ANGELES DOWNTOWN	56110	D
EXEC	Vanessa Holton	3/30/2022	3/31/2022	\$ 66.07	LYFT	LYFT 1 RIDE 03-29	56110	D
Total Q1'22				\$ 3,997				

2022 Q2 Executive Pcard Travel Expense - Corrected

Reporting Period: 4/1/2022 to 6/30/2022. Travel Account Only

GRP	Cardholder	Trans Date	Post Date	Amount	Vendor	Description	Account	Debit/Credit
EXEC	Louisa Ayrapetyan	4/11/2022	4/13/2022	\$ 1,157.00	INDIGO LA DOWNTOWN	HOTEL INDIGO FOR BRANDON STALLINGS; MARCH BOARD MEETING (3/23-3/25) - 2 DAYS	56110	D
EXEC	Louisa Ayrapetyan	5/10/2022	5/12/2022	\$ 987.00	INDIGO LA DOWNTOWN	HOTEL INDIGO FOR MARK TONEY; MARCH BOARD MEETING (3/23-3/26) - 3 DAYS	56110	D
EXEC	Louisa Ayrapetyan	5/10/2022	5/12/2022	\$ 628.00	INDIGO LA DOWNTOWN	HOTEL INDIGO FOR SEAN SELEGUE; MARCH BOARD MEETING - 2 DAYS	56110	D
EXEC	Louisa Ayrapetyan	5/10/2022	5/12/2022	\$ 748.00	INDIGO LA DOWNTOWN	LODGING EXPENSE FOR CHAIR DURAN; MARCH BOARD MEETING (3/23-3/25) - 2 DAYS	56110	D
EXEC	Louisa Ayrapetyan	5/14/2022	5/16/2022	\$ 409.00	INDIGO LA DOWNTOWN	REIMBURSEMENT FOR 1 NIGHT STAY AT HOTEL INDIGO FOR SEAN SELEGUE (5/11-5/12)	56110	C
EXEC	Louisa Ayrapetyan	5/12/2022	5/16/2022	\$ 182.00	INDIGO LA DOWNTOWN	HOTEL INDIGO FOR LEAH WILSON; MAY BOARD MEETING (5/11/-5/12) - 1 DAY	56110	D
EXEC	Louisa Ayrapetyan	6/18/2022	6/20/2022	\$ 559.20	MG JV LLC	DINNER RESERVATION HOLD; REFUNDED IN Q3'22 (8/22/22)	56110	D
EXEC	Amy Nunez	4/27/2022	4/29/2022	\$ 30.00	AMERICAN AIR	AMERICAN AIR0011526431064 - NCBE 2022 ANNUAL CONFERENCE (NEW ORLEANS)	56110	D
EXEC	Amy Nunez	4/28/2022	4/29/2022	\$ 36.00	CURB SVC METAIRIE	CURB SVC METAIRIE	56110	D
EXEC	Amy Nunez	4/28/2022	4/29/2022	\$ 3.00	SQ SP PLUS CORPORATION	SQ SP PLUS CORPORATION	56110	D
EXEC	Amy Nunez	5/1/2022	5/2/2022	\$ 36.00	CURB SVC METAIRIE	CURB SVC METAIRIE	56110	D
EXEC	Amy Nunez	5/1/2022	5/3/2022	\$ 35.00	UNITED	UNITED 0169988415529	56110	D
EXEC	Amy Nunez	5/2/2022	5/3/2022	\$ 842.16	SHERATON NEW ORLEANS	SHERATON NEW ORLEANS	56110	D
EXEC	Anthony Garcia	5/11/2022	5/13/2022	\$ 300.43	IC MARK HOPKINS	IC MARK HOPKINS	56110	D
EXEC	Anthony Garcia	5/13/2022	5/16/2022	\$ 300.43	IC MARK HOPKINS	IC MARK HOPKINS	56110	C
EXEC	Anthony Garcia	5/24/2022	5/25/2022	\$ 177.86	COMFORT SUITES VICTORVIL	COMFORT SUITES VICTORVIL	56110	D

EXEC	Anthony Garcia	6/27/2022	6/29/2022	\$	331.87	HOTEL GRIFFON	HOTEL GRIFFON	56110	D
EXEC	Arayeh Rahimitabar	5/3/2022	5/3/2022	\$	28.91	UBER TRIP	UBER TRIP - SF OFFICE VISIT (WORK/MEETING)	56110	D
EXEC	Arayeh Rahimitabar	5/3/2022	5/4/2022	\$	67.72	LYFT	LYFT 1 RIDE 05-02 - SF OFFICE VISIT (WORK/MEETING)	56110	D
EXEC	Arayeh Rahimitabar	5/4/2022	5/5/2022	\$	11.99	LYFT	LYFT 1 RIDE 05-03 - SF OFFICE VISIT (WORK/MEETING)	56110	D
EXEC	Arayeh Rahimitabar	5/5/2022	5/5/2022	\$	13.08	UBER TRIP	UBER TRIP - SF OFFICE VISIT (WORK/MEETING)	56110	D
EXEC	Arayeh Rahimitabar	5/5/2022	5/6/2022	\$	45.97	LYFT	LYFT 1 RIDE 05-04 - SF OFFICE VISIT (WORK/MEETING)	56110	D
EXEC	Arayeh Rahimitabar	6/1/2022	6/2/2022	\$	64.56	UBER TRIP	UBER TRIP - SF OFFICE VISIT (WORK/MEETING)	56110	D
EXEC	Arayeh Rahimitabar	6/1/2022	6/2/2022	\$	9.28	UBER TRIP	UBER TRIP	56110	D
EXEC	Arayeh Rahimitabar	6/2/2022	6/3/2022	\$	36.13	LYFT	LYFT 1 RIDE 06-01	56110	D
EXEC	Arayeh Rahimitabar	6/1/2022	6/3/2022	\$	315.74	HOTEL GRIFFON	HOTEL GRIFFON	56110	D
EXEC	Arayeh Rahimitabar	6/3/2022	6/6/2022	\$	227.89	HOTEL GRIFFON	HOTEL GRIFFON	56110	D
EXEC	Arayeh Rahimitabar	6/4/2022	6/6/2022	\$	45.84	UBER TRIP	UBER TRIP	56110	D
EXEC	Arayeh Rahimitabar	6/22/2022	6/23/2022	\$	5.55	LYFT	LYFT CANCEL FEE - SF OFFICE VISIT (WORK/MEETING)	56110	D
EXEC	Arayeh Rahimitabar	6/23/2022	6/23/2022	\$	42.43	UBER TRIP	UBER TRIP	56110	D
EXEC	Arayeh Rahimitabar	6/24/2022	6/27/2022	\$	11.31	LYFT	LYFT 1 RIDE 06-22	56110	D
EXEC	Arayeh Rahimitabar	6/26/2022	6/27/2022	\$	39.46	LYFT	LYFT 1 RIDE 06-24	56110	D
EXEC	Bridget Gramme	6/24/2022	6/24/2022	\$	21.82	UBER TRIP	UBER TRIP	56110	D
EXEC	Bridget Gramme	6/23/2022	6/24/2022	\$	44.20	UBER TRIP	UBER TRIP	56110	D
EXEC	Bridget Gramme	6/25/2022	6/27/2022	\$	9.87	UBER TRIP	UBER TRIP	56110	D
EXEC	Bridget Gramme	6/24/2022	6/27/2022	\$	15.27	UBER TRIP	UBER TRIP	56110	D
EXEC	Bridget Gramme	6/25/2022	6/27/2022	\$	15.20	UBER TRIP	UBER TRIP	56110	D
EXEC	Bridget Gramme	6/25/2022	6/27/2022	\$	49.35	UBER TRIP	UBER TRIP	56110	D
EXEC	Bridget Gramme	6/25/2022	6/27/2022	\$	528.62	IC MARK HOPKINS	IC MARK HOPKINS	56110	D
EXEC	Donna Hershkowitz	6/14/2022	6/16/2022	\$	54.00	BOB HOPE AIRPORT	BOB HOPE AIRPORT	56110	D
EXEC	Donna Hershkowitz	6/14/2022	6/16/2022	\$	255.73	HILTON PARC 55 S FRAN	HILTON PARC 55 S FRAN	56110	D
EXEC	Emina Abrams	5/12/2022	5/16/2022	\$	280.95	SOUTHWEST	SOUTHWES 5262118036749	56110	D
EXEC	Emina Abrams	5/14/2022	5/16/2022	\$	133.79	MGM GRAND	MGM GRAND - ADV DEP	56110	D
EXEC	Emina Abrams	5/30/2022	5/31/2022	\$	56.42	CURB SVC	CURB SVC LOS ANGELE	56110	D
EXEC	Hatem Khalek	3/31/2022	4/4/2022	\$	372.20	JETBLUE	JETBLUE 2792189383941	56110	D
EXEC	Hatem Khalek	4/28/2022	4/28/2022	\$	48.66	UBER TRIP	UBER TRIP	56110	D

