



The State Bar of California

Legal Services Trust Fund Commission (LSTFC) Legal Aid Leaders Fellowship Grants Committee Meeting Teleconference

Open Session Minutes
Wednesday, September 6, 2023
12:30 p.m.– 1:30 p.m.

Time Meeting Commenced: The LSTFC Legal Aid Leaders Fellowship Grants Committee meeting commenced in open session at 12:31 p.m.

Time Meeting Adjourned: 1:05 p.m.

Chair: Venetta Campbell

Committee Coordinator: Elizabeth Hom

Members Present: Venetta Campbell, Novella Coleman, Efrain Escobedo, Judge Kristin Rosi

Members Absent: None

OPEN SESSION

1. Call to Order

The LSTFC Legal Aid Leaders Fellowship Grants Committee was called to order by Chair Campbell. Committee members and State Bar staff made brief introductions.

2. Roll Call

Roll call was taken and a quorum was established. Chair Campbell asked if there was anyone who wished to make a public comment. Reverend Frank Robinson commented on a topic that was unrelated to any agenda item.

3. Approval of Minutes

3.1 Open Session Minutes: April 25, 2023

RESOLVED, that the LSTFC Legal Aid Leaders Fellowship Grants Committee approves the April 25, 2023, meeting minutes.

Moved by Rosi, seconded by Escobedo.

Ayes – (4) Coleman, Escobedo, Rosi, Campbell

Noes – (0)

Abstain – (0)

Absent – (0)

Motion carries.

REGULAR CALENDAR

4. 2024 Legal Aid Leaders Fellowship Grants

4.1 Approve 2024 Legal Aid Leaders Fellowship Grants Request for Proposals

Presenter: Elizabeth Hom, Program Director, Office of Access & Inclusion

Program Director Hom presented the background, summary, feedback, and lessons learned from the 2023 Legal Aid Leaders Fellowship (LALF) grant cycle.

Hom also presented the proposed timeline, selection criteria, funding preferences, rubric, grant parameters, revenue projections, grant application, and reporting for the 2024 LALF grant cycle.

Based on feedback, the proposed scoring criteria for the 2024 LALF grant cycle included the following changes:

- Revise rubric description for the Impact category.
- Add new Organizational Benefit category.
- Revise rubric descriptions for Supervision and Support.
- Add requirement for applicants to list MSSA tracts served in “Serves rural populations” category.
- Revise scores on rubric to allow meaningful consideration of legislature’s funding preferences.

The committee will review applications in two working groups with Group 1 consisting of Venetta Campbell and Novella Coleman, and Group 2 consisting of Efrain Escobedo and Kristen Rosi. Each group will review half of the applications received, and staff will review the entire set of applications to provide continuity.

The committee passed the following resolution:

RESOLVED, that the Legal Aid Leaders Fellowship Grants Committee recommends the Legal Services Trust Fund Commission approve the 2024 Legal Aid Leaders Fellowship request for proposals as described herein, including Attachment A.

Moved by Escobedo, seconded by Rosi.

Ayes – (4) Coleman, Escobedo, Rosi, Campbell

Noes – (0)

Abstain – (0)

Absent – (0)

Motion carries.

Additional comments were made by Reann Pacheco of Legal Aid Association of California (LAAC). Pacheco inquired if the new 2024 IOLTA/EAF grantee organizations would be eligible to apply for the 2024 Legal Aid Leaders Fellowship grant. Program Director Hom stated that the 2024 IOLTA/EAF grantee organizations are eligible and email notifications with specific grant opportunities will be sent to the grantee organizations' executive directors.

Hom also informed committee members that an email will be sent to poll and schedule the upcoming working groups and committee meetings.

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