



# The State Bar of California

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## Audit Committee Hybrid

Open Session Minutes  
Thursday, September 21, 2023  
10:07 a.m.–10:43 p.m.

**Time Meeting Commenced:** The Audit Committee meeting commenced in open session at 10:08 p.m.  
**Time Meeting Adjourned:** 10:43 p.m.  
**Chair:** Melanie Shelby  
**Committee Coordinator:** Justin Ewert  
**Members Present:** Mark Broughton, Melanie Shelby, Mark Toney  
**Members Absent:** Hailyn Chen  
**Staff Present:** Leah Wilson, Ellin Davtyan, Aracely Montoya-Chico

## OPEN SESSION

### ROLL CALL

The Audit Committee was called to order by Chair Shelby. Roll call was taken and a quorum was established.

### CALL FOR PUBLIC COMMENT

Chair Shelby called for public comment, inquiring as to whether there were person(s) who wished to comment on any agenda item. The following comment was provided to the committee:

1. Ray Hayden:  
Ray Hayden provide a comment sharing their appreciate for the committee and wished the Audit Committee luck.

## I. CHAIR'S REPORT

Chair Shelby provided an oral report.

## II. MINUTES

### A. Approval of July 20, 2023, Open Session Minutes

*Moved by Toney, seconded by Shelby*

*Ayes – (2) Shelby, Toney*  
*Noes – (0)*  
*Abstain – (1) Broughton*  
*Absent – (1) Chen*

*Minutes adopted.*

### **III. CONSENT**

#### **A. Approval of Quarter Two 2023 Board and Management Travel Expense Report**

Presenter: Aracely Montoya-Chico, Chief Financial Officer

**RESOLVED**, that the Finance Committee recommends that the Board of Trustees approve the 2023 Second Quarter Investment Report in the form presented this day, for the six months ended June 30, 2023.

*Moved by Toney, seconded by Broughton*

*Ayes – (3) Broughton, Shelby, Toney*  
*Noes – (0)*  
*Abstain – (0)*  
*Absent – (1) Chen*

*Motion carries.*

### **IV. BUSINESS**

#### **A. Review Results of 2023 Single Audit**

Presenters: Doan Nguyen, Program Director, Office of Access & Inclusion  
Rocio Avalos, Program Director, Office of Access & Inclusion

Presentation and discussion only.

#### **B. Discussion Regarding Independent Financial Auditor Services Selection**

Presenter: Aracely Montoya-Chico, Chief Financial Officer

Presentation and discussion only.

**ADJOURN**