EXEC	Hatem Khalek	4/28/2022	4/28/2022	\$	59.04	UBER TRIP	UBER TRIP	56110	D
EXEC	Hatem Khalek	4/27/2022	4/29/2022	\$	50.00	P6 LAX SMARTPARKING	P6 LAX SMARTPARKING	56110	D
EXEC	Hatem Khalek	5/12/2022	5/16/2022	\$	168.60	JETBLUE	JETBLUE 2792192815019	56110	D
EXEC	Hatem Khalek	5/12/2022	5/16/2022	\$	178.60	DELTA AIR	DELTA AIR 0062316826274	56110	D
EXEC	Hatem Khalek	5/18/2022	5/18/2022	\$	42.98	UBER TRIP	UBER TRIP	56110	D
EXEC	Hatem Khalek	5/17/2022	5/19/2022	\$	50.00	P6 LAX SMARTPARKING	P6 LAX SMARTPARKING	56110	D
EXEC	Hatem Khalek	5/18/2022	5/19/2022	\$	49.23	UBER TRIP	UBER TRIP	56110	D
EXEC	Hatem Khalek	6/3/2022	6/6/2022	\$	419.20	UNITED	UNITED 0162415985985	56110	D
EXEC	Hatem Khalek	6/3/2022	6/6/2022	\$	12.00	UNITED	UNITED 0161587493137	56110	D
EXEC	Hatem Khalek	6/3/2022	6/6/2022	\$	363.20	UNITED	UNITED 0162415984006	56110	D
EXEC	Hatem Khalek	6/3/2022	6/6/2022	\$	12.00	UNITED	UNITED 0161587490673	56110	D
EXEC	Hatem Khalek	6/8/2022	6/9/2022	\$	51.84	UBER TRIP	UBER TRIP	56110	D
EXEC	Hatem Khalek	6/8/2022	6/10/2022	\$	20.00	JOHN WAYNE AIRPORT	JOHN WAYNE AIRPORT	56110	D
EXEC	Hatem Khalek	6/10/2022	6/10/2022	\$	60.70	LYFT	LYFT RIDE WED 4PM	56110	D
EXEC	Leah Wilson	4/3/2022	4/4/2022	\$	59.26	SQ DABS OAKLAND TAXI	SQ DABS OAKLAND TAXI	56110	D
EXEC	Leah Wilson	4/3/2022	4/5/2022	\$	1,881.50	WESTIN HAPUNA BEACH RESRT	WESTIN HAPUNA BEACH RESRT - 2022 WESTERN STATES BAR	56110	D
EXEC	Leah Wilson	4/8/2022	4/11/2022	\$	167.96	SOUTHWEST	SOUTHWES 5262105117383	56110	D
EXEC	Leah Wilson	5/3/2022	5/5/2022	\$	7.50	CITYOFSAC_PARKNGGARAGE	CITYOFSAC_PARKNG GARAGE	56110	D
EXEC	Leah Wilson	5/11/2022	5/12/2022	\$	60.78	CURB SVC LOS ANGELE	CURB SVC LOS ANGELE	56110	D
EXEC	Leah Wilson	5/12/2022	5/13/2022	\$	62.01	SQ ADMINISTRATIVE SERVIC	SQ ADMINISTRATIVE SERVIC	56110	D
EXEC	Melanie Lawrence	6/1/2022	6/2/2022	\$	10.90	UBER TRIP	UBER TRIP - ABA NATL CONFERENCE FOR PROFESSIONAL RESONSIBILITY (BALTIMORE)	56110	D
EXEC	Melanie Lawrence	6/1/2022	6/2/2022	\$	41.58	SQ BWI TAXI	SQ BWI TAXI	56110	D
EXEC	Melanie Lawrence	6/4/2022	6/6/2022	\$	666.24	HYATT REGENCY BALTIMORE	HYATT REGENCY BALTIMORE	56110	D
EXEC	Michelle Cramton	4/15/2022	4/18/2022	\$	167.96	SOUTHWEST	SOUTHWES 5262108052246	56110	D
EXEC	Michelle Cramton	4/30/2022	5/2/2022	\$	133.79	MGM GRAND	MGM GRAND - ADV DEP	56110	D
EXEC	Michelle Cramton	5/23/2022	5/25/2022	\$	267.54	HOTEL GRIFFON	HOTEL GRIFFON - SF OFFICE VISIT	56110	D
EXEC	Michelle Cramton	5/26/2022	5/27/2022	\$	86.25	SQ MOHAMMAD HAKIMI	SQ MOHAMMAD HAKIMI - SF OFFICE VISIT	56110	D
EXEC	Michelle Cramton	5/26/2022	5/30/2022	\$	69.30	V.S.P. PARKING BURBANK	V.S.P. PARKING BURBANK - SF OFFICE VISIT	56110	D
EXEC	Michelle Cramton	5/26/2022	5/30/2022	\$	122.66	HOTEL GRIFFON	HOTEL GRIFFON - SF OFFICE VISIT	56110	D
EXEC	Michelle Cramton	6/1/2022	6/3/2022	\$	117.95	SOUTHWEST	SOUTHWES 5262124702150	56110	D

EXEC	Srinivas Ayinaparthi	6/21/2022	6/22/2022	\$	32.96	UBER TRIP	UBER TRIP - LA OFFICE VISIT - IT TEAM MEETING/TRANSITION MEETING	56110	D
EXEC	Srinivas Ayinaparthi	6/21/2022	6/22/2022	\$	4.94	UBER TRIP	UBER TRIP - IT TEAM MEETING/TRANSITION MEETING	56110	D
EXEC	Srinivas Ayinaparthi	6/21/2022	6/23/2022	\$	238.27	KAWADA HOTEL	KAWADA HOTEL - IT TEAM MEETING/TRANSITION MEETING	56110	D
EXEC	Srinivas Ayinaparthi	6/22/2022	6/23/2022	\$	39.96	UBER TRIP	UBER TRIP - IT TEAM MEETING/TRANSITION MEETING	56110	D
EXEC	Srinivas Ayinaparthi	6/22/2022	6/28/2022	\$	100.00	KAWADA HOTEL	KAWADA HOTEL - IT TEAM MEETING/TRANSITION MEETING	56110	C
EXEC	Tammy Campbell	4/27/2022	4/28/2022	\$	30.00	UNITED	UNITED 0169987460768	56110	D
EXEC	Tammy Campbell	4/27/2022	4/28/2022	\$	30.00	UNITED	UNITED 0169987460767	56110	D
EXEC	Tammy Campbell	4/28/2022	4/29/2022	\$	39.09	LYFT	LYFT RIDE THU 2PM	56110	D
EXEC	Tammy Campbell	4/28/2022	5/2/2022	\$	842.15	SHERATON NEW ORLEANS	SHERATON NEW ORLEANS	56110	D
EXEC	Tammy Campbell	5/3/2022	5/4/2022	\$	41.40	CURB SVC METAIRIE	CURB SVC METAIRIE	56110	D
EXEC	Vanessa Holton	5/3/2022	5/5/2022	\$	50.96	IC LOS ANGELES DOWNTOWN	IC LOS ANGELES DOWNTOWN	56110	C
				Subtotal	\$	16,525			
				Credits	\$	(860)			
				Total Q2'22	\$	15,665			

