



# The State Bar of California

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## Legal Services Trust Fund Commission (LSTFC) Partnership Grants Committee Teleconference

Open Session Minutes  
Tuesday, February 6, 2024  
1:00 p.m.–4:00 p.m.

**Time Meeting Commenced:** The Partnership Grants Committee meeting commenced in open session at 1:05 p.m.

**Time Meeting Adjourned:** 2:13 p.m.

**Chair:** Jason Galkin

**Committee Coordinator:** Angela O'Hara

**Members Present:** Eloina Gonzalez, Eric Isken, Joseph Lee

**Members Absent:** Diana Kruze

**Advisors Present:** Hon. Bryant Yang

**Advisors Absent:** Hon. Victor Rodriguez

**Liaisons Present:** Laura Brown, Judicial Council,  
Melanie Snider, Judicial Council

**Liaisons Absent:** Salena Copeland, LAAC  
Zach Newman, LAAC

**Staff Present:** Rocio Avalos, Christal Bundang, Michael Chong, Colleen Seto

### OPEN SESSION

#### 1. Call to Order

The Partnership Grants Committee (committee) was called to order by Chair Galkin.

#### 2. Roll Call

Roll call was taken and a quorum was established. Chair Galkin called for public comment, inquiring as to there were person(s) who wished to comment on any agenda item. The following comment was provided to the committee.

##### 1. Vanessa Holton:

A public member who identified as "Vanessa Holton" commented on a topic that was unrelated to any agenda item.

Chair Galkin welcomed new committee member Eloina Gonzalez.

#### 3. Approval of Minutes

### **3.1 Open Session Minutes: July 19, 2023**

**RESOLVED**, that the Legal Services Trust Fund Commission (LSTFC) Partnership Grants Committee approves the Open Session Minutes from the July 19, 2023, meeting as posted on the agenda.

*Moved by Isken, seconded by Lee.*

*Ayes – (4) Galkin, Gonzalez, Isken, Lee*

*Noes – (0)*

*Abstain – (0)*

*Absent – (1) Kruze*

*Motion carries.*

## **4. Discussion and Action Items**

### **4.1 Action on Budget Revision and Carryover Requests for 2023 Partnership Grants**

Presenter: Angela O'Hara, Senior Program Analyst

An overview of the 2022 PG 2.0 and 2023 PG budget revisions and carryover requests was provided. Elder Law and Advocacy (EL&A) submitted a budget revision and carryover request with State Bar staff's recommendation to approve. Committee members discussed EL&A's request and asked for clarification on the budget revision categories. After receiving additional information, Program Director Avalos clarified that EL&A intended to only submit a carryover request.

The committee passed the following resolution:

**RESOLVED**, that the Legal Services Trust Fund Commission (LSTFC) Partnership Grants Committee recommends to the LSTFC that it approve Elder Law and Advocacy's carryover request, as presented at its February 6, 2024, meeting.

*Moved by Gonzalez, seconded by Isken.*

*Ayes – (4) Galkin, Gonzalez, Isken, Lee*

*Noes – (0)*

*Abstain – (0)*

*Absent – (1) Kruze*

*Motion carries.*

### **4.2 Recommend Request for Proposals and Rubric for 2025 Partnership Grants**

Presenter: Angela O'Hara, Senior Program Analyst

An overview of the feedback received from the 2024 Partnership Grants cycle and staff's recommendations for the 2025 Partnership Grants Request for Proposal (RFP) and scoring rubric was presented. Proposed changes included broadening the Funding Priorities rubric category to projects that support underserved populations including those with unmet rural needs; streamlining the application to better match the rubric categories; and condensing the grants administration timeline from seven months to five months.

The committee passed the following resolution:

**RESOLVED**, that the Legal Services Trust Fund Commission (LSTFC) Partnership Grants Committee recommends to the LSTFC approval of the request for proposals (RFP) and scoring rubric for 2025 Partnership Grants as described in staff's February 6, 2024, memorandum.

*Moved by Isken, seconded by Galkin.*

*Ayes – (4) Galkin, Gonzalez, Isken, Lee*

*Noes – (0)*

*Abstain – (0)*

*Absent – (1) Kruze*

*Motion carries.*

**ADJOURN**