



The State Bar of California

OPEN SESSION AGENDA ITEM 50-1 FEBRUARY 2024

DATE: February 26, 2024

TO: Members, Board of Trustees

FROM: Steve Mazer, Chief Administrative Officer

SUBJECT: Approval of Specified Contracts Pursuant to Business and Professions Code Section 6008.6

EXECUTIVE SUMMARY

This item requests approval to execute contracts for goods or services with a value in excess of \$50,000 or, for information technology (IT) goods and services, in excess of \$100,000.

BACKGROUND

Pursuant to Business and Professions Code section 6008.6, the State Bar shall award no contract for goods, services, or both, for an aggregate amount in excess of \$50,000, or for information technology (IT) goods, services, or both, for an aggregate amount in excess of \$100,000, except pursuant to the standards established in Article 4 (commencing with section 10335) of Chapter 2 of Part 2 of Division 2 of the Public Contract Code and approval of the Board of Trustees.

DISCUSSION

The contracts listed below are in excess of \$50,000 (or for IT goods and services, in excess of \$100,000), and have met the standards established by Article 4 of the Public Contract Code, as implemented through the State Bar's Procurement Policy. The contracts require approval by the Board of Trustees in order to be executed.

Ref #	Office	Cost Center	Fund	Vendor	Contract Amount	Goods or Services
1	General Counsel	4110	General Fund	Orbach Huff & Henderson, LLP	\$50,000 (total contract value \$100,000)	Legal Services
2	Information Technology	5310	General Fund	California Department of Technology	\$524,300	Microsoft Windows 365 Licenses
3	Information Technology	5310	General Fund	First Fire Consulting	\$368,000	Contact Center System
4	Mission Advancement	2110	General Fund	NORC at the University of Chicago	\$318,000	Justice Gap Study
5	Admissions	8312	Admissions Fund	California Department of Justice	\$350,000	Bar Exam Fingerprinting Services
6	Admissions	8312	Admissions Fund	National Conference of Bar Examiners	\$436,000	February 2024 Multistate Bar Examination
7	Admissions	8312	Admissions Fund	Robert Half International	\$150,000	February 2024 Bar Exam Temporary Staffing Services
8	General Services	5520	General Fund	LexisNexis	\$159,000	Online Legal Research Services

1. Orbach Huff & Henderson, LLP

Law firm is retained to represent the State Bar in the *Beck v. State Bar* litigation. The cost of this contract is included in the annual budget for the Office of General Counsel presented to the Board for approval at today's meeting.

2. California Department of Technology

Vendor provides Microsoft Windows 365 enterprise licenses. The contract is for the annual license renewal. These software licenses are part of core business operations in the Office of Information of Technology and are included in the annual budget presented to the Board for approval at today's meeting.

3. First Fire Consulting

Vendor will implement a new phone and contact management system for the State Bar Contact Center. The cost of this contract is included in the annual budget for the Office of Information Technology presented to the Board for approval at today's meeting.

4. NORC at the University of Chicago

Vendor conducts the California Justice Gap Study in support of increasing access to affordable legal advice and services. The cost of this contract is included in the annual budget for the Mission Advancement & Accountability Division presented to the Board for approval at today's meeting.

5. California Department of Justice

Vendor provides fingerprint background checks for applicants and admitted attorneys. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget presented to the Board for approval at today's meeting.

6. National Conference of Bar Examiners

Vendor provides the Multistate Bar Examination throughout the nation, which is part of the California Bar Examination. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget presented to the Board for approval at today's meeting.

7. Robert Half International

Vendor provides Bar Exam temporary staffing services, including proctors. These recurring services are part of core business operations in the Office of Admissions and are included in the annual budget presented to the Board for approval at today's meeting.

8. LexisNexis

Vendor provides online legal research services. The requested funds are for a one-year term. These recurring services are part of core business operations in the Office of General Services and are included in the annual budget presented to the Board for approval at today's meeting.

FISCAL/PERSONNEL IMPACT

Unless a different funding source is specified, the expenses above are included in the budget for the current year submitted for final approval to the Board at today's meeting, or will be included in the budget for future years, for the cost centers noted, per the normal budget planning process. Costs that may be incurred before the final 2024 budget is adopted are encompassed by the spending authority provided to staff by the Finance Committee on November 16, 2023.

AMENDMENTS TO RULES

None

AMENDMENTS TO BOARD OF TRUSTEES POLICY MANUAL

None

STRATEGIC PLAN GOALS & IMPLEMENTATION STEPS

Goal: None – core business operations

RECOMMENDATIONS

Should the Board of Trustees concur in the proposed action, passage of the following resolution is recommended:

RESOLVED, that the Board of Trustees approves execution of the contracts listed herein.

ATTACHMENT LIST

None