2022 Q3 Executive Pcard Travel Expense - Corrected

Reporting Period: 7/1/2022 to 9/30/2022. Travel Account Only

GRP	Cardholder	Trans Date	Post Date	Amount	Vendor	Description	Account	Debit/Credit
EXEC	Alfredo Hernandez	21-Sep-22	23-Sep-22	\$ 372.78	MARRIOTTJW L.A.LIVE FD	Brandon Stallings's lodging for September Board meeting	56110	D
EXEC	Alfredo Hernandez	21-Sep-22	23-Sep-22	\$ 372.78	MARRIOTTJW L.A.LIVE FD	Mark Toney's lodging for September Board meeting	56110	D
EXEC	Alfredo Hernandez	21-Sep-22	23-Sep-22	\$ 372.78	MARRIOTTJW L.A.LIVE FD	Melanie Shelby's lodging for September Board meeting	56110	D
EXEC	Alfredo Hernandez	21-Sep-22	23-Sep-22	\$ 372.78	MARRIOTTJW L.A.LIVE FD	Ruben Duran's lodging for September Board meeting	56110	D
EXEC	Alfredo Hernandez	21-Sep-22	23-Sep-22	\$ 372.78	MARRIOTTJW L.A.LIVE FD	Sean SeLegue's lodging for September Board meeting	56110	D
EXEC	Alfredo Hernandez	23-Sep-22	26-Sep-22	\$ 7.28	MARRIOTTJW L.A.LIVE FD	Brandon Stallings's lodging; room tax reimbursement	56110	C
EXEC	Alfredo Hernandez	23-Sep-22	26-Sep-22	\$ 7.28	MARRIOTTJW L.A.LIVE FD	Mark Toney's lodging; room tax reimbursement	56110	C
EXEC	Alfredo Hernandez	23-Sep-22	26-Sep-22	\$ 7.28	MARRIOTTJW L.A.LIVE FD	Melanie Shelby's lodging; room tax reimbursement	56110	C
EXEC	Alfredo Hernandez	23-Sep-22	26-Sep-22	\$ 7.28	MARRIOTTJW L.A.LIVE FD	Ruben Duran's resort fees (minus taxes); September Board meeting	56110	C
EXEC	Alfredo Hernandez	23-Sep-22	26-Sep-22	\$ 61.12	MARRIOTTJW L.A.LIVE FD	Sean SeLegue's lodging; room tax reimbursement	56110	D
EXEC	Louisa Ayrapetyan	18-Jul-22	20-Jul-22	\$ 392.23	INDIGO LA DOWNTOWN	Hotel Indigo refund for one night stay for Board member Sean SeLegue	56110	C
EXEC	Louisa Ayrapetyan	18-Jul-22	20-Jul-22	\$ 808.00	INDIGO LA DOWNTOWN	Hotel Indigo room reservation for Leah Wilson (July Board Meeting)	56110	D
EXEC	Louisa Ayrapetyan	18-Jul-22	20-Jul-22	\$ 182.00	INDIGO LA DOWNTOWN	Indigo hotel reservation for Board member Sonia Delen (July Board meeting)	56110	D
EXEC	Louisa Ayrapetyan	18-Jul-22	20-Jul-22	\$ 182.00	INDIGO LA DOWNTOWN	Indigo hotel reservation for Brandon Stallings (July Board meeting)	56110	D
EXEC	Louisa Ayrapetyan	18-Jul-22	20-Jul-22	\$ 182.00	INDIGO LA DOWNTOWN	Indigo room reservation for Board member Melanie Shelby (July Board meeting)	56110	D
EXEC	Louisa Ayrapetyan	19-Jul-22	21-Jul-22	\$ 182.00	INDIGO LA DOWNTOWN	Hotel Indigo refund for Board member Sonia Delen (July Board meeting)	56110	D

EXEC	Louisa Ayrapetyan	19-Jul-22	21-Jul-22	\$	182.00	INDIGO LA DOWNTOWN	Hotel Indigo room reservation for Chair Ruben Duran (July Board meeting)	56110	C
EXEC	Louisa Ayrapetyan	20-Jul-22	21-Jul-22	\$	423.31	WESTIN HOTEL BONAVENTURE	Hotel Indigo room reservation refund for Board Vice-Chair Brandon Stallings	56110	D
EXEC	Louisa Ayrapetyan	29-Jul-22	1-Aug-22	\$	182.00	INDIGO LA DOWNTOWN	Hotel Indigo room reservation refund for Board Vice-Chair Brandon Stallings	56110	C
EXEC	Louisa Ayrapetyan	20-Aug-22	22-Aug-22	\$	559.20	MG JV LLC	Majordomo held a deposit of \$559.20 from 6/20/22 (Q2'22). Amount should not have been charged to card. This is the refund of the total deposit.	56110	C
EXEC	Louisa Ayrapetyan	9-Sep-22	12-Sep-22	\$	637.20	DELTA AIR 0062337518283	Travel fare for Enrique Zuniga (Ombudsman conference)	56110	D
EXEC	Louisa Ayrapetyan	10-Sep-22	12-Sep-22	\$	386.33	INTERCONTINENTAL SAN DIE	InterContinental San Diego for CLA conference	56110	D
EXEC	Louisa Ayrapetyan	15-Sep-22	19-Sep-22	\$	558.45	IC LOS ANGELES DOWNTOWN	Deposit for Intercontinental hotel fare for Leah Wilson (September Board of Trustees meeting)	56110	D
EXEC	Anthony Garcia	30-Jun-22	4-Jul-22	\$	163.97	HOTEL GRIFFON	Lodging for SA Shataka Shores-Brooks visit to SF Office	56110	D
EXEC	Arayeh Rahimitabar	31-Jul-22	1-Aug-22	\$	98.38	UBER TRIP	Travel to BUR Airport to attend the CLereg's annual conference in So Lake Tahoe, NV.	56110	D
EXEC	Arayeh Rahimitabar	3-Aug-22	4-Aug-22	\$	234.05	ENTERPRISE RENT-A-CAR	Transportation for CLereg's Annual Conference - Lake Tahoe	56110	D
EXEC	Arayeh Rahimitabar	3-Aug-22	5-Aug-22	\$	10.00	HARDROCK HOTEL TAHOE	Travel tip per diem - CLereg's Annual Conference - Lake Tahoe	56110	C
EXEC	Arayeh Rahimitabar	3-Aug-22	5-Aug-22	\$	784.68	HARDROCK HOTEL TAHOE	Lodging for CLereg's Annual Conference - Lake Tahoe	56110	D
EXEC	Audrey Ching	28-Sep-22	30-Sep-22	\$	168.20	HYATT HOTELS	Lodging- Hotel Figueroa (Hotel Stay) for Work Visit to LA - Training for Admissions Staff - 1 day	56110	D
EXEC	Bridget Gramme	8-Sep-22	9-Sep-22	\$	44.79	UBER TRIP	Uber from SFO to SF office	56110	D
EXEC	Bridget Gramme	9-Sep-22	9-Sep-22	\$	64.80	UBER TRIP	Uber from office to OAK	56110	D
EXEC	Bridget Gramme	9-Sep-22	9-Sep-22	\$	9.72	UBER TRIP	Travel tip for Uber from office to OAK	56110	D
EXEC	Bridget Gramme	9-Sep-22	12-Sep-22	\$	32.00	SDIA AIRPORT PARKING	Parking for SF Office Work Trip - OPC Staff Meeting	56110	D

