



**THE STATE BAR OF CALIFORNIA
COMMITTEE OF BAR EXAMINERS/OFFICE OF ADMISSIONS**

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RULES OF THE STATE BAR OF CALIFORNIA

Title 4. Admissions and Educational Standards Division 1.
Admission To Practice Law In California

**GUIDELINES FOR IMPLEMENTATION OF
RULE 4.34, CHAPTER 3. REQUIRED EDUCATION AND
EXPERIENTIAL COMPETENCY TRAINING**

- 1.1 Competency training must develop the concepts underlying a particular subject matter, provide opportunities for student performance in addition to traditional classroom discussion, provide for regular individualized student feedback from a faculty member, and provide opportunities for student self-evaluation. Credit toward the fifteen unit requirement may be given upon successful completion of training that includes but is not limited to the following topics:
- (A) oral presentation and advocacy;
 - (B) interviewing;
 - (C) counseling;
 - (D) client service and business development;
 - (E) negotiation, mediation, arbitration, or other alternate dispute resolution methods;
 - (F) advanced legal research and writing excluding
 - (G) purely academic papers; and the first four units earned in introductory first-year legal research and writing class, first-year Moot Court class, or any combination thereof.
 - (H) applied legal writing such as drafting of contracts, pleadings, or other legal instruments;
 - (I) law practice management or the use of technology in law practice;
 - (J) cultural competency;
 - (K) collaboration or project management;
 - (L) financial analysis, such as accounting, budgeting, project management, and valuation;
 - (M) cost benefit analysis in administrative agencies;

- (N) use of technology, data analyses, or predictive coding;
 - (O) business strategy and behavior;
 - (P) pre-trial preparation, fact investigation, such as discovery, e-discovery, motion practice, assessing evidence, or utilizing experts;
 - (Q) trial practice;
 - (R) professional civility and applied ethics;
 - (S) a law clinic that includes a classroom component; or
 - (T) a legal externship that includes a classroom component.
- 1.2 No less than .5 units of a portion of a course dedicated to developing a student's competency in a particular skill may be used to satisfy this requirement.
- 1.3 This requirement may be satisfied through qualifying study not certified by a law school upon completion of the practice-based experiential competency requirement and submission of the required form with the fee set forth in the Schedule of Charges and Deadlines.
- 1.4 Courses that satisfy the "experiential courses" requirement of law schools accredited by the American Bar Association will also satisfy this requirement.
- 2.1 Approved Apprenticeship and Clerkship Programs must provide
- (A) an orientation session;
 - (B) individualized supervision;
 - (C) a system for assignments;
 - (D) timely oral and written feedback;
 - (E) diversity of tasks; and
 - (F) opportunity for reflection.
- 2.2 the supervisor of an applicant in an approved apprenticeship or clerkship must have practiced law for at least two years immediately preceding the time of supervision.
- 2.3 An apprenticeship or clerkship must provide the opportunity to further develop knowledge of the law and any of the following:
- (A) effective research and organization of legally relevant information derived from non-legal sources, such as investigation records, economic research, and technical analyses;
 - (B) analysis, critical reasoning, and problem solving;

- (C) application of facts to law;
- (D) legal expression, such as persuasive and objective oral or written communication;
- (E) practice competencies, such as litigation or transactional projects;
- (F) professionalism;
- (G) client service;
- (H) leadership, such as communicating and effectively influencing others;
- (I) collaboration; or
- (J) management, such as giving feedback, planning and implementing tasks, organizing or managing workloads.

2.4 Nothing in this guideline requires a law school to establish an apprenticeship program or to approve any individual apprenticeship. A law school may elect to provide all 15 units of practice-based experiential competency training through courses for which academic credit is awarded.