

CALIFORNIA COMMISSION ON ACCESS TO JUSTICE

c/o State Bar of California – 180 Howard Street – San Francisco, CA 94105 – (415) 538-2352 – (415) 538-2524/fax

Executive Committee Meeting Notes and Action Summary

Wednesday, March 7, 2018 | 4:00 p.m. – 5:00 p.m.

Participants

Hon. Mark Juhas
Hon. Lisa Jaskol
Janis Hirohama
Hon. Ronald Robie

Staff

Stephanie Choy
Elizabeth Hom
Mike Dayao
Donna Hershkowitz

I. CHAIR'S REPORT

Call for Public Comment - None

- Oral Report

Judge Juhas reported that there would be a meeting between State Bar leadership, Commission leadership and Staff on April 2, 2018 to discuss the relationship between the Commission and the BOT and other issues. There will be a report back to full Commission meeting at the April meeting.

II. CONSENT

A. Approval of Notes and Action Summary for Feb. 7, 2018 – Approved

III. STATE BAR UPDATE

- A. *Staffing update* - Interviews with great candidates have taken place for the Director of the Office of Legal Services. There is also a senior program analyst position that needs to be filled.
- B. *Appendix I – Sub-entity Review* - Stephanie reached out to ABA consultant that works with national Access to Justice Commissions. She is doing a survey on handling policy issues. Catherine and Judge Juhas will represent commission with board members on Appendix I issues.
- C. *Additional follow up from BOT, Jan. 26, 2018 Strategic Planning Access to Justice Sessions* – The BOT have outlined seven times for discussion. Donna encouraged review and welcomes comments or input.
- Follow up from BOT Meeting on February 16, 2018 and Upcoming BOT Meeting on March 8-9, 2018* - See above. Justice Robie requested a report on the money coming in from member fee bills to the Justice Gap fund and on IOLTA bank rate numbers. Stephanie will follow up.

IV. BUSINESS

- A. Follow up from Feb. 9, CCAJ Meeting – There was no discussion.
- B. *Administrative Agency Report Update* – Catherine Blakemore and Mike Levy continue to work on this and plan to report on it before May.
- C. *Recruitment and Appointments* – There are nonew applicants. Judge Juhas encouraged everyone to continue to do outreach. There is one vacancy to be filled. There was a suggestion to recruit from past candidates from SCDLS.
- D. Update on Recent Access Commission Committee Meetings—there was no update.
- E. Update on Relationship Between CCAJ and the State Bar – There will more information following the April 2nd meeting.
- F. Planning for April 24, 2018 CCAJ Meeting – ExCom decided to wait until after the April 2nd meeting to plan for the April 24 meeting.
- G. Potential Topics for Future Executive Committee and Access Commission Meetings - Tabled to the April 4th ExCom meeting.

V. ADJOURNMENT

There being no other business, Chair Judge Juhas moved to adjourn the meeting.