EXEC	Bridget Gramme	16-Sep-22	19-Sep-22	\$	19.00	ACE PARKING 1332	Parking for California Lawyers Association Conference - Meeting with L. Wilson, E. Doherty, L. Abella	56110	D
EXEC	Christina Doell	29-Aug-22	31-Aug-22	\$	137.97	SOUTHWES 5262159369654	Transportation - Airfare for Committee of Bar Examiners	56110	D
EXEC	Doan Nguyen	19-Jul-22	20-Jul-22	\$	357.96	SOUTHWES 5262143405395	Travel to visit LA staff	56110	D
EXEC	Doan Nguyen	26-Jul-22	27-Jul-22	\$	80.00	SOUTHWES 5269930639180	Change flight to visit LA staff	56110	C
EXEC	Donna Hershkowitz	7-Jul-22	11-Jul-22	\$	81.00	BOB HOPE AIRPORT	Parking at Burbank Airport 7/5 - 7/7 for trip to SF Office	56110	D
EXEC	Donna Hershkowitz	7-Jul-22	12-Jul-22	\$	348.75	HILTON PARC 55 S FRAN	Lodging for SF Office Visit	56110	D
EXEC	Donna Hershkowitz	31-Aug-22	2-Sep-22	\$	42.00	V.S.P. PARKING BURBANK	Burbank Airport Parking	56110	D
EXEC	Donna Hershkowitz	31-Aug-22	5-Sep-22	\$	192.70	CLUB QUARTERS SAN FRAN	Lodging for SF Office Visit	56110	D
EXEC	Donna Hershkowitz	15-Sep-22	19-Sep-22	\$	42.00	V.S.P. PARKING BURBANK	Burbank Airport Parking	56110	D
EXEC	Donna Hershkowitz	15-Sep-22	19-Sep-22	\$	269.88	AXIOM HOTEL	Loding for SF Office Visit	56110	D
EXEC	Elizabeth Hom	3-Aug-22	4-Aug-22	\$	42.47	LYFT RIDE WED 6AM	Transportation - IOLTA Workshops	56110	D
EXEC	Elizabeth Hom	4-Aug-22	8-Aug-22	\$	658.62	MARRIOTT CHICAGO M MIL	Lodging for IOLTA Workshops	56110	D
EXEC	Elizabeth Hom	6-Aug-22	8-Aug-22	\$	45.92	LYFT RIDE SAT 4AM	Transportation - IOLTA Workshops	56110	D
EXEC	Hatem Khalek	11-Aug-22	15-Aug-22	\$	167.96	SOUTHWES 5262152896895	Transportation - Airfare for Matt Hart in IT for SF Office Visit	56110	D
EXEC	Hatem Khalek	12-Aug-22	15-Aug-22	\$	12.00	UNITED 0161587493137	Transportation - Airfare Seat Assignment for SF Office Visit	56110	C
EXEC	Hatem Khalek	29-Aug-22	30-Aug-22	\$	27.00	HOLLYWOOD BURBANK	Transportation - Parking for Matt Hart - SF Office Visit	56110	D
EXEC	Hatem Khalek	29-Aug-22	31-Aug-22	\$	20.00	JOHN WAYNE AIRPORT	Transportation - Parking - SF Office Visit	56110	D
EXEC	Hatem Khalek	30-Aug-22	30-Aug-22	\$	55.25	UBER TRIP	Transportation Tip - SF Office Visit	56110	D
EXEC	Hatem Khalek	30-Aug-22	31-Aug-22	\$	45.30	UBER TRIP	Transportation Tip - SF Office Visit	56110	D
EXEC	Justice Israel	8-Sep-22	12-Sep-22	\$	252.95	SOUTHWES 5262163155408	Transportation- Airfare - September Board Meeting (Flight mix-up/ Credit will be applied to future Bar travel)	56110	D
EXEC	Justice Israel	23-Sep-22	26-Sep-22	\$	312.98	SOUTHWES 5262168575843	Transportation - Airfare - September Board Return Flight	56110	D
EXEC	Kelly McNamara	30-Jun-22	4-Jul-22	\$	57.57	HOTEL GRIFFON	Chan Hotel Taxes Waived Credit (Stay 6/28-6/30/22)	56110	C
EXEC	Kelly McNamara	30-Jun-22	4-Jul-22	\$	37.14	HOTEL GRIFFON	Chan Hotel Stay Resort Fee x 2 days (stay 6/28-6/30/22)	56110	D
EXEC	Kelly McNamara	16-Sep-22	19-Sep-22	\$	649.66	GRAND HYATT SAN FRANCISC	Hotel 9/14-9/16/2022. Related to \$70 tax credit. Purpose: Unit meetings.	56110	D

EXEC	Kelly McNamara	17-Sep-22	19-Sep-22	\$	70.00	GRAND HYATT SAN FRANCISCO	Tax Credit. Related to statement charge-hotel stay 9/14-9/16.	56110	C
EXEC	Leah Wilson	1-Jul-22	4-Jul-22	\$	182.96	SOUTHWEST 5262137401062	Airfare for July Board meeting	56110	D
EXEC	Leah Wilson	18-Jul-22	19-Jul-22	\$	65.26	CURB SVC LOS ANGELES	Transportation - Burbank airport to Hotel Indigo for July Board meeting	56110	D
EXEC	Leah Wilson	20-Aug-22	22-Aug-22	\$	84.62	CURB SVC LOS ANGELES	Transportation from airport to hotel	56110	D
EXEC	Leah Wilson	26-Aug-22	29-Aug-22	\$	280.95	SOUTHWEST 5262158390953	Flight from Oakland to San Diego for the California Lawyers Association Conference	56110	D
EXEC	Leah Wilson	30-Aug-22	1-Sep-22	\$	68.98	SOUTHWEST 5262159770444	Transportation- Airfare to Burbank for September Board meeting	56110	D
EXEC	Leah Wilson	30-Aug-22	1-Sep-22	\$	68.98	SOUTHWEST 5262159770115	Transportation- Airfare from Burbank to San Jose for September Board meeting	56110	D
EXEC	Leah Wilson	15-Sep-22	16-Sep-22	\$	17.68	SQ ABEYAYEHU MAMON	Transportation - Taxi for CLA Annual Conference	56110	D
EXEC	Leah Wilson	20-Sep-22	22-Sep-22	\$	127.96	SOUTHWEST 5262167497726	Transportation- Airfare for Leadership team Retreat	56110	D
EXEC	Michelle Cramton	25-Jul-22	27-Jul-22	\$	260.36	HOTEL GRIFFON	Lodging for SF Office Visit	56110	D
EXEC	Michelle Cramton	28-Jul-22	1-Aug-22	\$	63.00	V.S.P. PARKING BURBANK	Parking for SF Office Visit	56110	D
EXEC	Michelle Cramton	28-Jul-22	1-Aug-22	\$	237.54	HOTEL GRIFFON	Hotel Final Invoice for 7/26/22-7/28/22 SF Office Visit	56110	D
EXEC	Ray Salim	23-Aug-22	25-Aug-22	\$	157.96	SOUTHWEST 5262157492655	Travel back from SF office	56110	D
EXEC	Ray Salim	23-Aug-22	25-Aug-22	\$	4.99	LAX SMARTPARKING	Parking in LAX	56110	D
EXEC	Ray Salim	24-Aug-22	25-Aug-22	\$	19.50	LAXSHUTTLETIX.COM	Transportation to Airport	56110	D
EXEC	Ray Salim	25-Aug-22	29-Aug-22	\$	204.00	SOUTHWEST 5262158216871	Transportation- Airfare for SF Office Visit	56110	D
EXEC	Ray Salim	29-Aug-22	30-Aug-22	\$	67.20	LYFT RIDE MON 8AM	Transportation - Lyft for SF Office Visit	56110	D
EXEC	Ray Salim	30-Aug-22	31-Aug-22	\$	10.00	LYFT INCREASE TIP	Travel tip per diem - SF Office Visit	56110	D
EXEC	Ray Salim	30-Aug-22	31-Aug-22	\$	55.27	LYFT RIDE MON 3PM	Transportation - Lyft for SF Office Visit	56110	D
EXEC	Rebecca Rosenberg	25-Jul-22	27-Jul-22	\$	285.29	HOTEL GRIFFON	Lodging for SF Office Visit	56110	D
EXEC	Rebecca Rosenberg	26-Jul-22	27-Jul-22	\$	86.25	SQ MOHAMMAD HAKIMI	Travel Staff - Oakland Airport to SF office	56110	D
EXEC	Rebecca Rosenberg	28-Jul-22	29-Jul-22	\$	86.25	SQ TRUSTY CAB	Travel Staff- SF office to Oakland Airport	56110	D
EXEC	Rebecca Rosenberg	28-Jul-22	1-Aug-22	\$	253.83	HOTEL GRIFFON	Travel Staff - SF Griffon Hotel charges after credit for deposit	56110	D
EXEC	Rebecca Rosenberg	29-Jul-22	1-Aug-22	\$	117.95	SOUTHWEST 5262147717648	Travel to SF - Southwest flight	56110	D
EXEC	Rebecca Rosenberg	23-Aug-22	24-Aug-22	\$	288.78	HOTEL GRIFFON	Lodging for SF Office Visit	56110	D
EXEC	Rebecca Rosenberg	23-Aug-22	25-Aug-22	\$	75.00	NEWTAXIPASS	Transportation - Taxi for SF Office Visit	56110	D
EXEC	Rebecca Rosenberg	24-Aug-22	25-Aug-22	\$	86.25	SQ TRUSTY CAB	Travel Staff- 180 Howard Street to Oakland Airport	56110	D

