



Legal Services Trust Fund Commission (LSTFC) Homelessness Prevention Funds Committee
Teleconference

Open Session Minutes
Friday, May 12, 2023
10:00 a.m.–12:00 p.m.

Time Meeting Commenced: The LSTFC Homelessness Prevention Funds Committee meeting commenced in open session at 10:01 a.m.
Time Meeting Adjourned: 10:57 a.m.
Chair: James Meeker
Committee Coordinator: Chris McConkey
Members Present: Eric Isken, James Meeker, Christian Schreiber
Members Absent: Banafsheh Akhlaghi, Tammy Mahoney
Liaisons Present: Laura Brown (Judicial Council), Lorin Kline (LAAC), Melanie Snider (Judicial Council)
Staff Present: Rocío Ávalos, Chris McConkey, Jennifer Zelnick

OPEN SESSION

1. Call to Order

Chair Meeker called the meeting to order.

2. Roll Call

Roll call was taken and a quorum was established.

Chair Meeker called for public comment, inquiring as to whether there were person(s) who wished to comment on any agenda item. There were no members of the public who wished to speak on any agenda item.

3. Approval of Minutes

3.1 Open Session Minutes: March 1, 2023

Moved by Schreiber, seconded by Isken.

Ayes – (3) Isken, Schreiber, Meeker

Noes – (0)

Abstain – (0)

Absent – (2) Akhlaghi, Mahoney

Motion carries.

4. Homelessness Prevention Grants

4.1 Approve 2023-2024 Homelessness Prevention Supplemental (HP 4 Supplemental) Competitive Grants

Senior Program Analyst Jennifer Zelnick reported that the Budget Act of 2022 provided \$30 million for homelessness prevention legal services. This included \$1.5 million for administrative costs. On December 13, 2022, the LSTFC approved 46 initial grants totaling \$25,229,306. It also delegated authority to the HP Funds Committee (committee) to approve awards for the remaining \$3,270,694.

Senior Program Analyst Zelnick described the application and scoring process for these additional awards. The scoring team recommended 17 applicants for an HP 4 Supplemental grant. She then presented that team's recommendations for approval.

RESOLVED, that the Legal Services Trust Fund Commission (LSTFC) Homelessness Prevention Funds Committee, acting on behalf of the LSTFC under its delegated authority, approves the 2023–2024 homelessness prevention supplemental competitive grant recipients and amounts as described herein.

Applicant	Score	Request	Recommend
Legal Aid of Sonoma County	91	\$325,000	\$325,000
Legal Aid of Marin	89	\$11,581	\$11,580
Law Foundation of Silicon Valley	86	\$325,000	\$310,275
Legal Aid at Work	83	\$257,784	\$229,125
Central California Legal Services	82	\$325,000	\$286,774
San Diego Volunteer Lawyer Program	81	\$89,460	\$81,760
California Rural Legal Assistance Foundation	80	\$325,000	\$290,020
Bay Area Legal Aid	78	\$325,000	\$282,750
OneJustice	76	\$301,636	\$249,000
Senior Citizens Legal Services	76	\$264,084	\$231,840
Child Care Law Center	75	\$182,408	\$143,860
Legal Aid Society of San Mateo County	74	\$107,442	\$85,030
Legal Aid Foundation of Santa Barbara County	73	\$61,179	\$53,850
Veterans Legal Institute	72	\$325,000	\$261,015
Community Legal Aid SoCal	71	\$325,000	\$256,835
Elder Law & Advocacy	71	\$144,775	\$113,830
Immigrant Legal Resource Center	71	\$72,000	\$58,150

Moved by Schreiber, seconded by Isken.

Ayes – (3) Isken, Schreiber, Meeker

Noes – (0)

Abstain – (0)

Absent – (2) Akhlaghi, Mahoney

Motion carries.

- 4.2 Recommend 2021-2023 Homelessness Prevention (HP 2) Formula Grant Reallocations**
Senior Program Analyst Zelnick reported that on December 13, 2022, the LSTFC required Asian Americans Advancing Justice-Asian Law Caucus (AJ-ALC) to return the first two payments of its HP 2 formula grant. It also made AJ-ALC's third year of funding contingent on the committee's approval of a plan to spend those funds. AJ-ALC declined to submit a plan for its third year. As a result, the committee directed State Bar staff (staff) to redistribute AJ-ALC's entire award.

Staff encouraged other HP 2 grantees to reallocate HP 2 funds if they too might have difficulty spending down. Greater Bakersfield Legal Assistance volunteered to return \$30,000. Legal Aid Society of San Diego volunteered to return \$50,000. With AJ-ALC's award, \$331,271 is available to redistribute. Thirty-two HP 2 grantees elected to receive additional funds. Senior Program Analyst Zelnick presented the reallocation amounts for committee approval.

RESOLVED, that the Legal Services Trust Fund Commission (LSTFC) Homelessness Prevention Funds Committee (Committee) recommends the 2021–2023 homelessness prevention (HP 2) formula grant reallocation amounts as described herein and listed in Attachment A; and it is

FURTHER RESOLVED, that the Committee recommends allowing grantees to use these reallocated HP 2 formula funds retroactively to January 1, 2023; and it is

FURTHER RESOLVED, that the Committee recommends that State Bar staff have authority to recommend HP 2 formula budget revisions that grantees submit to reflect these reallocated funds.

Moved by Isken, seconded by Meeker.

Ayes – (3) Isken, Schreiber, Meeker

Noes – (0)

Abstain – (0)

Absent – (2) Akhlaghi, Mahoney

Motion carries.

- 4.3 Report on 2021-2023 Homelessness Prevention (HP 2) Grant Spending and Services**
Program Supervisor Christopher McConkey reported that in 2021 and 2022 HP 2 grantees received \$19,731,344. On average, they spent 94 percent (\$17,858,876 total) of these payments by the end of 2022. Staff contacted organizations that had spent 60 percent or less of their entire grant to provide technical assistance.

Staff also gauged progress towards deliverables. Quantitative analyses compared cases closed, self-help clinics, workshops/trainings, outreach events, and hotline calls against application targets. Qualitative analyses included asking programs about services that are harder to count (e.g., housing policy work). Staff contacted grantees for at least 33 awards to provide technical assistance.

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