



# The State Bar of California

---

## **OPEN SESSION AGENDA ITEM JULY 2023 BOARD EXECUTIVE COMMITTEE I.A**

**DATE:** August 10, 2023

**TO:** Members, Board Executive Committee

**FROM:** Steve Mazer, Chief Administrative Officer

**SUBJECT:** Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

---

### **EXECUTIVE SUMMARY**

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 or, for information technology (IT) goods and services, in excess of \$100,000.

---

### **BACKGROUND**

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology (IT) goods, services, or both, for an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees. In the event that approval for a particular contract by the Board is not feasible because approval of the contract is necessary prior to the next regularly scheduled meeting of the Board, the executive director may approve the contract after consultation with and approval by a designated committee of the Board and subject to notification of the full Board at the next regularly scheduled meeting.

### **DISCUSSION**

The contracts listed below are in excess of \$50,000 (or for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. The contracts require approval by the Board of Trustees in order to be executed. Because the contracts require execution before

the next regularly scheduled meeting of the Board of Trustees, approval is sought from the Board Executive Committee.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	General Services	5520	General Fund	AlliedUniversal	\$729,576	Los Angeles Office Security
2	General Services	5520	General Fund	Able Engineering Services	\$243,529	Los Angeles Office Engineering and Maintenance Services
3	Case Management & Supervision	8620	Lawyer Assistance Program Fund	Hancock S-REIT LA Corp	\$177,295	Office Lease
4	Admissions	8312	Admissions Fund	Robert Half International	\$500,000	July 2023 Bar Exam Temporary Staffing Services
5	Professional Competence	8810	General Fund	AllenComm	\$170,000	E-Learning Training Module Services

#### **1. AlliedUniversal**

Vendor provides security staff for the Los Angeles office. The requested funds are for a one-year term. These recurring services are part of core business operations in the Office of General Services and are included in the annual budget.

#### **2. ABLE Engineering Services**

Vendor provides engineering services for the Los Angeles office. The requested funds are for a one-year term. These recurring services are part of core business operations in the Office of General Services and are included in the annual budget.

#### **3. Hancock S-REIT LA Corp**

Vendor provides leased off-site office space for the Lawyer Assistance Program. The requested funds are for a one-year term and are part of core business operations in the Office of Case Management & Supervision-LAP. The cost is included in the annual budget.

#### **4. Robert Half International**

Vendor provides Bar Exam temporary staffing services, including proctors. These

recurring services are part of core business operations in the Office of Admissions and are included in the annual budget.

**5. AllenComm**

Vendor provides e-learning training module services. The cost of this contract is included in the annual budget for the Office of Professional Competence.

**FISCAL/PERSONNEL IMPACT**

Unless a different funding source is specified, the expenses above are included in the 2023 budget for the cost center noted, or will be included in the budget for future years per the normal budget planning process.

**AMENDMENTS TO RULES**

None

**AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL**

None

**STRATEGIC PLAN GOALS & IMPLEMENTATION STEPS**

Goal: None – core business operations

**RECOMMENDATIONS**

**Should the Board Executive Committee concur in the proposed action, passage of the following resolution is recommended:**

**RESOLVED**, that the Board Executive Committee approves execution of the contracts listed herein.

**ATTACHMENT LIST**

None