EXEC	Rebecca Rosenberg	24-Aug-22	26-Aug-22	\$	34.72	HOTEL GRIFFON	Total Hotel Griffon charges 288.78; -34.72 tax exemption	56110	C
EXEC	Rebecca Rosenberg	24-Aug-22	26-Aug-22	\$	18.57	HOTEL GRIFFON	Total Hotel Griffon charges 288.78; 18.57 standard amenities added	56110	D
EXEC	Rebecca Rosenberg	1-Sep-22	5-Sep-22	\$	117.95	SOUTHWES 5262160494339	Travel to SF - Southwest flight	56110	D
EXEC	Srinivasa Ayinaparth	12-Jul-22	13-Jul-22	\$	45.82	LYFT RIDE TUE 10AM	Lyft from LAX airport to LA office.	56110	D
EXEC	Srinivasa Ayinaparth	13-Jul-22	14-Jul-22	\$	20.91	LYFT RIDE TUE 5PM	LA office to Hotel	56110	D
EXEC	Srinivasa Ayinaparth	13-Jul-22	14-Jul-22	\$	26.96	LYFT RIDE WED 7AM	Hotel to LA office	56110	D
EXEC	Srinivasa Ayinaparth	13-Jul-22	15-Jul-22	\$	139.42	BEST WESTERN - HOLLYWOOD	Lodging in LA hotel	56110	D
EXEC	Srinivasa Ayinaparth	14-Jul-22	14-Jul-22	\$	44.93	UBER TRIP	Oakland airport to Home UberX	56110	D
EXEC	Srinivasa Ayinaparth	14-Jul-22	14-Jul-22	\$	5.84	UBER TRIP	Tip - UberX	56110	D
EXEC	Srinivasa Ayinaparth	14-Jul-22	14-Jul-22	\$	38.99	UBER TRIP	Tip - UberX	56110	D
EXEC	Srinivasa Ayinaparth	14-Jul-22	14-Jul-22	\$	6.73	UBER TRIP	Tip - Oakland airport to Home UberX	56110	D
EXEC	Tammy Campbell	19-Aug-22	22-Aug-22	\$	117.95	SOUTHWES 5262155934284	Flight for Program MGR MTG 09.21.22	56110	D
EXEC	Tammy Campbell	20-Sep-22	21-Sep-22	\$	43.67	LYFT RIDE TUE 8AM	Lyft Ride Airport to Hotel for Program Manager Meeting	56110	D
EXEC	Tammy Campbell	21-Sep-22	23-Sep-22	\$	213.94	HOTEL SHATTUCK PLAZA	Hotel stay for Program Manager Meeting	56110	D
EXEC	Tammy Campbell	22-Sep-22	22-Sep-22	\$	80.49	LYFT RIDE WED 4PM	Lyft Ride SF Office to airport for Program Manager Meeting	56110	D
				Subtotal	\$	16,661			
				Credits	\$	(1,609)			
				Total Q3'22	\$	15,052			

2022 Q4 Executive Pcard Travel Expense - Corrected

Reporting Period: 10/1/2022 to 12/31/2022 Travel Account Only

GRP	Cardholder	Trans Date	Post Date	Amount	Vendor	Description	Account	Debit/Credit
EXEC	Alfredo Hernandez	14-Oct-22	17-Oct-22	68.40	MARRIOTTJW L.A.LIVE FD	Brandon Stallings's resort fee, 2-night stay; 2022 September Board of Trustees Meeting	56110	D
EXEC	Alfredo Hernandez	14-Oct-22	17-Oct-22	68.40	MARRIOTTJW L.A.LIVE FD	Mark Toney's resort fee, 2-night stay; 2022 September Board of Trustees Meeting	56110	D
EXEC	Alfredo Hernandez	17-Oct-22	19-Oct-22	68.40	MARRIOTTJW L.A.LIVE FD	Melanie Shelby's resort fee, 2-night stay; 2022 September Board of Trustees Meeting	56110	D
EXEC	Alfredo Hernandez	17-Oct-22	19-Oct-22	68.40	MARRIOTTJW L.A.LIVE FD	Ruben Duran's resort fee, 2-night stay; 2022 September Board of Trustees Meeting	56110	D
EXEC	Alfredo Hernandez	17-Oct-22	19-Oct-22	68.40	MARRIOTTJW L.A.LIVE FD	Sean SeLeague's resort fee, 2-night stay; 2022 September Board of Trustees Meeting	56110	D
EXEC	Louisa Ayrapetyan	7-Oct-22	10-Oct-22	\$ 387.20	UNITED 0162440061668	United Airlines invoice for Enrique Zuniga (travel from LA to Berkeley)	56110	D
EXEC	Louisa Ayrapetyan	12-Oct-22	14-Oct-22	\$ 662.19	HOTEL SHATTUCK PLAZA	Hotel Shattuck invoice for Enrique Zuniga (Managers conference)	56110	D
EXEC	Louisa Ayrapetyan	17-Nov-22	21-Nov-22	\$ 124.95	HILTON HOTELS	Invoice for Hilton Hotel (Leah Wilson's stay for the November 2022 Board meeting)	56110	D
EXEC	Amy Nunez	15-Oct-22	17-Oct-22	\$ 802.71	IC LOS ANGELES DOWNTOWN	Hotel Stay for October 2022 CBE Meeting.	56110	D
EXEC	Amy Nunez	3-Dec-22	5-Dec-22	\$ 802.71	IC LOS ANGELES DOWNTOWN	Hotel Stay for December 2022 CBE Meeting	56110	D
EXEC	Amy Nunez	7-Dec-22	9-Dec-22	\$ 76.44	IC LOS ANGELES DOWNTOWN	Hotel Stay for December 2022 CBE Meeting - Hotel tax reimbursement	56110	C
EXEC	Amy Nunez	17-Dec-22	19-Dec-22	\$ 42.93	UBER TRIP	Transportation - Uber -CBLS Meeting in LA	56110	D
EXEC	Anthony Garcia	5-Nov-22	7-Nov-22	\$ 1,131.32	WESTIN HOTEL BONAVENTURE	Lodging for Maryam Khorasani Trip to Los Angeles - Wilfred Killian Trial - SBC-22-O-30506	56110	D
EXEC	Anthony Garcia	15-Nov-22	16-Nov-22	\$ 1,131.32	WESTIN HOTEL BONAVENTURE	Lodging for Maryam Khorasani Trip to Los Angeles - Wilfred Killian Trial - SBC-22-O-30506 - CREDIT	56110	C
EXEC	Arayeh Rahimitabar	4-Oct-22	4-Oct-22	\$ 61.92	UBER TRIP	Transportation - Uber trip from home to Burbank airport; travel to SF office	56110	D
EXEC	Arayeh Rahimitabar	7-Oct-22	10-Oct-22	\$ 108.78	HYATT REGENCY SAN FRANCISCO	Lodging - Credit issued for the charged occupancy tax upon check-out	56110	C
EXEC	Arayeh Rahimitabar	7-Oct-22	10-Oct-22	\$ 69.71	UBER TRIP	Transportation - Uber trip from Burbank airport to home.	56110	D

