



The State Bar of California

OPEN SESSION AGENDA ITEM 50-1 JULY 2023

DATE: July 20, 2023

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 or, for information technology (IT) goods and services, in excess of \$100,000.

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology (IT) goods, services, or both, for an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. The contracts require approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	Admissions	8312	Admissions Fund	Pasadena Center	\$78,500	February 2024 Bar Exam Testing Site
2	Admissions	8312	Admissions Fund	National Conference of Bar Examiners	\$698,238	July 2023 Multistate Bar Examination
3	Information Technology	5310	General Fund	NTT Cloud Communication, Inc.	\$115,000	Microsoft Teams Voice
4	Information Technology	5310	General Fund	AT&T Corp	\$103,824	Managed Internet Services
5	Information Technology	5310	General Fund	AT&T Corp	\$115,000	Data Communication Services
6	Information Technology	5310	General Fund	GSPANN Technologies, Inc.	\$20,784 (total contract value \$107,984)	Salesforce Developer
7	Information Technology	5310	General Fund	Capo Solutions	\$59,754 (total contract value \$133,354)	Salesforce Developer
8	Information Technology	5310	General Fund	California Department of Technology	\$132,607	IT Cloud Services
9	Chief Trial Counsel	6110	General Fund	Charles River Associates	\$16,085 (total contract value \$66,084)	Expert Witness Services
10	General Counsel	4110	General Fund	Isaac Friedberg, LLP	\$50,000 (total contract value \$100,000)	Legal Services
11	Regulation	9110	General Fund	Softfile	\$65,000	2024 Bar Card Printing
12	General Services	5520	General Fund	Konica Minolta Business Solutions	\$57,192	Multifunction Copiers Leasing and Maintenance

1. Pasadena Center

Vendor provides testing space for the February 2024 bar exam. These recurring services are part of core business operations in the Office of Admissions and will be included in the annual budget.

2. National Conference of Bar Examiners

Vendor is the only vendor that provides the Multistate Bar Examination throughout the nation, which is part of the California Bar Examination. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

3. NTT Cloud Communications, Inc.

Vendor provides Microsoft Teams Voice, a cloud-based phone system. The cost of this contract is included in the annual budget for the Office of Information Technology.

4. AT&T

Vendor provides managed internet services. The cost of this contract is included in the annual budget for the Office of Information Technology.

5. AT&T

Vendor provides data communication services. The cost of this contract is included in the annual budget for the Office of Information Technology.

6. GSPANN Technologies, Inc.

Vendor provides information technology professionals. The agreement is for a Salesforce developer to provide in-house support. The cost of this contract is included in the annual budget for the Office of Information Technology.

7. Capo Solutions, Inc.

Vendor provides information technology professionals. The agreement is for a Salesforce developer to provide in-house support. The cost of this contract is included in the annual budget for the Office of Information Technology.

8. California Department of Technology

Vendor provides IT cloud services. The cost of this contract is included in the annual budget for the Office of Information Technology.

9. Charles River Associates

Vendor provides expert witness services. The agreement is for an expert in economics and statistics for a litigation matter. The cost of this contract is included in the annual budget for the Office of Chief Trial Counsel.

10. Isaac Friedberg, LLP

Vendor provides legal services in connection with confidential investigations, and on matters that require outside counsel assistance given current vacancies within the

Office of General Counsel. The item is to clarify that the amount approved by the board in March 2023 added \$50,000 to the original contract, bringing the total contract value to \$100,000.

11. Softfile

Vendor manufactures and mails Bar cards. The cost of this contract is included in the annual budget for the Division of Regulation.

12. Konica Monica Business Solutions

Vendor provides networked, multifunction digital copiers (copy/print/scan/fax). The requested funds are for the leasing and maintenance cost of such devices for the San Francisco and Los Angeles offices for the remainder of the current term. These recurring services are part of core business operations in the Office of General Services and are included in the annual budget.

FISCAL/PERSONNEL IMPACT

Unless a different funding source is specified, the expenses above are included in the 2023 budget for the cost center noted, or will be included in the budget for future years per the normal budget planning process.

AMENDMENTS TO RULES

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & IMPLEMENTATION STEPS

Goal: None – core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Board of Trustees approves execution of the contracts listed herein.

ATTACHMENT LIST

None