



# The State Bar of California

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## Legal Services Trust Fund Commission (LSTFC) Bank Grant Committee Teleconference

Open Session Minutes  
Wednesday, February 22, 2023  
1:00 p.m.–3:00 p.m.

**Time Meeting Commenced:** The LSTFC Bank Grant Committee meeting commenced in open session at 1:04 p.m.  
**Time Meeting Adjourned:** 1:33 p.m.  
**Chair:** Tammy Mahoney  
**Committee Coordinator:** Jennifer Zelnick  
**Members Present:** Jeff Ball, Judge Clifford Klein, James Meeker  
**Members Absent:** Diana Kruze  
**Advisors Present:** None  
**Advisors Absent:** None  
**Liaisons Present:** Laura Brown, Zach Newman, Melanie Snider  
**Liaisons Absent:** None

### OPEN SESSION

1. Call to Order  
The LSTFC Bank Grants Committee was called to order by Chair Mahoney.
2. Roll Call  
Roll call was taken and a quorum was established. Chair Mahoney called for public comment, inquiring as to whether there were person(s) who wished to comment on any agenda item. There were no members of the public who wished to speak on any agenda item.
3. Approval of Minutes  
3.1 Open Session Minutes: February 23, 2022

**RESOLVED**, that the Legal Services Trust Fund Commission Bank Grants Committee approves the Open Session Minutes from the February 23, 2022, meeting, as posted on the agenda.

*Moved by Ball, seconded by Meeker.*

*Ayes – (4) Ball, Klein, Meeker, Mahoney*

Noes – (0)

Abstain – (0)

Absent – (1) Kruze

*Motion carries.*

#### 4. Bank Community Stabilization and Reinvestment (BCSR) Grants

##### 4.1 Discuss the Bank Grants Committee 2023 Calendar

**Presenter:** Jennifer Zelnick, Senior Program Analyst, Office of Access & Inclusion

Discussion only.

Senior Program Analyst Zelnick previewed the upcoming 2023 Bank Grant Committee meetings and grants administration timeline. Zelnick confirmed that the review team will be comprised of two committee members and two staff members. Mahoney and Ball volunteered to serve on the review team.

##### 4.2 Discuss the 2023 Bank Grant Application Request for Proposals

**Presenter:** Jennifer Zelnick, Senior Program Analyst, Office of Access & Inclusion

Discussion only.

Zelnick reminded the Bank Grants Committee of its purpose and scope and a summary of the Bank Grants administered from 2015 to 2019. She also provided an overview of the 2019 Request for Proposal (RFP) and application components, noting prior funding caps, funding parameters, and selection criteria categories.

To date, 214 Bank Grants have been awarded totaling \$43.44 million, and there is approximately \$5.1 million remaining for a final distribution in 2024. Staff is proposing to model the new 2024 grants after the 2019 grants, but with a few modifications. Technical changes would include change the funding period from 1 year instead of 3 years and implementing a formal scoring rubric. Staff will present its recommendations at the July 28, 2023, meeting for the Bank Grant Committee's consideration.

The Bank Grants Committee requested that the proposed RFP have a clearer definition for Community Redevelopment, specific parameters regarding partnerships and subgrants, and prioritize rural project if possible.

##### 4.3 Approve the Formation of a Leadership Bank Program and IOLTA Revenue Working Group

Item tabled.

4.4 Approve Recommendations for the 2020-2022 Bank Grant Budget Revision and Carryover Requests

No updates– item removed from agenda.

**ADJOURN**

DRAFT