EXEC	Arayeh Rahimitabar	7-Oct-22	10-Oct-22	\$	43.64	UBER TRIP	Transportation - Uber trip from the SF office to SF airport; return flight home	56110	D
EXEC	Arayeh Rahimitabar	6-Oct-22	10-Oct-22	\$	904.80	HYATT REGENCY SAN FRANCISCO	Hotel stay while working in the SF office/onboarding new staff/attending OPC all staff meeting	56110	D
EXEC	Arayeh Rahimitabar	13-Dec-22	13-Dec-22	\$	37.93	UBER TRIP	Transportation - SF Team Visit/OPC All Staff Meeting	56110	D
EXEC	Arayeh Rahimitabar	13-Dec-22	14-Dec-22	\$	67.76	LYFT 1 RIDE 12-12	Transportation - SF Team Visit/OPC All Staff Meeting	56110	D
EXEC	Arayeh Rahimitabar	15-Dec-22	19-Dec-22	\$	796.02	HYATT REGENCY SAN FRANCISCO	Hotel Stay - SF team visit/OPC All Staff Meeting for 4 days	56110	D
EXEC	Arayeh Rahimitabar	16-Dec-22	19-Dec-22	\$	171.35	LYFT 2 RIDES 12-15	Transportation - SF Team Visit/OPC All Staff Meeting	56110	D
EXEC	Arayeh Rahimitabar	16-Dec-22	19-Dec-22	\$	5.00	LYFT CANCEL FEE	Transportation - SF Team Visit/OPC All Staff Meeting	56110	D
EXEC	Audrey Ching	1-Dec-22	5-Dec-22	\$	405.90	MARRIOTTJW L A LIVE FD	Hotel Stay for CBE Dec Meeting, was credited 68.40 for daily fee and taxes	56110	D
EXEC	Audrey Ching	8-Dec-22	12-Dec-22	\$	68.40	MARRIOTTJW L A LIVE FD	Hotel Stay - Refund for daily fee and taxes	56110	C
EXEC	Bridget Gramme	20-Oct-22	21-Oct-22	\$	55.90	UBER TRIP	Transportation - Uber from home to SAN (base fare) - trip to SF for Legislative Affairs meeting and JNE	56110	D
EXEC	Bridget Gramme	20-Oct-22	21-Oct-22	\$	8.38	UBER TRIP	Transportation - Uber from home to SAN (tip)	56110	D
EXEC	Bridget Gramme	20-Oct-22	21-Oct-22	\$	42.50	UBER TRIP	Transportation - Uber for Office to SFO (base fare) trip to SF office for Legislative Affairs meeting and JNE	56110	D
EXEC	Bridget Gramme	22-Oct-22	24-Oct-22	\$	7.37	UBER TRIP	Transportation - Uber from Office to SFO (tip)	56110	D
EXEC	Bridget Gramme	22-Oct-22	24-Oct-22	\$	49.18	UBER TRIP	Uber for Office to SFO (base fare) trip to SF office for Legislative Affairs meeting and JNE	56110	D
EXEC	Bridget Gramme	26-Oct-22	27-Oct-22	\$	50.90	UBER TRIP	Transportation -Uber- home to SAN (base fare) trip to Chicago ICLR	56110	D
EXEC	Bridget Gramme	26-Oct-22	27-Oct-22	\$	7.63	UBER TRIP	Transportation - Uber - home to SAN (tip)	56110	D
EXEC	Bridget Gramme	26-Oct-22	27-Oct-22	\$	72.60	CURB SVC CHICAGO	Transportation -Taxi from ORD to Hotel- ICLR conference	56110	D
EXEC	Bridget Gramme	29-Oct-22	31-Oct-22	\$	46.09	UBER TRIP	Transportation - Uber from SAN - home ICLR conference	56110	D
EXEC	Bridget Gramme	28-Oct-22	31-Oct-22	\$	78.00	SQ CHICAGO SUPER KINGS	Transportation - Taxi from Chicago to ORD - ICLR conference	56110	D
EXEC	Bridget Gramme	28-Oct-22	1-Nov-22	\$	582.30	STAYPINEAPPLE CHICAGO	Hotel Stay for ICLR conference	56110	D

EXEC	Doan Nguyen	29-Nov-22	30-Nov-22	\$	377.95	SOUTHWES	5262192010716	Transportation - Airfare - Travel to State Bar LA office to visit staff	56110	D
EXEC	Doan Nguyen	7-Dec-22	8-Dec-22	\$	69.44	CURB SVC TAXI LOS A		Transportation - Taxi from Burbank Airport to LA office to visit staff	56110	D
EXEC	Doan Nguyen	7-Dec-22	9-Dec-22	\$	18.00	LAZ PKG OAKLAND		Transportation - Taxi from Burbank Airport to LA office to visit staff	56110	D
EXEC	Donna Hershkowitz	3-Oct-22	10-Oct-22	\$	32.45	AXIOM HOTEL		Hotel Stay - Reimbursement for occupancy tax	56110	C
EXEC	Donna Hershkowitz	20-Oct-22	24-Oct-22	\$	66.00	V S P PARKING BURBANK		Transportation - Parking at Burbank airport for trip to SF	56110	D
EXEC	Donna Hershkowitz	20-Oct-22	24-Oct-22	\$	505.58	AXIOM HOTEL		Hotel Stay for trip to SF Office for meetings with staff	56110	D
EXEC	Donna Hershkowitz	10-Nov-22	14-Nov-22	\$	44.00	V S P PARKING BURBANK		Transportation - Parking at Burbank airport for trip to SF	56110	D
EXEC	Donna Hershkowitz	10-Nov-22	14-Nov-22	\$	142.40	HYATT REGENCY SAN FRANCI		Hotel Stay for trip to SF Office	56110	D
EXEC	Donna Hershkowitz	15-Dec-22	19-Dec-22	\$	231.73	HYATT REGENCY SAN FRANCI		Hotel Stay for Work Trip to SF Office	56110	D
EXEC	Donna Hershkowitz	15-Dec-22	19-Dec-22	\$	44.00	V S P PARKING BURBANK		Transportation - Parking at Burbank airport for trip - SF Office Visit	56110	D
EXEC	Donna Hershkowitz	20-Dec-22	21-Dec-22	\$	27.86	HYATT REGENCY SAN FRANCI		Hotel Stay Credit for Work Trip to SF Office Visit	56110	C
EXEC	Elizabeth Hom	19-Oct-22	20-Oct-22	\$	39.92	LYFT RIDE WED 5AM		Transportation - Lyft to SFO	56110	D
EXEC	Elizabeth Hom	20-Oct-22	20-Oct-22	\$	58.99	LYFT RIDE WED 9PM		Transportation - Lyft from SFO to home	56110	D
EXEC	Elizabeth Hom	19-Oct-22	20-Oct-22	\$	33.88	LYFT RIDE WED 8AM		Transportation - Lyft from BUR to LA office	56110	D
EXEC	Elizabeth Hom	8-Dec-22	9-Dec-22	\$	61.67	LYFT RIDE THU 5AM		Transportation - Lyft travel to airport	56110	D
EXEC	Elizabeth Hom	8-Dec-22	9-Dec-22	\$	27.07	LYFT RIDE THU 7AM		Transportation - Lyft travel to office	56110	D
EXEC	Elizabeth Hom	11-Dec-22	12-Dec-22	\$	39.88	LYFT RIDE FRI 8PM		Transportation - Lyft travel from airport	56110	D
EXEC	Ellin Davtjan	13-Oct-22	17-Oct-22	\$	456.24	HYATT REGENCY SAN FRANCI		Hotel Stay during October 2022 work trip to SF	56110	D
EXEC	Ellin Davtjan	13-Oct-22	17-Oct-22	\$	33.46	HYATT REGENCY SAN FRANCI		Hotel Stay tax for October 2022 work trip to SF	56110	D
EXEC	Ellin Davtjan	10-Nov-22	11-Nov-22	\$	278.31	HYATT REGENCY SAN FRANCI		Hotel Stay cancellation charge for one night per hotel policy - Reimbursement check #1372 to the State Bar in full amount submitted to Procurement.	56110	D
EXEC	Ellin Davtjan	8-Dec-22	12-Dec-22	\$	526.32	STANFORD COURT HOTEL		Hotel Stay for SF Office Visit	56110	D
EXEC	Emina Abrams	21-Nov-22	23-Nov-22	\$	127.20	UNITED 0162448283270		Airfare - Travel - eCourts conference	56110	D
EXEC	Emina Abrams	21-Nov-22	23-Nov-22	\$	18.00	UNITED 0169811923313		Airfare - Travel - eCourts conference	56110	D
EXEC	Emina Abrams	21-Nov-22	23-Nov-22	\$	18.00	UNITED 0169811923314		Airfare - Travel - eCourts conference	56110	D
EXEC	Emina Abrams	4-Dec-22	6-Dec-22	\$	24.09	DESERT CAB		Transportation - Taxi -eCourts Conference	56110	D

