



The State Bar of California

OPEN SESSION AGENDA ITEM 50-1 JUNE 2023

DATE: June 12, 2023

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 or, for information technology (IT) goods and services, in excess of \$100,000.

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology (IT) goods, services, or both, for an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contract listed below is in excess of \$50,000 (or for IT goods and services, in excess of \$100,000), and has met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. The contract requires approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Admissions	8312	Admissions Fund	Prometric LLC	\$54,225 (total contract value \$139,485)	June 2023 First-Year Law Students' Exam Remote Proctoring Licenses and Support Services
1	General Counsel	4110	General Fund	Buchalter, APC	\$60,000–\$100,000	Outside counsel for real estate

1. Prometric LLC

Vendor provides online exam administration with live proctor monitoring. The contract is for the remote administration and support of the June 2023 First-Year Law Students' Exam. The cost of this contract is included in the 2023 budget for the Office of Admissions

2. Buchalter, APC

Vendor will serve as outside real estate counsel for the upcoming sale of 180 Howard Street. The cost of this contract is included in the 2023 budget for the Office of General Counsel.

FISCAL/PERSONNEL IMPACT

Unless a different funding source is specified, the expenses above are included in the 2023 budget for the cost center noted, or will be included in the budget for future years per the normal budget planning process.

AMENDMENTS TO RULES

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & IMPLEMENTATION STEPS

Goal: None – core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Board of Trustees approves execution of the contracts listed herein.

ATTACHMENT LIST

None