



The State Bar of California

Legal Services Trust Fund Commission (LSTFC) Executive Committee Teleconference

Open Session Minutes
Tuesday, July 18, 2023
1:00 p.m.–3:00 p.m.

Time Meeting Commenced: The LSTFC Executive Committee meeting commenced in open session at 1:00 p.m.
Time Meeting Adjourned: 1:37 p.m.
Chair: Christian Schreiber
Committee Coordinator: Doan Nguyen
Members Present: Amin Al-Sarraf, Erica Connolly
Members Absent: None
Liaisons Present: Laura Brown, Lorin Kline, Melanie Snider
Liaisons Absent: None

OPEN SESSION

1. Call to Order

The LSTFC Executive Committee was called to order by Chair Schreiber.

2. Roll Call

Roll call was taken and a quorum was established. Chair Schreiber invited members of the public to comment on any items on the agenda. No public comment was made.

3. Approval of Minutes

3.1 Approval of Meeting Summary and Action Items from June 13, 2023

The committee approved the June 13, 2023, meeting summary and action items by unanimous roll call vote (Connolly moved, Schreiber seconded).

4. Discussion and Action Items

4.1 Discuss Applications to the Legal Services Trust Fund Commission

Discussion only.

Program Director Nguyen provided an update on the status of the five open LSTFC positions: three appointments from the State Bar Board of Trustees, one from the LSTFC, and one from the Judicial Council. Nguyen said interviews had been conducted and recommendations provided, and she anticipated no issues filling the positions. Laura Brown noted that Judicial Council will have several more terms expiring next year and wanted to be proactive about recruitment. Chair Schreiber said the Commission received so many applications this year that there would be a qualified pool of candidates to draw from in the future.

4.2 Preview August 10, 2023, Legal Services Trust Fund Commission Meeting Agenda

Discussion only.

Nguyen previewed the August 10, 2023, LSTFC meeting agenda. Because the agenda is heavy with items requiring Commission approval, Nguyen suggested grouping some items for consent instead of providing full presentations and holding separate votes on each topic. The Committee discussed the process and explored which items might be appropriate for consent. Chair Schreiber recommended providing information about the consent process to commissioners in advance of the meeting. Chair Schreiber and Vice Chair Connolly provided additional suggestions to reorganize the agenda to improve flow.

Nguyen acknowledged that this was the last Executive Committee meeting with Chair Schreiber at the helm. Nguyen, Connolly, and Al-Sarraf thanked him for his leadership. Chair Schreiber remarked that it was a positive experience and expected a smooth transition in leadership.

No further discussion took place in open session.

ADJOURN