EXEC	Emina Abrams	6-Dec-22	7-Dec-22	\$	13.45	CURB SVC TAXI LV LU	Transportation - Taxi -eCourts Conference	56110	D
EXEC	Emina Abrams	6-Dec-22	8-Dec-22	\$	376.42	MGM GRAND - FRONT DESK	Hotel Stay - eCourts Conference	56110	D
EXEC	Emina Abrams	7-Dec-22	8-Dec-22	\$	146.62	SQ ERIRI LIMO	Transportation - eCourts Conference	56110	D
EXEC	Emina Abrams	7-Dec-22	8-Dec-22	\$	16.72	CURB SVC TAXI LV A	Transportation - eCourts Conference	56110	D
EXEC	Emina Abrams	7-Dec-22	8-Dec-22	\$	27.24	CURB SVC TAXI LV YC	Transportation - eCourts Conference	56110	D
EXEC	Emina Abrams	7-Dec-22	8-Dec-22	\$	18.13	CURB SVC TAXI LV YC	Transportation - eCourts Conference	56110	D
EXEC	Emina Abrams	7-Dec-22	9-Dec-22	\$	35.00	UNITED 0169815451528	Airfare - Travel - eCourts conference	56110	D
EXEC	Hatem Khalek	18-Oct-22	20-Oct-22	\$	457.20	DELTA AIR 0062344327520	Airfare - Travel for SF Office Visit	56110	D
EXEC	Hatem Khalek	25-Oct-22	25-Oct-22	\$	75.12	UBER TRIP	Transportation - Trip - SFO to SF office Visit	56110	D
EXEC	Hatem Khalek	25-Oct-22	26-Oct-22	\$	100.00	P3 LAX SMARTPARKING	Transportation - Parking for LAX	56110	D
EXEC	Hatem Khalek	25-Oct-22	26-Oct-22	\$	10.99	UBER TRIP	Transportation - Uber - SF Office Visit	56110	D
EXEC	Hatem Khalek	25-Oct-22	26-Oct-22	\$	3.00	UBER TRIP	Transportation - Uber - SF Office Visit	56110	D
EXEC	Hatem Khalek	25-Oct-22	26-Oct-22	\$	34.23	UBER TRIP	Transportation - Uber - SF Office Visit	56110	D
EXEC	Hatem Khalek	26-Oct-22	27-Oct-22	\$	1.00	HILTON GLOBAL FND/TMAF	1 USD -charge per room, per night after checkout, which will go to support the Hilton Global Foundation Opens.	56110	D
EXEC	Hatem Khalek	26-Oct-22	27-Oct-22	\$	35.94	UBER TRIP	Transportation - SF Office Visit	56110	D
EXEC	Hatem Khalek	25-Oct-22	27-Oct-22	\$	245.01	HILTON PARC 55 S FRAN	Hotel Stay for SF Office Visit	56110	D
EXEC	Hatem Khalek	21-Nov-22	22-Nov-22	\$	397.20	DELTA AIR 0062349978119	Airfare - Travel for SF Office Visit	56110	D
EXEC	Hatem Khalek	29-Nov-22	30-Nov-22	\$	60.00	P3 LAX SMARTPARKING	Transportation - Parking - LAX Parking - SF Office Visit	56110	D
EXEC	Hatem Khalek	29-Nov-22	30-Nov-22	\$	55.21	UBER TRIP	Transportation - Trip - UBER trip - SF Office Visit	56110	D
EXEC	Hatem Khalek	30-Nov-22	30-Nov-22	\$	7.33	UBER TRIP	Transportation - Uber (tip) - SF Office Visit	56110	D
EXEC	Hatem Khalek	29-Nov-22	30-Nov-22	\$	48.93	UBER TRIP	Transportation - Uber from SF Office to SFO	56110	D
EXEC	Kelly McNamara	14-Oct-22	17-Oct-22	\$	511.86	HILTON HOTELS	Hotel Stay 10/12-10/14/22. Staff- Agustin Hernandez - ABA UPL Conference	56110	D
EXEC	Kelly McNamara	14-Oct-22	17-Oct-22	\$	511.86	HILTON HOTELS	Hotel Stay 10/12-10/14/22. Staff-Fernando Soto - ABA UPL Conference	56110	D
EXEC	Kelly McNamara	14-Oct-22	17-Oct-22	\$	511.86	HILTON HOTELS	Hotel Stay 10/12-10/14/22. Staff- Michael Chavez - ABA UPL Conference	56110	D
EXEC	Kelly McNamara	14-Oct-22	17-Oct-22	\$	511.86	HILTON HOTELS	Hotel Stay 10/12-10/14/22. Staff-Tiffany Sorensen - ABA UPL Conference	56110	D
EXEC	Kelly McNamara	15-Oct-22	17-Oct-22	\$	767.79	HILTON HOTELS	Hotel Stay 10/12-10/14/22. Staff-Danielle Doucet - ABA UPL Conference	56110	D
EXEC	Kelly McNamara	17-Oct-22	19-Oct-22	\$	255.93	HILTON HOTELS	Hotel Stay 10/12-10/14/22. Staff-Danielle Doucet-ABA UPL Conference. This is a hotel credit.	56110	C

EXEC	Kelly McNamara	19-Oct-22	21-Oct-22	\$	422.94	RADISSON HOTEL CHATSWORTH	Hotel Stay 10/17-10/19/22. Staff- Erica Dennings. Assumption, Case # 21-NA-03670.	56110	D
EXEC	Kelly McNamara	25-Oct-22	26-Oct-22	\$	934.80	SHERATON CHICAGO OHARE	Hotel Stay 10/16-10/21/22. Staff Angie Esquivel - NOBC Litigation Skills Training	56110	D
EXEC	Kelly McNamara	31-Oct-22	2-Nov-22	\$	218.92	HOTEL GRIFFON	Hotel Stay Deposit for 11/1-11/4/22 for K. McNamara - SF Office Visit	56110	D
EXEC	Kelly McNamara	1-Nov-22	3-Nov-22	\$	422.93	HOTEL GRIFFON	Hotel Stay - 11/1-11/4/22 for K. McNamara - SF Office Visit	56110	D
EXEC	Kelly McNamara	4-Nov-22	7-Nov-22	\$	9.15	HOTEL GRIFFON	Hotel Stay Adjustment for 11/1-11/4/22 for K. McNamara - SF Office Visit	56110	D
EXEC	Kelly McNamara	14-Nov-22	17-Nov-22	\$	108.55	PICCADILLY INN AIRPORT	Hotel Stay 11/14-11/15/22 for A. Hernandez - 2022 Central Valley Regional Conference on Immigrant Integration	56110	D
EXEC	Kelly McNamara	23-Nov-22	25-Nov-22	\$	13.55	PICCADILLY INN AIRPORT	Hotel Stay Tax Credit related to Stay 11/14-11/15/22 for A. Hernandez - 2022 Central Valley Regional Conference on Immigrant Integration	56110	C
EXEC	Kelly McNamara	30-Nov-22	2-Dec-22	\$	195.21	RADISSON HOTEL CHATSWORTH	Hotel Stay 11/29/22 for Erica Dennings - Hearing: Shah, 21-NA-03670	56110	D
EXEC	Leah Wilson	17-Oct-22	19-Oct-22	\$	11.00	IMPARK00370386A	Transportation - Parking - Berkeley Law School Speaking Event	56110	D
EXEC	Leah Wilson	26-Oct-22	28-Oct-22	\$	41.10	CMT CHICAGO IL27690015	Transportation - Cab fare - Airport to Hotel - International Conference for Legal Regulators	56110	D
EXEC	Leah Wilson	28-Oct-22	31-Oct-22	\$	710.60	UNIVERSITY CLUB OF CHICA	Hotel Stay - International Conference for Legal Regulators for 4 days	56110	D
EXEC	Leah Wilson	28-Oct-22	31-Oct-22	\$	14.58	UNIVERSITY CLUB OF CHICA	Travel lunch per diem - International Conference for Legal Regulators for 1 day	56110	D
EXEC	Leah Wilson	30-Oct-22	31-Oct-22	\$	118.00	SQ SAN FRANCISCO FLYWHEE	Transportation - Cab fare - Airport to Home - International Conference for Legal Regulators	56110	D
EXEC	Leah Wilson	3-Nov-22	7-Nov-22	\$	262.96	SOUTHWES 5262183661252	Airfare - OAK to BUR - Speaking Event	56110	D
EXEC	Leah Wilson	14-Nov-22	16-Nov-22	\$	167.96	SOUTHWES 5262187233029	Airfare - OAK to BUR - COAF Meeting	56110	D
EXEC	Leah Wilson	5-Dec-22	7-Dec-22	\$	447.96	SOUTHWES 5262194604138	Airfare - OAK to BUR - LA Team Meeting	56110	D
EXEC	Leah Wilson	5-Dec-22	7-Dec-22	\$	227.97	SOUTHWES 5262194606731	Airfare - OAK to BUR - LA Office Visit	56110	D
EXEC	Leah Wilson	13-Dec-22	14-Dec-22	\$	69.44	CURB SVC TAXI LOS A	Transportation - Taxi - BUR to LA office - Office Visit	56110	D
EXEC	Leah Wilson	15-Dec-22	16-Dec-22	\$	85.00	SOUTHWES 5262197364581	Airfare - OAK to BUR - LA Team Meeting	56110	D
EXEC	Melanie Lawrence	2-Nov-22	3-Nov-22	\$	284.14	PRICELN HILTON SAN FRA	Lodging for Staff -SF/MFA Office Visit	56110	D

