



People's College of Law

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"Over 48 Years of Educating People's Lawyers"

Hector C. Peña, J.D. – President

Edith Pomposo, J.D., LL.M – Dean

June 13, 2023

Regarding Your Inquiry: Answers and Updates

Dear Natalie,

Thank you for reaching out to us with your inquiries. We appreciate your patience and understanding. In response to your questions, we have provided the following information:

1. Thank you for the update on the waiver. We understand and we will be ready for in-class instruction for the Fall.
2. We apologize for any confusion caused by the reference to a document that was not included in the initial submission. We have rectified this error and reattached the progress report with the correct inclusion of Attachment N. Please find the updated document attached to this email.
3. We sincerely apologize for the delay in remitting payment for the outstanding invoices mentioned in your communication. We are pleased to inform you that payment for the invoices has been sent. We understand the significance of ensuring that the payment is properly received and reflected in your records. We will be more than willing to collaborate with the State Bar to facilitate the location and verification of the payments.
4. We are still conducting faculty evaluations. These evaluations are carefully carried out to gather valuable insights into the teaching performance and overall experience of our faculty members. We strive to maintain a high standard of excellence in our law school, and the feedback provided by our students plays a crucial role in this endeavor. The insights and opinions gathered through the faculty evaluations allow us to continually assess and improve the educational experience we offer.
5. During the winter 2023 quarter, we encountered a situation where two professors were unable to submit their grades on time due to unforeseen circumstances. One professor had professional obligations related to a trial, and despite assurances of grading the exams, the grading was delayed. We want to clarify that this professor will not be rehired.

The other professor, who was a replacement for a resigned faculty member, required some additional time to familiarize themselves with the course material and grading process, resulting in a delay of a few weeks in delivering the grades.

To address these issues and ensure timely grade delivery in similar situations, we are actively reviewing our procedures. The administrator will work closely with the dean to establish regular check-ins with professors to identify any potential red flags or challenges early on. This proactive approach will help address issues promptly and ensure timely grade submissions.

In addition, we understand the importance of having substitute faculty members readily available. Moving forward, we will maintain a list of qualified substitute faculty members whom we can call upon to replace an instructor immediately, should the need arise. This will help mitigate any disruptions in grading or course delivery.

Furthermore, we will implement a new procedure to expedite the grading process by promptly sending exams to the Faculty Curriculum Committee (FCC) for grading. This streamlined process will enhance efficiency and ensure timely feedback to our students.

We appreciate your understanding and patience as we make these improvements to enhance our grade delivery process. Your satisfaction and success as students remain our top priority.

Thank you once again for bringing these matters to our attention. If you have any further questions or concerns, please do not hesitate to reach out to us.

Sincerely,

Edith Pomposo, J.D., LL.M
Dean
Peoples College of Law