



The State Bar of California

OPEN SESSION

AGENDA ITEM

50-1 SEPTEMBER 2023

DATE: September 21, 2023

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 or, for information technology (IT) goods and services, in excess of \$100,000.

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology (IT) goods, services, or both, for an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. The contracts require approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	General Services	5520	General Fund	Allied Universal	\$609,816	Los Angeles Office Security Services
2	General Services	5520	General Fund	ABM Business and Industry	\$280,102	Los Angeles Office Janitorial Services
3	General Services	5520	General Fund	Western Allied Corporation	\$95,068	Los Angeles Office HVAC System Compressor Replacement
4	General Services	5690	General Fund	The Hawthorne Group	\$108,400	Real Estate Advisory Services
5	General Services	5520	General Fund	L&R dba Joe's Auto Parks, Inc.	\$350,400	Los Angeles Office Parking
6	General Services	5520	General Fund	Thomson Reuters	\$300,000	Online Legal Research
7	General Services	5520	General Fund	Konica Minolta Business Solutions	\$150,000	Multifunction Copiers Leasing and Maintenance
8	General Services	5510	General Fund	U.S. Bank National Association	\$100,000	Travel Expenses
9	General Counsel	4110	General Fund	Musick, Peeler & Garrett LLP	\$50,000	Legal Services
10	Chief Trial Counsel	6120	General Fund	DalCerro, Lawrence J.	\$50,000	Special Deputy Trial Counsel, and Alternate SDTC Administrator Services
11	Chief Trial Counsel	6120	General Fund	Rizamari C. Gonzaga Sitton	\$60,000	Special Deputy Trial Counsel, and Alternate SDTC Administrator Services
12	Chief Trial Counsel	6120	General Fund	Gordon & Rees Scully Mansukhani, LLP	\$100,000	Special Deputy Trial Counsel Services
13	Finance	3110	General Fund	Macias Gini & O'Connell	\$556,555	Independent Financial Auditing Services
14	Information Technology	5310	General Fund	California Department of Technology	\$135,000	Microsoft Azure Cloud Licenses

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
15	Information Technology	5310	General Fund	California Department of Technology	\$172,195	Microsoft Office M365 Licenses
16	Information Technology	5310	General Fund	Tyler Technologies, Inc.	\$206,550	Odyssey Case Management System Licenses
17	Information Technology	5310	General Fund	DNN Corporation	\$96,666	Evoq Content Management System Licenses
18	State Bar Court	7120	Administration and Discipline Fund	Lexum	\$53,319	Digital Conversion and Online Publishing of the California State Bar Court Reporter
19	Access & Inclusion	8224	Equal Access Fund	Legal Aid Association of California	\$260,000	Legal Aid Community Facilitation and Coordination

1. Allied Universal

Vendor provides security staff for the Los Angeles office. The requested funds are for a one-year term. These recurring services are part of core business operations in the Office of General Services and are included in the annual budget.

2. ABM Business and Industry

Vendor provides janitorial services for the Los Angeles office. The requested funds are for a one-year term. These recurring services are part of core business operations in the Office of General Services and are included in the annual budget.

3. Western Allied Corporation

Vendor provides HVAC system and maintenance for the Los Angeles office. The requested funds are for the replacement of a compressor that is no longer functional. The cost of this contract is included in the annual budget for the Office of General Services.

4. The Hawthorne Group

Vendor provides advisory services related to the sale of 180 Howard Street. The cost of this contract will be paid with proceeds from the sale of the building.

5. L&R dba Joe's Parking

Vendor provides parking spaces pursuant to a parking and access easement contract. The requested funds are for a one-year term. These recurring services are part of core business operations in the Office of General Services and are included in the annual budget.

6. Thomson Reuters

Vendor provides online legal research services (Westlaw). The requested funds are for a one-year term. These recurring services are part of core business operations in the Office of General Services and are included in the annual budget.

7. Konica Monica Business Solutions

Vendor provides networked, multifunction, digital copiers. The requested funds are for the leasing and maintenance cost of such devices for the San Francisco and Los Angeles offices for the remainder of the current term. These recurring services are part of core business operations in the Office of General Services and are included in the annual budget.

8. U.S. Bank National Association

Vendor provides credit card payment processing for the State of California's TravelStore government travel agency service, in which the State Bar participates. The requested funds are for one year of travel costs that may be incurred by State Bar staff, volunteers, and witnesses. This is a placeholder for travel expenses that may be incurred, not a commitment of funds. These recurring services are part of core business operations in the Office of General Services and are included in the annual budget.

9. Musick, Peeler & Garrett, LLP

Vendor provides legal services in connection with the analysis of insurance coverage under a cyber policy. The cost of this contract is included in the annual budget for the Office of General Counsel. This request asks for an additional \$25,000 above the \$50,000 within the authority of the General Counsel, for a total of \$75,000.

10. Lawrence J. DalCerro

Vendor serves as Special Deputy Trial Counsel, and the Alternate SDTC Administrator under the State Bar Rules of Procedure, rule 2201. The cost of this contract is included in the annual budget for the Office of Chief Trial Counsel.

11. Rizamari C. Gonzaga Sitton

Vendor serves as special deputy trial counsel, and the alternate SDTC administrator under the State Bar Rules of Procedure, rule 2201. The cost of this contract is included in the annual budget for the Office of Chief Trial Counsel.

12. Gordon & Rees Scully Mansukhani, LLP

Vendor serves as Special Deputy Trial Counsel under the State Bar Rules of Procedure, rule 2201. The cost of this contract is included in the annual budget for the Office of Chief Trial Counsel.

13. Macias, Gini, O'Connell, LLP

Vendor provides independent financial auditing services. The requested funds are for a three-year term and are included in the annual budget for the Office of Finance.

14. California Department of Technology

Vendor provides Microsoft Azure cloud management support. These recurring services are part of core business operations in the Office of Information of Technology and are included in the annual budget.

15. California Department of Technology

Vendor provides Microsoft M365 licenses. These software licenses are part of core business operations in the Office of Information of Technology and are included in the annual budget.

16. Tyler Technologies

Vendor provides the Odyssey Case Management System, for use by the Office of Chief Trial Counsel, Office of Probation, and State Bar Court. The contract is for annual licensing and maintenance. These recurring services are part of core business operations in the Office of Information of Technology and are included in the annual budget.

17. DNN

Vendor provides Evoq Web Content Management System licenses. These licenses are part of core business operations in the Office of Information of Technology and are included in the annual budget.

18. Lexum

Vendor provides searchable, online publication and research tools. The requested funds are for a one-year term and are included in the annual budget for the State Bar Court.

19. Legal Aid Association of California

The Legal Aid Association of California (LAAC) facilitates communication and coordination between IOLTA-funded grantee programs, trains advocates in core substantive areas, analyzes best practices, and assesses and improves the effectiveness of the delivery of legal aid. The State Bar has contracted with LAAC since 2002 to provide these services to the legal aid community. The requested contract is a standard one-year order for continued services into 2024.

FISCAL/PERSONNEL IMPACT

Unless a different funding source is specified, the expenses above are included in the 2023 budget for the cost center noted, or will be included in the budget for future years per the normal budget planning process.

AMENDMENTS TO RULES

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & IMPLEMENTATION STEPS

None – core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Board of Trustees approves execution of the contracts listed herein.

ATTACHMENT LIST

None