EXEC	Melanie Lawrence	1-Nov-22	3-Nov-22	\$	267.96	SOUTHWES	5262182742660	Airfare for Staff for SF/MFA Office Visit	56110	D
EXEC	Melanie Lawrence	14-Nov-22	15-Nov-22	\$	79.97	UBER	TRIP	Transportation - Uber for from Oakland Airport for SF/MFA Office Visit	56110	D
EXEC	Melanie Lawrence	15-Nov-22	17-Nov-22	\$	42.00	ABM PARKING	LONG BEACH	Transportation - LB Airport Parking for SF/MFA Office Visit	56110	D
EXEC	Melanie Lawrence	28-Nov-22	30-Nov-22	\$	147.96	SOUTHWES	5262191715334	Airfare for Staff for SF/MFA Office Visit	56110	D
EXEC	Melanie Lawrence	12-Dec-22	13-Dec-22	\$	25.00	BART CLIPPER	OAC	Transportation - Public Transit for SF/MFA Office Visit	56110	D
EXEC	Melanie Lawrence	12-Dec-22	14-Dec-22	\$	21.00	ABM PARKING	LONG BEACH	Transportation - Parking for SF/MFA Office Visit	56110	D
EXEC	Mia Ellis	30-Sep-22	5-Oct-22	\$	285.00	GRAND HYATT SAN FRANCISCO		Hotel Stay for SBC-19-O-30228-MC;SBC-21-O-30115-MC; and SBC-22-O-30110-MC	56110	D
EXEC	Mia Ellis	25-Oct-22	26-Oct-22	\$	285.00	GRAND HYATT SAN FRANCISCO		Hotel Credit for SBC-19-O-30228-MC;SBC-21-O-30115-MC	56110	C
EXEC	Mia Ellis	18-Nov-22	21-Nov-22	\$	1,197.04	SFOSF FRONT DESK		Hotel Stay for 4 days -SBC-18-O-13769	56110	D
EXEC	Mia Ellis	6-Dec-22	9-Dec-22	\$	143.92	SFOSF FRONT DESK		Hotel Stay Tax Adjustment for Nov-SBC-18-O-13769	56110	C
EXEC	Michelle Cramton	30-Sep-22	3-Oct-22	\$	182.96	SOUTHWES	5262171112146	Airfare - from Burbank to Oakland for SF Office Visit	56110	D
EXEC	Michelle Cramton	27-Oct-22	31-Oct-22	\$	139.97	SOUTHWES	5262181048986	Airfare for SF Office Visit	56110	D
EXEC	Michelle Cramton	7-Nov-22	9-Nov-22	\$	273.65	HOTEL GRIFFON		Hotel Stay deposit for SF Office Visit	56110	D
EXEC	Michelle Cramton	8-Nov-22	9-Nov-22	\$	86.25	SQ TRUSTY CAB		Transportation - Taxi fare from Oakland Airport to SF Office	56110	D
EXEC	Michelle Cramton	10-Nov-22	11-Nov-22	\$	86.25	SQ TRUSTY CAB		Transportation - Taxi fare - SF office to Oakland airport	56110	D
EXEC	Michelle Cramton	10-Nov-22	14-Nov-22	\$	66.00	V S P PARKING	BURBANK	Transportation - Taxi fare - SF office to Oakland airport	56110	D
EXEC	Michelle Cramton	10-Nov-22	14-Nov-22	\$	299.07	HOTEL GRIFFON		Hotel Stay for SF Office Visit	56110	D
EXEC	Michelle Cramton	4-Dec-22	5-Dec-22	\$	24.09	CURB SVC TAXI	LV A	Transportation - Taxi from airport to hotel upon arrival for e-Courts conference.	56110	D
EXEC	Michelle Cramton	6-Dec-22	8-Dec-22	\$	376.42	MGM GRAND - FRONT DESK		Hotel Stay for e-Courts Conference	56110	D
EXEC	Michelle Cramton	9-Dec-22	12-Dec-22	\$	36.44	CURB SVC TAXI	LV A	Hotel Stay for e-Courts Conference	56110	D
EXEC	Michelle Cramton	9-Dec-22	12-Dec-22	\$	66.00	V S P PARKING	BURBANK	Hotel Stay for e-Courts Conference	56110	D
EXEC	Nadeem Ahmed	12-Dec-22	13-Dec-22	\$	49.98	UBER	TRIP	Transportation - LA Office Visit	56110	D
EXEC	Nadeem Ahmed	13-Dec-22	13-Dec-22	\$	5.00	UBER	TRIP	Transportation - LA Office Visit	56110	D
EXEC	Srinivasa Ayinaparthi	16-Oct-22	17-Oct-22	\$	38.00	OAKPARKINGRESERVATION		Transportation - Parking in the Oakland airport - LA Office Visit	56110	D
EXEC	Srinivasa Ayinaparthi	17-Oct-22	18-Oct-22	\$	52.70	LYFT	RIDE MON 9AM	Transportation - LA office from Burbank airport - LA Office Visit	56110	D

EXEC	Srinivasa Ayinaparthi	18-Oct-22	20-Oct-22	\$	211.47	IC LOS ANGELES DOWNTOWN	Hotel Stay for LA Office Visit	56110	D
EXEC	Srinivasa Ayinaparthi	20-Oct-22	20-Oct-22	\$	53.79	LYFT RIDE TUE 4PM	Transportation to Burbank airport from LA office - LA Office Visit	56110	D
EXEC	Tara Malaowala	14-Oct-22	14-Oct-22	\$	35.98	UBER TRIP	Transportation - Uber - October 2022 CBE Meeting for 2 days	56110	D
EXEC	Tara Malaowala	15-Oct-22	17-Oct-22	\$	52.69	UBER TRIP	Transportation - Uber - October 2022 CBE Meeting for 2 days	56110	D
EXEC	Tara Malaowala	17-Oct-22	19-Oct-22	\$	167.96	SOUTHWES 5262177437809	Airfare- October 2022 CBE Meeting	56110	D
EXEC	Tara Malaowala	29-Nov-22	30-Nov-22	\$	45.56	UBER TRIP	Transportation- Uber - December 2022 CBE Meeting	56110	D
EXEC	Tara Malaowala	2-Dec-22	5-Dec-22	\$	140.00	SOUTHWES 5262193858143	Airfare - December 2022 CBE Meeting	56110	D
EXEC	Tara Malaowala	3-Dec-22	5-Dec-22	\$	43.09	UBER TRIP	Transportation- Uber - December 2022 CBE Meeting	56110	D
EXEC	Tara Malaowala	3-Dec-22	5-Dec-22	\$	49.08	UBER TRIP	Transportation- Uber - December 2022 CBE Meeting	56110	D
EXEC	William Todd	8-Nov-22	30-Nov-22	\$	324.83	GRAND HYATT SAN FRANCISC	Hotel Stay for SF Office Visit	56110	D
EXEC	Yun Xiang	5-Oct-22	6-Oct-22	\$	37.73	LYFT RIDE WED 1PM	Transportation - Leadership Team Retreat	56110	D
EXEC	Yun Xiang	5-Oct-22	6-Oct-22	\$	63.25	CURB SVC LOS ANGELE	Transportation - Leadership Team Retreat	56110	D
EXEC	Yun Xiang	5-Oct-22	7-Oct-22	\$	11.99	ALASKA AIR 0274400696987	Airfare - Leadership Team Retreat	56110	D
EXEC	Yun Xiang	9-Oct-22	10-Oct-22	\$	41.80	LYFT RIDE FRI 6PM	Transportation - Leadership Team Retreat	56110	D
EXEC	Yun Xiang	8-Oct-22	10-Oct-22	\$	55.96	LYFT RIDE FRI 1PM	Transportation - Leadership Team Retreat	56110	D
EXEC	Yun Xiang	7-Oct-22	10-Oct-22	\$	11.99	ALASKA AIR 0274400719444	Airfare - Leadership Team Retreat	56110	D
				Subtotal	\$	28,176			
				Credits	\$	(2,144)			
				Total Q4'22	\$	26,032			